



DEPARTMENT OF THE NAVY

NAVAL AIR STATION
JACKSONVILLE, FLORIDA 32212-5000

IN REPLY REFER TO:
8 May 15

MEMORANDUM

From: Commanding Officer, Naval Air Station Jacksonville

Subj: CHILD DEVELOPMENT HOME (CDH) POLICY

1. CDH is defined as care provided by private individuals in their family housing unit. It may be full or part-time care, and includes anyone offering regularly scheduled babysitting or babysitting co-ops. "Regular" childcare is any childcare, which enables parents to be on duty, to be employed or to attend school/training.
2. Naval Air Station Jacksonville (NAS JAX) CDH providers are required to adhere to OPNAVINST 1700.9 series and the current CNRSE CDH Standards and Procedures, including the purchase of their own liability insurance. All CDH providers must meet and maintain extremely rigid certification standards, including background screenings, orientation, Cardiopulmonary resuscitation (CPR) and first aid certifications, and monthly training on child development practices. These strict standards are for the safety and well being of the children. Providers are subject to routine unannounced inspections by the CDH staff.
3. Navy regulations state that only officially certified CDH providers are authorized to provide care in government housing. Unauthorized childcare is sometimes offered by non-CDH certified residents on a full or part-time basis for more than ten hours a week. Unauthorized care bypasses the CDH standards, placing children in potential jeopardy.
4. Providing childcare in public private ventures (PPV) is a privilege I have extended only to CDH certified providers. Individuals identified for the first time providing unauthorized care may receive an official warning and information regarding the process to attain certification. Continued unauthorized care may result in loss of housing privileges.
5. For more information on becoming a CDH provider, please contact the Morale, Welfare and Recreation (MWR) Child Development Home Office at (904) 542-5381.


H. WANAMAKER