DEPARTMENT OF THE NAVY
U.S. NAVAL SUPPORT ACTIVITY
PSC 817 BOX 1
FPO AE 09622-1000

NAVSUPPACTNAPLESINST 1710.14
N05

10 MAY 2006

NAVSUPPACT NAPLES INSTRUCTION 1710.14

From: Commanding Officer, U.S. Naval Support Activity, Naples, Italy

Subj: SKATE PARK OPERATIONS MANUAL

Encl: (1) Release and Waiver of Liability
(2) Acknowledgement and Agreement to Park use
(3) Skate Park Pass
(4) Posted Rules at Skate Park

1. Purpose. To provide guidance, establish procedures, outline responsibilities, set policies, and prescribe enforcement procedures for the safe operation of NAVSUPPACT Naples Skate Park. This instruction applies to all active duty and retired military personnel and their family members, DoD civilians and their family members, and sponsored guests who use the NAVSUPPACT Naples Skate Park.

2. Policy

a. Skateboarding and inline skating are fun, active, physically demanding, and mentally challenging sports. They can be as dangerous as many other physically demanding sports or activities if one does not take the time to learn the proper skills, techniques, and safety measures. With the use of proper protective equipment and a strong will to learn, skateboarding and skating are great activities that build character, integrity, determination and creativity.

b. All parents/guardians and guest-sponsors of Skate Park patrons will execute a Liability Waiver (enclosure (1)), and a User Agreement (enclosure (2)) with the support site Fitness Forum before family members or guests will be permitted to enter the park. Patrons over 17 will execute a Liability Waiver and Use Agreement with the support site Fitness Forum for themselves. A Skate Park pass with photo (enclosure (3)) will be issued to each family member, guest, or patron who has a waiver and user agreement on file.

c. All Skate Park patrons will carry their Skate Park Pass on their person when in the park. All patrons will show their pass to those in authority, i.e. Security personnel, Housing employees, and parents/sponsors (military member) who requests to see it. Those patrons who do not have their pass are defined as "trespassers" and shall immediately vacate the premises, and their presence will be reported to the NAVSUPPACT Security Desk as a park violation.

d. To ensure personal injuries are kept to a minimum, all Skate Park users must wear their protective equipment at all times while inside the park.

e. Protective equipment is defined as:

(1) Helmet with chinstrap properly fastened so as to prevent the helmet from coming off during a collision.

(2) Kneepads with hard plastic knee-cups worn over the kneecap, sized and fitted so they will not slip off the knee during activity.

(3) Elbow pads with hard plastic elbow-cups worn over the elbow, sized and fitted so they will not slip off the elbow during activity.

(4) For skaters under the age of 10, wrist guards with hard plastic palm-wrist bars worn completely fastened around the wrist.

f. Not wearing one's protective equipment is serious and will not be tolerated. Skaters who fail to properly wear their required protective equipment will be suspended from using the Skate Park for a minimum of 30 days on the first offense. Longer periods of suspension, including permanent suspension may be required for repeat offenses or further violations of these rules.

g. Parents/guardians and sponsors are personally responsible for the behavior and conduct of their family members and guests, to include their possible misconduct and intentional damage to equipment. It will be the responsibility of the sponsor to reimburse NAVSUPPACT Naples for repair to equipment that is intentionally damaged, to include removal of any graffiti caused by their family members.

h. Only one skater is allowed on an obstacle/ramp at a time.

i. Only skateboards, inline skates, and traditional roller skates are allowed in the skate park. No bicycles, scooters, or motorized vehicles of any kind are allowed.

j. Trespassers (those without their Skate Park pass) who enter the Skate Park may be suspended from using the facility and subject to disciplinary action.

k. Smoking, other tobacco use, drug abuse, and alcohol use is prohibited inside the Skate Park.

3. Procedures

a. The NAVSUPPACT Naples Housing Director is responsible for:

(1) Review and maintenance of this instruction.

(2) Inspecting and maintaining the Skate Park to ensure good working order. Inspections shall be performed at least weekly, and any damaged gear placed out of commission until repairs can be made.

(3) Ensuring brooms are available at the Skate Park or close by, so skaters can perform daily debris removal. Debris can present a safety hazard as it jams the wheels of skates and skateboards causing riders to be thrown unexpectedly to the ground.

b. The NAVSUPPACT Security Officer is responsible for randomly patrolling the Skate Park facility during usage hours for authorized patronage, checking for passes and inappropriate behavior by its users; and patrolling after hours for trespassers.

c. The Staff Judge Advocate's Office/Regional Legal Service Office is responsible for administering and processing any misconduct proceedings, cases, or actions on civilians or family members.

d. The Morale, Welfare, and Recreation Director is responsible for:

(1) Issuing Skate Park liability waivers and user agreements to parents/guardians and their children from the support site Fitness Forum and to patrons over the age of 17.

(2) Issuing a Skate Park pass to all who complete a Skate Park liability waiver and user agreement.

(3) Maintaining liability waivers on file for historical reference.

e. All personnel, including family members and residents, are responsible for:

(1) Abiding by all posted rules and these policies.

(2) Observing and deterring unsafe and inappropriate behavior in and around the Skate Park.

(3) Reporting violations to the NAVSUPPACT Security Desk.

(4) Cautioning their children about the risks of skate parks, skateboarding, and in-line skating.

(5) Supporting the Skate Park Program by assuming a measure of personal responsibility to ensure the park remains a safe, clean, and healthy activity for our children and its patrons.

G. L. HEHE

Distribution:
NAVSUPPACT NAPLES INST 5216.4X
Lists: I through V

RELEASE AND WAIVER OF LIABILITY
NAVSUPPACT Naples Skate Park

I hereby agree on behalf of myself and my child _____, to hold harmless, and to release and forever discharge the U.S. Government, the Department of Defense, the United States Navy, and Naval Support Activity, Naples, Italy and all of its officers, agents, employees, successors and assigns acting officially or otherwise, from any and all claims, actions, or causes of action, on account of any loss or damage to property, personal injury or death, whenever they may arise, including aggravation of my pre-existing condition, suffered by me or my child, whatever the cause, including those damages, injuries, or deaths resulting from any defect or any effort, act, or omission of any Navy agent, officer, employee, volunteer, or third persons. This hold harmless agreement covers any property damage, personal injury or death occurring during or as a result of my or my child's participation in the use of the NAVSUPPACT Naples Skate Park. I also agree on behalf of myself and my child that I/he/she is bound to the terms of this agreement and we agree to fully indemnify the United States Navy and NAVSUPPACT Naples for any property damage, personal injury or death which I/he/she may cause through negligence, willful misconduct, or deliberate unauthorized use of any equipment or property belonging to NAVSUPPACT Naples including all court costs and reasonable attorney fees.

I am entering into this agreement knowingly, voluntarily, and without duress or inducement. I am the parent/guardian of _____, and I am competent to bind both myself and the child, and I suffer from no legal disability.

_____ _____
Signature of Parent/Guardian **Date**
(If under 18 years old)

_____
Printed Name of Parent/Guardian
(If under 18 years old)

_____ _____
Printed Name/Signature of User/Skate Boarder **Date**

_____ _____
Signature of Witness **Date**

_____
Printed Name of Witness

ACKNOWLEDGEMENT AND AGREEMENT TO FOLLOW SKATE PARK RULES

Skateboarding and inline skating are fun, active, physically demanding, and mentally challenging sports. They can be as dangerous as many other physically demanding sports or activities if one does not take the time to learn the proper skills, techniques, and safety measures. With the use of proper protective equipment and a strong will to learn, skateboarding and skating are great activities that build character, integrity, determination and creativity.

All parents/guardians and guest-sponsors of Skate Park patrons will execute a Liability Waiver and User Agreement with the support site Fitness Forum before their family members or guests will be permitted to enter the park. Likewise, those patrons over 17 will execute a Liability Waiver with the support site Fitness Forum for themselves. A Skate Park pass with photo will be issued to each family member, guest, or patron who has a waiver and user agreement on file. It is preferred the Skate Park pass recipient be present during the signing of the waiver to have their pass issued on the spot.

All Skate Park patrons will carry their Skate Park pass on their person when in the park. All patrons will show their pass to anyone who requests to see it. Those patrons who do not have their pass are defined as "trespassers" and shall immediately vacate the premises, and their presence will be reported to the NAVSUPPACT Security Desk as a park violation.

To ensure personal injuries are kept to a minimum, all Skate Park users must wear their protective equipment at all times inside the park.

Only skateboards, inline skates, and traditional roller skates allowed. No bicycles, scooters, or motorized vehicles of any kind.

Required protective equipment:

- Helmet with chin strap properly fastened so as to prevent the helmet from coming off during a collision

- Kneepads with hard plastic knee-cups worn over the kneecap, sized and fitted so they will not slip off the knee during activity

- Elbow pads with hard plastic elbow-cups worn over the elbow, sized and fitted so they will not slip off the elbow during activity

- Wrist guards with hard plastic palm-wrist bars worn completely fastened around the wrist are mandatory for skaters under the age of 10.

Failure to wear protective equipment will not be tolerated. Skaters who fail to properly wear their protective equipment will be suspended from the Skate Park for a minimum of 30 days for the first offense. Longer periods of suspension, including permanent suspension may be required for repeat offenders or other violations of these rules.

Parents and sponsors are personally responsible for the behavior and conduct of their family members and guests, to include their possible misconduct and intentional damage to equipment. Sponsors will reimburse NAVSUPPACT Naples for repairs to equipment that is intentionally damaged by their family members or guests, including graffiti removal.

SKATE PARK RULES

HOURS 0800-2200

In case of a medical emergency call 081-811-6150 or DSN 629-6150.

The Skate Park is intended for recreation and safety is very important. With the potential of injuries, it is a place that requires adult supervision. Children under the age of 12 must be accompanied by a parent or legal guardian 18 years or older.

The skate park is intended for children ages twelve and older.

1. All skaters must execute a liability waiver agreement, and possess a valid Skate Park pass. Waivers and passes are available at the support site Fitness Forum.

2. Only skateboards, inline skates/roller skates are allowed. No bicycles, foot scooters, or motorized vehicles of any kind are allowed. Please park bicycles outside the skate park area.

3. All skaters MUST wear: helmet, kneepads, elbow pads, and closed toe, slip resistant shoes. Wrist guards for skaters under the age of 10.

4. Only one person may skate on each obstacle at a time. Non-skaters should stay clear of obstacles and pads.

5. Guests must be accompanied by their sponsor at all times and execute a liability waiver agreement.

6. Food and drinks are prohibited on obstacles or pads.

7. Pets are prohibited in the Skate Park.

8. Foul language will not be tolerated.

9. Courtesy should be shown to all skaters at all times.

10. Smoking or the use of other tobacco products is prohibited in and around the skate park area.

11. The consumption of alcohol or possession of glass bottles is prohibited in and around the Skate Park area.

12. NAVSUPPACT Naples Security or designated representatives have authority to remove any persons for inappropriate behavior and non-compliance with these rules as well as revoke Skate Park passes.

I understand the rules and agree to follow them to the best of my ability:

_____

Skater's Name, Signature & Date

_____

Parent/Guardian Name Signature & Date

_____

Witnessed by: Date

NAVSUPPACT Naples Skate Park Pass	
Name: Date of Birth:	Sponsor's Name:
Home Address & Phone#:	Sponsor's Command:
Date of issue: Issued by:	Emergency Contact Phone#:

This pass is only an example. MWR will issue each patron a unique Skate Park pass with photo.

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