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| Revised Mar 2015 | DEPARTMENT OF THE NAVY, CNREURAFSWA, HUMAN RESOURCES OFFICE NAPLES, ITALY U.S. JOB OPPORTUNITY ANNOUNCEMENT | |
|  | Announcement No.: | EUR15-077161-AG |
| | Opening Date: 10 Apr 2015 | Closing Date: 23 April 2015 |
| | Position Title, PP-Series-Grade: | Motor Vehicle Registration Officer, GS-0301-11, KPP GS-0301-12 OR GS-0301-12 |
| | Salary Range: | GS-11 \$51,298.00 - \$66,688.00 GS-12 \$61,486.00 - \$79,936.00 |
| | Work Schedule: | Full-Time Permanent No. of vacancies: One (1) |
| | Location: | U.S. Naval Support Activity, MVRO Division, Naples, Italy |
| How to Apply | <p>Please read the Instructions by clicking on the following link, before submitting your application/resume: http://cnic.navy.mil/content/dam/cnic/cnreurafswa/pdfs/HRONAPLES/FORMS/NEWPA13.pdf This link above provides detailed instructions on how to apply for US Local jobs. Applying for jobs is a personal responsibility and applicants need to ensure to submit a complete application package in order to receive proper consideration for employment.</p> <p>Applicants are strongly encouraged to develop their resume in the online resume builder at http://www.usajobs.gov which allows you to print your completed resume. Utilizing the USAJOBS resume builder will ensure that you are providing important information about your experience, education, military service, etc., and will optimize your consideration for vacancies.</p> <p>ALL REQUIRED DOCUMENTATION MUST BE SUBMITTED AS A COMPLETE PACKAGE BY THE CLOSING DATE OF THE ANNOUNCEMENT.</p> | |
| Who May Apply (Area of Consideration) | <p>U.S. citizens (except for dual Italian/U.S. citizens) residing in the Naples/Gaeta commuting area who meet the following conditions: * Military Spouse and DoD Family members eligible for Schedule A 213.3106(b)(6) appointments, (i.e. local military/civilian spouses). See links below for detailed information regarding this eligibility: http://cnic.navy.mil/content/dam/cnic/cnreurafswa/pdfs/HRONAPLES/FORMS/MSP.pdf and http://cnic.navy.mil/content/dam/cnic/cnreurafswa/pdfs/HRONAPLES/FORMS/FMP.pdf</p> <p>All other interested applicants not in the above Area of Consideration, to include current CONUS hires residing in the above commuting areas, MUST apply through USAJOBS at http://www.usajobs.gov in order to receive consideration.</p> | |
| About the Job | <p>The Central Motor Vehicle Registration Office (CMVRO) is responsible for the overall operations for the licensing and registration of official government owned vehicles and privately-owned vehicles (POV) for all authorized U.S. Department of Defense, military and civilian personnel and their dependents and North Atlantic Treaty Organization (NATO) member authorized to utilize the Motor Vehicle Registration Office facilities throughout Italy. At the full performance level the incumbent shall act as the Italy-wide CMVRO Director. The incumbent establishes the goal and objectives of the Motor Vehicle Registration Program in accordance with Italian Law, applicable instructions, directives and policies and leads the program in achieving the stated goals and objectives. Develops procedures for guidance to all Motor Vehicle Registration Office (MVRO) facilities in Italy. Performs liaison functions with the U.S. Sending State Office (USSO) and Italian Government agencies as required. Performs reviews, revisions and interpretation of command instructions, as they pertain to motor vehicle registration and prepares reports. Performs regular scheduled audits and reviews of all MVRO facilities in Italy. Consults with the USSO in Rome to interpret the application of existing instructions, policies and directives.</p> | |
| OPM Qualification Requirements | <p>GS-11 Education: Ph.D. or equivalent doctoral degree <i>or</i> 3 full years of progressively higher level graduate education leading to such a degree <i>or</i> LL.M., if related</p> <p><u>APPLICANTS MUST MEET OPM'S QUALIFICATION STANDARD TO BE MINIMALLY QUALIFIED:</u> http://www.opm.gov/policy-data-oversight/classification-qualifications/general-schedule-qualification-standards/#url=Group-Standards</p> <p><u>IN ADDITION TO THE ABOVE, TO BE CONSIDERED AMONG THE BEST QUALIFIED</u></p> | |

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| | <p><u>YOU MUST ALSO HAVE THE FOLLOWING EXPERIENCE:</u></p> <p>Ex: One (1) year of specialized experience equivalent to at least the GS-09 grade level is required. Specialized experience is defined as experience that equipped the applicant with the particular knowledge, skills and abilities to perform successfully the duties of the position and that is typically in or related to the work of the position to be filled.</p> <p>GS-12</p> <p>Ex: One (1) year of specialized experience equivalent to at least the GS-11 grade level is required. Specialized experience is defined as experience that equipped the applicant with the particular knowledge, skills and abilities to perform successfully the duties of the position and that is typically in or related to the work of the position to be filled.</p> |
| <p>Job Conditions</p> | <ol style="list-style-type: none"> 1. Applicants who are U.S. citizens and also citizens of Italy are not employable in a U.S. position, or a Local National position 2. Highest Previous Rate (HPR) may be authorized. 3. Selectee will be required to serve one (1) year probationary period for supervisory/managerial position. 4. This position will also be recruited worldwide in the near future. Continue to check USAJOBS website periodically for this posting. Applicants not within the Area of Consideration (Who may Apply) under this local announcement may apply through USAJOBS at http://www.usajobs.gov in order to receive consideration. The USAJOBS (worldwide) announcement may have a different closing date than this local announcement. 5. The Department of the Navy provides Reasonable Accommodation to applicants with disabilities. Applicants who believe they require reasonable accommodation should contact the CNREURAFSWA Human Resources Office (HRO) at DSN 626-5409, to ensure consideration of such request may be given. The decision to grant an accommodation will be made on a case-by-case basis. 6. By applying for this permanent position you will use your military spouse or civilian spouse preference. If you are no longer interested in the position, you may request to withdraw your resume from further consideration. See: http://cnic.navy.mil/content/dam/cnic/cnreurafswa/pdfs/HRONAPLES/FORMS/MSP.pdf and/or http://cnic.navy.mil/content/dam/cnic/cnreurafswa/pdfs/HRONAPLES/FORMS/FMP.pdf 7. Selectee must be eligible to obtain and maintain a Secret Security clearance. Applicants are asked to specify on resume level of Security Clearance currently held. 8. Occasional driving in a government vehicle is required. Routine travel to other installations and MVRO offices throughout Italy (via automobile or commercial air carrier) is required. The incumbent must possess valid driver's license for driving a vehicle in Italy. 9. The incumbent makes significant individual contributions to the organization. The position requires coordination with other departments within and outside the Command. The incumbent will provide technical and professional guidance and assist in development of the MVRO Team at all installations throughout Italy. 10. The position requires clear concise decision making in support of Executive Agent's efforts to effectively execute the CMVRO Program. |
| <p>Application Status</p> | <p>For inquiries concerning job application status please call HRO CML (081) 568-5409 or DSN 626-5409, Monday through Friday, 0900-1500, at least 15 days after the closing date of the announcement, providing the announcement number. Your inquiries will be responded to within 3 business days. Applicants will be notified only if selected. Please contact same number above for any inquiries regarding this vacancy announcement.</p> |
| <p align="center">THE DEPARTMENT OF THE NAVY IS AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER</p> | |