



EMERGENCY MANAGEMENT OFFICE NSA BAHRAIN



SHELTER-IN-PLACE (OFF-BASE)

In the event of an emergency and you are off-base and receive notification via any of the mass warning and notification systems to **“SEEK COVER” OR “REPORT TO SHELTER”**, you should report immediately home and execute shelter-in-place procedures (below). On base these are two distinct orders, but your off-base action will be the same for both.

Shelter-in-Place (SIP) is the action taken by personnel to achieve the greatest readily-available overhead and environmental protection for a perceived or actual imminent, incoming, or present threat.

Check out the Vehicle Shelter-In-Place Checklist to stow in your vehicle in the event you may be driving and the order is passed.



DO NOT proceed to Base, DoDDS, or other military locations; you will be turned away in an increased Force Protection Level Condition. Children at DoDDS or other locations will be directed to shelter-in-place by personnel on station, much like a school fire drill.

Shelter-In-Place Checklist

- Assume position in a ‘hard’ (concrete, steel) building. Avoid weak structures (wood, sheet metal) and structures/rooms with many windows.
- Close and latch all entrances and windows.
- Turn off heating, ventilating, and air conditioning (HVAC) systems or set to 100% recirculation.
- Close fire place dampers and stove vents.
- Close as many interior doors as possible.
- Move to an interior space if possible. **DO** not shelter in the basement: some gases are heavier than air.
- Seal cracks/openings with towels, blankets, duct tape, etc.
- Cover nose and mouth if necessary with wet cloth.
- Stay off your phone. F&ES personnel may be trying to contact you!
- Remain calm and wait for all-clear from F&ES personnel.
- Monitor the radio, including the base station 106.3, and the television, including the Armed Forces Network (AFN) if subscribed to
- **READY YOU DISASTER SUPPLY KIT AND EVACUATION KIT!**