

NASPNCLAINST 1640.10  
Code 12100  
7 February 2003

NASPNCLA INSTRUCTION 1640.10

Subj: CORRECTIVE RESTRAINT OF PERSONNEL IN RESTRICTION-IN-LIEU OF ARREST  
(RILA) AND POST-MAST RESTRICTION

Ref: (a) BUPERSINST 1306.77  
(b) MCM  
(c) SECNAVINST 5800.7C

Encl: (1) Uniform Requirements  
(2) Health and Comfort Requirements  
(3) Pre-restriction Check-Off List

1. Purpose. To establish operational procedures for the corrective restraint of personnel in the NAS Pensacola Transient Personnel Department/Chief Master-at-Arms (TPD/CMAA) Restricted Deck per reference (a).

2. Authority. References (b) and (c) authorize Commanding Officers and Officers-in-Charge to impose punitive restriction on military members as a result of Article 15, Uniform Code of Military Justice Nonjudicial Punishment (NJP) proceedings, also referred to as Captain's Mast.

3. Eligibility. The TPD/CMAA Restricted Deck is authorized to facilitate restriction or restriction-in-lieu of arrest (RILA) for male and female military members. Referred to as "restrictees," personnel assigned to restriction may or may not be determined to have potential for further productive naval service by their Commanding Officers.

4. Deferment. Per references (b) and (c), personnel may appeal punitive restriction awarded by Commanding Officers' NJP. During the appeals process, completion of the sentence may be deferred at the request of the accused until final results of the appeal support or amend the original orders to restriction.

5. Procedures. All commands using the services of the TPD/CMAA Restricted Deck shall:

a. Coordination. Contact the Restricted Deck Leading Petty Officer (LPO) to ensure space is available and provide arrival information.

b. Temporary Additional Duty (TEMADD) Orders. Prepare TEMADD orders assigning the member to NAS Pensacola, UIC 33319, for restriction, stating the date the period of restriction ends. One copy of the completed Report and Disposition of Offenses (NAVPERS 1626/7) or similar document outlining the charges and results of the NJP imposing punitive restriction shall be attached to the TEMADD orders or, in the case of RILA, a copy of the alleged charges against the member and the reason why RILA is considered necessary.

c. Finances. Personnel assigned to the TPD/CMAA Restricted Deck will have no more than \$35 in cash or Government check, or a card for access to such amount through the use of an active Automatic Teller Machine account.

6. Delivery to Restriction/RILA. Personnel assigned to restriction/RILA shall be escorted, clean-shaven, and in the uniform of the day, to the Third Deck, Building 3248, 351 Turner Street, NAS Pensacola, Florida. In addition to the items listed in enclosures (1) and (2), and in paragraph 5 herein, TEMADD orders, a deferment letter if applicable, and medical and dental records must accompany the member upon check-in. The Restricted Deck is open 24 hours a day, 7 days a week. Escorts shall be in the uniform of the day and in appropriate government transportation.

7. Parent Command Responsibilities. Parent commands play a major role in the success of the restriction program. Consistent contact with the service member must be maintained throughout the corrective process. To assist in this effort, the following minimum command responsibilities are outlined:

a. Ensure all necessary documents are properly prepared and presented, and eligibility requirements are met prior to arrival at the Restricted Deck.

b. Ensure restrictee possesses his/her medical/dental records upon check-in.

c. Furnish pertinent information relative to the restrictee's status. Ensure a point of contact is designated to provide liaison for support of restrictee pay, health, personal issues, legal issues, and escort services.

d. Maintain weekly visitations, by telephone or in person, during normal workday hours as coordinated through the Restricted Deck LPO.

e. Ensure restrictee possesses required finances and clothing, health, and comfort items per enclosures (1), (2), and paragraph 5 of this instruction.

f. Submit appropriate documents to the PERSUPP DET Pensacola, stopping the restrictee's BAS/COMRATS for the period of restriction.

g. Take immediate action to process and retrieve any restrictee who, in the opinion of the TPD/CMAA, can no longer fully participate in the program because of medical or psychiatric treatment, or misconduct.

h. Coordinate any command decision for a restrictee's early termination from the program at least 3 days in advance.

i. Refer to and use enclosure (3) when preparing a restrictee for punitive restriction or RILA.

8. Completion of Restriction. Commands shall coordinate the time and date a restrictee is to be released with the Restricted Deck LPO at least 2 days in advance of release to guard against any unnecessary loitering by the restrictee, and to allow time for the TPD/CMAA to prepare for final release and recommendations to the command. Escorts shall be in the uniform of the day and in appropriate government transportation.

/s/

J. M. PRUITT

Distribution:

A C D

## UNIFORM REQUIREMENTS

The following uniform articles and maximum quantities by service are requirements for personnel assigned to punitive restriction/RILA on the TPD/CMAA Restricted Deck.

## AIR FORCE PERSONNEL

<u>Item</u>	<u>Qty</u>	<u>Item</u>	<u>Qty</u>
Bag, Duffel	1 ea	Ribbons	
Belt, Blue w/Silver clip	1 ea	Rating Badges	
Belt, Blue w/Black clip	1 ea	Socks, Black nylon	4 pr
Blouse, Cammie	4 ea	Socks, Black cotton	6 pr
Blousing Straps	4 ea	Socks, White	1 pr
Buckle, Silver	1 ea	Shoes, Oxford Dress	1 pr
Buckle, Black	1 ea	Shoes, Safety	1 pr
Cap, Camouflage	2 ea	Shoes, Gym	1 pr
Cap, Garrison	1 ea	Sweater, Winter	1 ea
Coat, Service Dress	1 ea	Shirt, Blue L/S	3 ea
Coat, All Weather	1 ea	Shirt, Dress Blue S/S	3 ea
Coat Liner	1 ea	Shirt, Gym	2 ea
Jacket, Poly	1 ea	Shorts, Gym	2 ea
Gloves, Black Leather	1 pr	Towel, White	4 ea
Insignias (U.S.)		Trousers, Dress Blue	4 ea
Insignias		Trousers, Cammie	4 ea
Necktie, Blue	2 ea	Undershirts, Brown	6 ea
Pants, Gym Sweat	1 ea	Undershirts, V-neck	3 ea
Sweatshirt	1 ea	Underwear, White	6 ea

## NAVY PERSONNEL

<u>Item</u>	<u>Qty</u>	<u>Item</u>	<u>Qty</u>
Bag, Duffel (Sea)	1 ea	Socks, Black	6 pr
Belt, Black Web	2 ea	Socks, White	1 pr
Belt, White	3 ea	Shoes, Dress Black	1 pr
Buckle, Silver	2 ea	Shoes, Gym (PT)	1 pr
Cap, Navy Ball	1 ea	Shoes, Safety	1 pr
Cap, Knit Black	1 ea	Shorts, Gym	2 ea
Hat, White	4 ea	Gloves, Black	1 pr
Neckerchief	1 ea	Sweatpants	1 ea
Sweater, Blue Wool	1 ea	Sweatshirt	2 ea
Peacoat	1 ea	Shirt, Utility	2 ea
Raincoat, Black	1 ea	Shirt, Summer White	2 ea
Raincoat Liner	1 ea	Shirt, Winter Blue	2 ea
Jacket, Working	1 ea	Trousers, Winter Blue	2 ea
Jumper, Dress White	2 ea	Trousers, Dungaree	5 ea
Jumper, Dress Blue	1 ea	Towels, White	2 ea
Handkerchief	3 ea	Undershirts, White	6 ea

MARINE CORPS PERSONNEL

<u>Item</u>	<u>Qty</u>	<u>Item</u>	<u>Qty</u>
Bag, Duffel	1 ea	Shoes, Safety	1 pr
Belt, Khaki	2 ea	Socks, Black	4 pr
Blouse, Cammie	4 ea	Socks, Green	4 pr
Blousing Straps	2 ea	Socks, White	1 pr
Buckle, Coat Gold	1 ea	Shorts, Gym	2 ea
Buckle	2 ea	Sweater, Green	1 ea
Cap, Camouflage	3 ea	Sweatshirt	1 ea
Garrison, Green	1 ea	Sweatpants	1 ea
Coat, All Weather	1 ea	Trousers, Cammie	4 pr
Coat, Combat Camo	1 ea	Trousers, Green Wool	1 ea
Coat, Serge w/belt	1 ea	Towels, White	4 ea
Gloves, Leather Black	1 pr	Ribbons (as authorized)	
Necktie, Khaki	3 ea	Shirt, Gym	2 ea
Shirt, Khaki L/S	2 ea	Shirt, Khaki L/S	2 ea
Shirt, Khaki S/S	3 ea	Shoes, Dress	2 ea

COAST GUARD PERSONNEL

<u>Item</u>	<u>Qty</u>	<u>Item</u>	<u>Qty</u>
Ball Cap	1 ea	Socks, Black	6 pr
Belt Buckle w/Silver clip	2 ea	Socks, Dress	2 pr
Belt, Blue	2 ea	Socks, White	2 pr
Ties, Blue	2 ea	Sweatpants	1 ea
Coat, All Weather	1 ea	Sweatshirt	1 ea
Cover, Combo	1 ea	Sweater, Blue	1 ea
Cap, Garrison	1 ea	Specialty Insignia	
Shirt, Gym	2 ea	Towels, White	4 ea
Shorts, Gym	1 ea	Trousers, Working	5 ea
Jacket, Dress	1 ea	Trousers, Dress	1 ea
Jacket, Light Weight	1 ea	Undershirts, White	6 ea
Shirt, L/S	3 ea	Underwear, White	5 ea
Shoes, Dress	1 pr	Ribbons (as authorized)	
Shoes, Shower	1 pr		

HEALTH AND COMFORT ITEMS

The following health and comfort items and their quantities are the maximum for personnel assigned to punitive restriction/RILA at the TPD/CMAA Restricted Deck. Civilian clothes and other items not on this list must be left at the restrictee's parent command or placed in the custody of the escorts.

<u>Item</u>	<u>Qty</u>	<u>Item</u>	<u>Qty</u>
Feminine Products	1 bx	Comb, Black	1 ea
Dental Floss	1 pk	Deodorant, Solid	1 ea
Envelopes	30 ea	Eye Glasses	2 pr
Hair Brush	1 ea	Washcloth	2 ea
Nail Clippers	1 ea	Cotton Swabs	1 bx
Razors, Disposable	10 ea	Religious Medal	1 ea
Writing Paper	2 pds	Sewing Kit	1 ea
Shaving Cream	1 cn	Shampoo	1 btl
Shoe Shine Kit	1 ea	Shoe Polish	1 cn
Soap Dish	1 ea	Soap	2 brs
Stencil Pencil, White	1 ea	Stencil Pencil, Black	1 ea
Toothbrush Holder	1 ea	Toothbrush	1 ea
Pens or Pencils	2 ea	Toothpaste	1 tb
Shower Shoes	1 pr	Photographs	5 ea

MEDICATIONS

Make sure personnel assigned Restriction/RILA have an appropriate amount of required medications. Check in all medications with the Petty Officer on duty. Restricttees will be given their medications by the on-duty staff at the times specified by the prescription.

CONTRABAND

The following items are contraband and are not authorized for use on the TPD/CMAA Restricted Deck. The funds and valuables custodian will store all currencies, keys, and valuables in the TPD safe until completion of restriction.

<u>Item</u>	<u>Item</u>
Cigarettes	Chips
Tobacco Products	Pocket Calculator
Money	Games
Keys	Cards
Cologne	Clocks
Nail Clippers w/file attachment	Aerosols
Alcohol	Civilian Attire
Liquor	Recreational Books
Gum	Magazines
Candy	Soda
Cosmetic Make-up	Cell Phones

TRANSIENT PERSONNEL DEPARTMENT RESTRICTED DECK  
NAVAL AIR STATION  
PENSACOLA, FL 32508-5217

PRE-RESTRICTION/RILA CHECK-OFF LIST

1. Name: \_\_\_\_\_ Rate/Rank: \_\_\_\_\_ SSN: \_\_\_\_\_
2. Attitude: \_\_\_\_\_
3. Program Awarded: (Circle one) PUNITIVE RESTRICTION/ RILA 1/ RILA 3
4. Awaiting Appeal: (Circle one) Yes No
5. Upon arrival, the restrictee must have the following in his/her possession:
  - a. Medical/Dental records.
  - b. Active Duty Armed Forces Identification Card (DD Form 2N for Navy).
  - c. Full seabag. Must have serviceable uniforms correctly stenciled with name and SSN, any prescribed medications, health and comfort items, and PT gear.
  - d. TEMADD Orders (include Division Officer/CPO/LPO phone numbers).
  - e. Deferment letter or letter of appeal (if applicable).
  - f. One copy of the restrictee's offense report (Navy, NAVPERS 1626/7), stating what the Commanding Officer awarded.
  - g. A maximum of \$35 in cash.
  - h. Clean-shaven with a regulation haircut and in the uniform of the day.
  - i. Rate course books/field course books.
6. Delivery Date: \_\_\_\_\_ Time: \_\_\_\_\_