

NARITA IAP SHUTTLE RESERVATION (on Official Orders)

COMMAND NAME	RANK	REQUESTED BY (NAME)
PICK UP POINT (circle one)		PHONE NUMBER
NGIS / NAVY-L / BEQ / NARITA		
DEPARTING TIME (Circle one)		
NAF ATSUGI DEPART		NARITA AIRPORT DEPART
1000		1830
DATE of DEPARTURE or ARRIVAL	STATUS (Circle One)	
	<u>PCS</u> / <u>TAD</u> / <u>Emergency Leave</u> / <u>COT</u>	
MUST ATTACH COPY OF ORDERS		
DESTINATION (Circle One)		
NARITA (Outbound)	ATSUGI (Inbound)	ROUND TRIP (Same Day)
FLIGHT No.	TIME (DEPARTURE / ARRIVAL)	
PASSENGER NAME(S):		
1. _____	6. _____	
2. _____	7. _____	
3. _____	8. _____	
4. _____	9. _____	
5. _____	10. _____	
TOTAL PAX	PETS / SERVICE ANIMALS ARE PROHIBITED	
REQUEST RECEIVED (Dispatcher Use Only)		RECEIVED BY (Dispatcher)
DATE	TIME	

NAF Atsugi / BSVE Form 2, dated 5 May 2016

NOTICE TO CUSTOMERS:

- Copy of funded orders must be submitted to the Dispatch Office prior to sign up.
- Copy of funded orders must be submitted NLT 24-hours prior to departure date. Late submissions will be treated as a "Space-A".
- **IMPORTANT:** Child Safety Seats are mandatory for children 4 years old and/or 40 pounds and under. Advance notice required for accommodations (if available).
- For guests on official orders, one (1) sponsor may escort guests to/from NARITA IAP.
- Luggage: Up to two (2) pieces and a fitted carry-on allowed per passenger.

Acknowledgement:

Signature: _____ Date: _____