



DEPARTMENT OF THE NAVY

U.S. NAVAL SUPPORT ACTIVITY

PSC 817 BOX 1

FPO AE 09622-1000

NAVSUPPACT NAPLES INST 6240.3I
NEX

13 JUL 2007

NAVSUPPACT NAPLES INSTRUCTION 6240.3I

From: Commanding Officer, U.S. Naval Support Activity, Naples, Italy

Subj: SANITATION STANDARDS FOR BARBER AND BEAUTY SHOPS

Ref: (a) Navy Exchange Manual, Paragraph 4608
(b) Manual of Naval Preventive Medicine, NAVMED-P5010, Chapter 2, Section II

1. Purpose. To promulgate uniform sanitation standards and regulations for the establishment and operation of barber and beauty shops within this command, per references (a) and (b).
2. Cancellation. NAVSUPPACT NAPLES INST 6240.3H.
3. General. No barber or beauty shop will be established within this command without the approval of the Commanding Officer, U.S. Naval Support Activity, Naples, Italy (NAVSUPPACT Naples). The General Manager, Navy Exchange is responsible for the operation and maintenance of all barber and beauty shops. The following shops are authorized:
 - a. Main Exchange, Support Site (Barber and Beauty shops)
 - b. Air Terminal, Capodichino (Barber)
 - c. Capodichino (Unisex Shop)
 - d. NAVSUPPACT Gaeta (Unisex Shop)

Barber and beauty shops are operated within the jurisdiction of NAVSUPPACT Naples for convenience and to enable personnel to maintain a neat appearance at a minimum expense. Although these shops are seldom connected with the spread of disease, the potential exists if they are not operated in a sanitary manner. The following barber and beauty shop regulations will be strictly enforced.

4. Action. All barber and beauty shop personnel must comply with the sanitation regulations set forth in this instruction. A copy of this instruction in English and Italian, will be conspicuously posted in each shop.

13 JUL 2007

5. Employees. Employees of barber and beauty shops will adhere to the following personal hygiene and physical requirements:

a. Barbers and beauticians will be free of symptoms of communicable disease.

b. Pre-employment and annual physical examinations will be required to ensure freedom from communicable disease, with special examinations conducted at the discretion of the medical officer.

c. Barbers and beauticians must keep their person and clothing clean when attending to patrons, and will wear a washable outer coat or uniform.

d. Employees will wash their hands thoroughly with hot water and soap prior to attending to each patron.

6. Sanitation Requirements

a. Barber and beauty shops will not be located in food service or sleeping areas.

b. An adequate supply of hot and cold running water, proper lavatory fixtures and waste disposal, will be provided in all barber and beauty shops.

c. The interior of these shops will be adequately lighted and ventilated.

d. The shops will be maintained in a sanitary manner at all times.

7. Sanitary Practices

a. Only such products (i.e., cosmetics, tonics, lotions, bleaches, dyes, etc.) that meet the approval of the U.S. Food and Drug Administration will be used in barber and beauty shops.

b. Therapeutic practices (i.e., treating pimples, ingrown hair, etc.) are prohibited.

c. The headrests of barber chairs will be covered with a clean sheet of paper or clean towel for each patron.

d. Freshly laundered towels or new paper towels will be used for each patron.

13 JUL 2007

e. Only materials approved by the Medical Officer will be used to stop the flow of blood in case of "nicks". These materials will be applied only with freshly laundered towels or sterile cotton. The use of styptic pencils is prohibited.

f. The treatment of eye conditions is prohibited.

g. Common brushes and dusters are prohibited. Automatic dispensers or clean towels will be used in lieu of brushes or dusters.

h. Individual sanitary neck strips will be used for each patron.

i. Covering cloths will be laundered as often as necessary to ensure cleanliness at all times.

j. Use of blade razors for any purpose is prohibited.

k. Personal clothing of operators will be stored with clean linen.

l. Barbers or beauticians will not smoke while attending to patrons.

m. Clean, sanitary receptacles will be provided for waste materials and used linen.

n. The removal of cut hair from the decks shall be accomplished frequently by dustless methods.

8. Treatment of Instruments

a. Disinfection of equipments. Barbers and beauticians will disinfect all instruments used in the practice of barbering. Scissors, combs and other tools will be thoroughly washed with soap and hot water to remove all film, oil, and debris immediately after use on each patron and will then be placed in the disinfection cabinet or solution as applicable. Disinfecting solutions will be prepared frequently enough to ensure bactericidal effectiveness when used, and used at least once daily. All barbering instruments will be disinfected in a chemical solution and rinsed in running water to remove the chemical prior to use on the patron.

13 JUL 2007

b. Clippers and other metallic instruments. Metallic instruments will be thoroughly wiped or dusted after each use and sanitized immediately using "clippercide" for clippers and "barbercide" for other metallic instruments.

c. Non-metallic instruments. Non-metallic instruments will be placed in a solution of fungicidal strength disinfectant and exposure time will be as indicated on the label for surgical instruments, or as recommended by the Medical Officer. Non-metallic instruments will be rinsed under running water after use and then immersed in the disinfectant solution.

9. Abnormal Skin Conditions. Serving of persons with infectious conditions of the scalp or neck without the written consent of the Medical Officer is prohibited.

10. Regulations. Each barber or beauty shop will have a copy of sanitary regulations posted in a conspicuous place, and all persons who are barbers or beauticians will be required to read these regulations and agree to comply with them.

11. Inspection. Per reference (b), the Preventive Medicine Unit, U.S. Naval Hospital, Naples, Italy will perform periodic sanitation inspections of all shops and submit reports of discrepancies to the General Manager, Navy Exchange, Naples and a copy to the shop supervisor and Services Operations Manager. When warranted, special reports will be submitted directly to the Commanding Officer, NAVSUPPACT Naples, or the General Manager, Navy Exchange, Naples; as deemed appropriate.


G. L. HEHE

Distribution:
NAVSUPPACT NAPLES INST 5216.4T
Lists: I through V