DEPARTMENT OF THE NAVY
U.S. NAVAL SUPPORT ACTIVITY
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NAVSUPPACT NAPLES INST 4260.1D
S7:WTL:gi
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NAVSUPPACT NAPLES INSTRUCTION 4260.1D

From: Commanding Officer, U. S. Naval Support Activity, Naples, Italy

Subj: DESIGNATION OF PERSONNEL TO INSPECT AND ACCEPT COMMERCIALLY PURCHASED MATERIAL

Ref: (a) NAVSUP Manual, para 23063
(b) NAVSUP Manual, para 23062-23092

1. Purpose. To provide for the designation of personnel to accept purchases or rental of material, services and facilities, and to sign inspection reports which authorize processing of invoices for payment. This instruction is a complete revision and should be reviewed in its entirety.

2. Cancellation. NAVSUPPACT NAPLES INST 4260.1C

3. Information. To ensure that material, services, and facilities are acceptable prior to payment, reference (a) requires that acceptance at point of destination will be performed by competent inspectors, designated by the Commanding Officer. Acceptance or rejection of material, services and facilities received will depend upon whether they meet the requirements of the contract. When acceptance is accomplished at a point other than at destination (such as at place of manufacture or point of shipment) material will not be reinspected at destination for acceptance purposes.

4. Action

a. The authority to designate inspectors is delegated to U.S. Naval Support Activity, Naples, Italy (NAVSUPPACT Naples) heads of departments and to the commanders of other activities receiving supply support from NAVSUPPACT Naples.

b. Each department and activity designated within the Naples area will submit to NAVSUPPACT Naples (Code S4), current lists of the names of individuals authorized to inspect material, services and facilities for the department or activity concerned, together with specimen signatures for all persons named.

c. Supply Department designated inspectors are authorized to accept and sign inspection reports for material received in the Material Division which is destined for other NAVSUPPACT Naples departments, unless otherwise specified in the contract. The

inspection will be for quantity overages/shortages and visible damage only. Quality inspections should be performed by the end user.

d. Personnel designated will perform inspections and acceptance of purchased material in accordance with the provisions of reference (b).

W. C. VIVIAN

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