



DEPARTMENT OF THE NAVY
COMMANDING OFFICER
NAS PENSACOLA
190 RADFORD BLVD
PENSACOLA, FLORIDA 32508-5217

IN REPLY REFER TO

NASPNCLAINST 1640.6Y
Code N142A

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NASPNCLA INSTRUCTION 1640.6Y

Subj: CONFINEMENT OF PERSONNEL IN NAVAL BRIG, NAS PENSACOLA

Ref: (a) OPNAVINST 1640.10
(b) SECNAVINST 1640.9C
(c) SECNAVINST 5800.11A
(d) R.C.M., MCM (2008 EDITION)
(e) JAGMAN

Encl: (1) Prisoner/Detainee Required Clothing List
(2) Prisoner/Detainee Health and Comfort List

1. Purpose. To establish procedures for the confinement of personnel in the Naval Brig, Naval Air Station Pensacola, per references (a) through (e).

2. Cancellation. NASPNCLAINST 1640.6X

3. Discussion. The general mission of the Naval Brig is to provide safe, clean, and secure confinement for male personnel subject to the Uniform Code of Military Justice (UCMJ) who are awaiting trial or serving short-term (up to 6 months) confinement due to disciplinary action. Nevertheless, military personnel awarded sentences in excess of 6 months may be confined at the Naval Brig, but shall be expeditiously transferred to a suitable facility.

4. Procedures. All commands utilizing the Naval Brig are directed to use the following procedures to avoid errors or delays in confinement:

a. Pretrial Confinement. Pretrial confinement is not appropriate in cases where the anticipated disciplinary action is nonjudicial punishment or summary court martial. Pretrial confinement is not authorized with respect to service members facing administrative separation proceedings.

b. Coordination. Contact Naval Brig Admin Office in advance of confinement to ensure space is available, and provide confinement and arrival information. Naval Brig telephone numbers are: Admin Office (850) 452-4488 DSN 922-4488. After Duty Hours contact (850) 452-3620/3629, DSN 922-3620/3629.

c. Confinement Order, DD 2707. The original and two copies of the Confinement Order, DD 2707, will be completed per service directives contained in references (a) through (e) and delivered to the Naval Brig with the detainee/prisoner as outlined in subparagraph 4d below. In the case of a sentenced prisoner, the confinement order will be accompanied by the original Report of Results of Trial and a copy of any applicable pretrial agreement.

d. Victim/Witness Program. Reference (c) requires that the Trial Counsel inform victims and witnesses of their rights of notification in all instances where confinement is adjudged. The Victim/Witness Certification and Election Concerning Inmate Status (DD Form 2704) Form must be completed and accompany the prisoner to the Naval Brig upon confinement.

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e. Medical. References (a) and (b) require that all persons confined be given a physical examination by a medical officer, physician's assistant, or nurse practitioner to determine if the person is fit for confinement. In the event a qualified medical examiner is not available, the medical screening may be conducted by a Hospital Corpsman designated by the Brig Medical Officer or other Medical Officer designated to supervise medical services for the confinement facility. This examination must be completed within 24 hours prior to confinement. The "fit for confinement" status of a confinee must be specifically documented on the confinement order or on a Chronological Record of Medical Care, SF 600.

f. Point of Contact. The parent command is responsible for furnishing the Naval Brig pertinent information relative to any subsequent changes in the status of detainees and prisoners. Navy prisoners with adjudged sentences of 30 days or less without a punitive discharge are considered TAD and will be returned to the parent command upon completion of confinement. Navy prisoners whose adjudged sentence to confinement is 31 days or more shall be transferred (TEM DU) to NAS Pensacola TPD, UIC 33319, "confinement and further disposition basis" per MILPERSMAN Article 1640-070. The Chief of Naval Personnel will normally return such prisoners to their original command, unless the member's command requests otherwise or the member has a punitive discharge. Marine Corps personnel serving a sentence are normally returned to their parent command upon release. Commands are required to provide a point of contact/ liaison for the accomplishment of unique service such as maintenance of pay, health, and personal and legal issues.

g. Official Military Records. Detainees and prisoners shall be delivered to confinement with all pertinent records (service, health, and dental).

h. Finances. All detainees and prisoners in a pay status upon confinement shall have a \$35 government check or cash in their possession. All confinees, regardless of pay status, shall upon confinement have in their possession four endorsed DD Form 504's for use in the purchase of deficient supplies and required uniform articles.

i. Hygiene. Uniform clothing and health and comfort items shall accompany the confinee to the Naval Brig. All activities using the Naval Brig shall ensure their member has in their possession, when delivered to the Naval Brig, the minimum service specific items listed in enclosures (1) and (2).

j. Confinement to Bread and Water. The following health and comfort items shall accompany each prisoner:

ITEM	QTY	ITEM	QTY
Dungaree	2 pr*	Socks	2 pr*
T-shirt	2 ea*	Razor (disposable)	1 ea
Underpants	2 ea*	Toothbrush	1 ea
Towels	2 ea	Bath Soap	1 ea
Shower Shoes	1 pr	Deodorant	1 ea
		(plastic container)	

* Indicates in addition to that worn upon confinement and uniform applicable to prisoners' service.

5. Parent Command Responsibilities. References (a), (b), and (d) establish requirements and guidelines for Commanding Officers to follow after detainees and prisoners have been ordered into confinement. The following have proven to warrant special note:

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a. Ensure a review of probable cause to confine a service member is accomplished within 48 hours and forwarded as applicable.

b. Ensure command visits are conducted in accordance with Naval Corrections Manual. Visit requirements can be modified if commands are constrained by distance, manning, or funding. Contact the Naval Brig for coordination.

c. Take immediate action to process and transfer any pretrial detainees who, in the opinion of Naval Brig, Pensacola, and with concurrence of medical authority, require hospitalization for medical or psychiatric treatment.

d. Provide qualified escorts for the return of detainees or prisoners to their command, organization, unit, or other approved locale for interrogation, pretrial investigation, board hearing, service of charges, consultation, trial, or any other authorized event for which release of the prisoner has been approved. Advance notice of temporary release/release (24 hours) should be provided when applicable. The DD 2708 shall be used for any temporary release.

e. Coordinate with local disbursing/finance office to initiate stop payment of BAS/commuted rations for detainee/prisoner during their confinement.

f. Prisoners being confined for more than 30 days, and who have personal property located in the parent command's geographical area, should make arrangements for the storage, shipment, etc., of the property prior to confinement. No personal property shall be stored at the Naval Brig.

6. Forms. Confinement Order, DD 2707; Prisoner Release Form, DD 2718; Prisoner or Detained Person, Receipt for, DD 2708; and Victim/Witness Certification and Election Concerning Inmate Status, DD 2704; and Health and Comfort Supply Request, DD 504, may be obtained from the internet at www.defenselink.mil.



WILLIAM D. REAVEY

Distribution:
A C D

Stocked:
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UNIFORM REQUIREMENTS

The following uniform articles and maximum quantities by service are requirements for personnel confined at the Naval Brig/CCU, Pensacola:

AIR FORCE PERSONNEL

<u>Item</u>	<u>Qty</u>	<u>Item</u>	<u>Qty</u>	<u>Item</u>	<u>Qty</u>
Bag, Duffel	1 ea	Jacket, Poly	1 ea	Shoes, Gym	1 pr
Belt, Blue w/silver clip	1 ea	Gloves, Black Leather	1 pr	Sweater, Winter	1 ea
Belt, Blue w/black clip	1 ea	Insignias (US)		Shirt, Blue L/S	3 ea
Blouse, Cammie	4 ea	Insignias		Shirt, Dress Blue L/S	3 ea
Blousing Straps	4 ea	Necktie, Blue	2 ea	Shirt, Gym	2 ea
Buckle, Silver	1 ea	Pants, Gym Sweat	1 ea	Shorts, Gym	2 ea
Buckle, Black	1 ea	Sweatshirt	1 ea	Towel, White	4 ea
Cap, Camouflage	2 ea	Ribbons (as authorized)		Trouser, Dress Blue	4 ea
Cap, Garrison	1 ea	Socks, Black Nylon	4 pr	Trousers, Cammie	4 ea
Coat, Service Dress	1 ea	Socks, Black Cotton	6 pr	Undershirts, Brown	6 pr
Coat, Cold Weather	1 ea	Socks, White	1 pr	Undershirts, V-neck Wht	3 ea
Coat, All Weather	1 ea	Shoes, Oxford Dress	1 pr	Underwear, White	6 ea
Coat Liner	1 ea	Shoes, Safety	1 pr		

ARMY PERSONNEL

<u>Item</u>	<u>Qty</u>	<u>Item</u>	<u>Qty</u>	<u>Item</u>	<u>Qty</u>
Bag, Duffel	1 ea	Glove Inserts	2 pr	Sweatpants, Grey	1 ea
Belt, Black	1 ea	Glove Shell	1 pr	Shirt, Gym	2 ea
Buckle, Black	1 ea	Necktie, Black	1 ea	Shorts, Gym	2 ea
Buckle, Brass	1 ea	Shirt, Green L/S	1 ea	Trunks, Grey	1 ea
Blouse, ACU	4 ea	Shirt, Green S/S	1 ea	Towels	6 ea
Blousing Straps		Shoes, Oxford Black	1 pr	T-Shirt, Grey	1 ea
Cap, ACU	1 ea	Shoes, Safety Combat	1 pr	Trousers, ACU	4 ea
Beret, Black	1 ea	Shoes, Gym	1 pr	Trousers, Green Poly/Wl	1 ea
Coat, Cammie CW	1 ea	Socks, Wool	8 pr	Undershirt, Brown	8 ea
Coat, All Weather	1 ea	Socks, Cotton/Nylon	2 pr	Undershirt, White	2 ea
Coat, Poly/Wl Green	1 ea	Sweatshirt, Grey	1 ea	Underwear, Brown	8 pr
Ribbons (as authorized)					

MARINE PERSONNEL

<u>Item</u>	<u>Qty</u>	<u>Item</u>	<u>Qty</u>	<u>Item</u>	<u>Qty</u>
Bag, Duffel	1 ea	Blouse, Cammie	4 ea	Sweater, Green	1 ea
Belt, Khaki	2 ea	Trunks, Green	2 ea	Towels, White	4 ea
Buckle, Coat Gold	1 ea	Socks, Black	4 pr	Shirt, Gym	2 ea
Buckle	2 ea	Socks, Green	4 pr	Shorts, Gym	2 ea
Cap, Garrison Green	1 ea	Socks, White	1 pr	Trousers, Cammie	4 pr
Cap, Camouflage	3 ea	Shirt, Khaki L/S	2 ea	Trousers, Green Wool	1 ea
Coat, Combat Camo	1 ea	Shirt, Khaki S/S	3 ea	Undershirts, Green	4 ea
Coat, Serge w/belt	1 ea	Shoes, Dress	1 pr	Undershirts, White	2 ea
Coat, All Weather	1 ea	Shoes, Safety	1 pr	Underwear, White	6 pr
Gloves, Leather Black	1 pr	Sweatshirt	1 ea	Blousing Straps	
Necktie, Khaki	3 ea	Sweatpants	1 ea	Ribbons (as authorized)	

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NAVY PERSONNEL

<u>Item</u>	<u>Qty</u>	<u>Item</u>	<u>Qty</u>	<u>Item</u>	<u>Qty</u>
Bag, Duffel (Sea)	1 ea	Jacket, Working	1 ea	Sweatshirt	1 ea
Belt, Black Web	2 ea	Jumper, Dress White	2 ea	Shirt, Summer White	2 ea
Belt, White	3 ea	Jumper, Dress Blue	1 ea	Shirt, Winter Blue	2 ea
Buckle, Silver	2 ea	Handkerchief	3 ea	Shirt, Dungaree	5 ea
Cap, Navy Ball	1 ea	Socks, Black	6 pr	Trousers, Summer Wh	2 ea
Cap, Knit Black	1 ea	Socks, White	1 pr	Trousers, Dress White	2 ea
Hat, White	4 ea	Shoes, Dress Black	1 pr	Trousers, Dress Blue	1 ea
Gloves, Black	1 pr	Shoes, Gym (PT)	1 pr	Trousers, Winter Blue	1 ea
Neckerchief	1 ea	Shoes, Safety	1 pr	Trousers, Dungaree	5 ea
Sweater, Blue Wool	1 ea	Shorts, Gym	2 ea	Towels, White	4 ea
Peacoat	1 ea	Shirt, Swim	2 ea	Undershirts, White	6 ea
Raincoat, Black	1 ea	Shorts, Swim	1 ea	Underwear	6 ea
Raincoat Liner	1 ea	Sweatpants	1 ea	Tie, Neck	1 ea
Ribbons (as authorized)				Tie Clip	1 ea

COAST GUARD PERSONNEL

<u>Item</u>	<u>Qty</u>	<u>Item</u>	<u>Qty</u>	<u>Item</u>	<u>Qty</u>
Ball Cap	1 ea	Jacket, Dress	1 ea	Sweatshirt	1 ea
Buckle w/silver clip	2 ea	Jacket, Light Weight	1 ea	Sweater, Blue	1 ea
Blue Belt	2 ea	Shirts, L/S	3 ea	Specialty Insignia	
Blue Ties	2 ea	Shoes, Dress	1 pr	Towels, White	4 ea
Coat, All Weather	1 ea	Shoes, Shower	1 pr	Trousers, Working	5 ea
Socks, Black	6 pr	Trousers, Dress	1 ea	Cover, Combo	1 ea
Socks, Dress	2 pr	Undershirts, White	6 ea	Garrison Cap	1 ea
Socks, White	2 pr	Underwear, White	5 ea	Gym Shirt	2 ea
Gym Shorts	1 ea	Sweatpants	1 ea	Ribbons (as authorized)	

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HEALTH AND COMFORT ITEMS

The following health and comfort items and their quantities are the maximum for personnel confined at the Naval Brig, Pensacola. Civilian clothes and other items not on this list will be inventoried and returned to the prisoner's/detainee's parent command with the escorts.

<u>Item</u>	<u>Qty</u>	<u>Item</u>	<u>Qty</u>	<u>Item</u>	<u>Qty</u>
Cotton Swabs	1 bx	Soap	2 brs	Comb, Black	1 ea
Razors, Disposable	10 ea	Soap Dish	1 ea	Stencil Pencil, Black	1 ea
Dental Floss	1 pk	Religious Medal*	1 ea	Stencil Pencil, White	1 ea
Deodorant, Solid	1 ea	Writing Paper	2 pds	Toothbrush	1 ea
Envelopes (embossed)*	30 ea	Sewing Kit	1 ea	Toothbrush Holder	1 ea
Eye Glasses*	2 pr	Shaving Cream	1 cn	Toothpaste	1 tb
Hair Brush*	1 ea	Shampoo	1 btl	Pens or Pencils	2 ea
Washcloth	2 ea	Shoe, Shine Kit	1 ea	Photographs*	5 ea
Nail Clippers	1 ea	Shoe, Polish	1 cn	Shower Shoes	1 pr
				Wedding Ring (if married)	

*Optional Items