

Briefing on the Master Labor Contract (MLC)/
Indirect Hire Agreement (IHA)
(SAID:20000)

DATE/TIME:	25 October 2016 (08:30-15:30)
COST:	None
NOMINATION DEADLINE:	19 October 2016
DESPRIPTION:	This is an orientation on local national employment for U.S. military and civilian supervisors of Japanese employees. By attending this session, they should be able to understand their responsibilities, the role of the Human Resources Office (HRO), and the effect of the Japanese government personnel in policies governing MLC/IHA employees.
TARGET AUDIENCE:	Military and civilian personnel who have the responsibility for supervising Japanese Employees.
VENDOR:	Commander, Navy Region Japan, HRO Yokosuka
LOCATION:	HRO Classroom, Bldg 1472
POC:	Commander, Navy Region Japan (CNRJ), Regional Workforce Development (RWD) at 243-7079.
NOMINATION PROCEDURES:	You must have supervisory authority first. To reserve a seat, email rdw-student-services@fe.navy.mil or call DSN 243-7328. To confirm your seat, you MUST submit a completed SF-182 form by the deadline. If SF-182 form is not received by that date your reservation will be cancelled.
NOTE:	<ul style="list-style-type: none"> -No Parking available at HRO -For SF-182, Training Type Code is (01) and Sub Type Code is (05). -No PII information should be provided (SSN, Date of birth, etc). -Only legal names should be provided on SF-182 forms (no nick names). -RWD will process student completions in DCPDS