MWR Positions

Come join the MWR team! *Are you a customer service and team oriented individual who possesses the qualifications for any of the positions listed here? Then come visit us in the MWR Building, room 225, or call 243-1246.*

Club Operations Division

Food Service Supervisor – NA-03, $11.02 - $13.00/hr. Food Court (1 RFT).
Club Operations manager – NF-03, $11.02/hr. Negishi Club (1 RFT). Open to current MWR/NAF Yokosuka employees only.
Food Service Worker – NA-03, $9.48/hr. Club Alliance (1 Flex).
Administrative Assistant – NF-02, $8.71 - $9.50/hr. CPO Club (1 RFT). Open to current MWR/NAF Yokosuka employees only.
Club Operations Assistant – NF-02, $8.71/hr. Club Alliance (1 Flex).
Cashier – NA-01, $7.50/hr. Club Alliance (1 Flex).
ID Checker/Security – NF-01, $7.25/hr. Club Alliance (1 Flex).
Recreation Aide – NF-01, $7.25/hr. Bowling Center (4 Flex).

Support Activities

Automotive Mechanic – NA-10, $14.47/hr. Maintenance (1 RFT).
Electrician – NA-08, $13.06/hr. Maintenance (1 RFT).

Child and Youth Program

Program Assistant – CY-01/02, $9.59 - $11.75/hr. Negishi CDC (2 RFT/1 Flex), Main CDC (8 Flex), Hourly CDC (7 Flex), Ikego CDC (1 RFT/2 Flex), Pre-School (2 Flex), Yokosuka SAC (4 Flex), Ikego SAC (2 RFT), Negishi Teen Center (1 Flex), Yokosuka Teen Center (3 Flex), Negishi Youth Sports (1 Flex), Ikego Youth Sports (1 RFT).
Food Service Worker – NA-02, $8.77/hr. Ikego CDC (2 Flex).
Operations Clerk/Driver – NF-02, $8.71/hr. Hourly CDC (1 RFT).

Recreation Division

Operations Clerk – NF-02, $8.71/hr. Entertainment (1 RFT).
Recreation Assistant (Duty Manager) – NF-02, $8.71/hr. Theater (1 Flex).
Ticket Seller – NF-01, $7.25/hr. Theater (2 Flex).

Athletics Division

Supervisory Recreation Specialist – NF-04, $35,000 - $54,000/annum. (1 RFT).
Recreation Assistant – NF-02, NF-02, $8.71/hr. Adult Sports (1 Flex).
Recreation Assistant (Duty Manager) – NF-02, $8.71/hr. Athletics (1 RFT/3 Flex).
Recreation Aide (Gear Issue) – NF-01, $7.25/hr. Athletics (1 RFT/3 Flex).
Recreation Aide (Lifeguard) – NF-01, $7.25/hr. Aquatics (1 Flex).

*Due to publishing timelines, some jobs listed may not be available. For the most up-to-date listing check out:

https://www.cnic.navy.mil/yokosuka/mwr

Chapel of the Rising Sun, Negishi

- Organist for Roman Catholic Service

Chapel of Hope, Yokosuka

- Organist for Roman Catholic Service
- Roman Catholic Choir Director
- Protestant Choir Director
- Organist for General Protestant Service
- Organist for Protestant Communion Service
- Organist for Lutheran Service

Chapel of Hope, Yokosuka, and Chapel of the Rising Sun, Negishi

- Roman Catholic Clergy service
- Roman Catholic Coordinator of Religious Education
- Roman Catholic Youth Ministry
- Protestant Director of Religious Education
- Protestant Youth Ministry

*Coordinator/Director of Religious Education and Youth Ministry's applicants shall pass local and federal background checks.
*Positions above for FY 2012. Closing date: Sept. 9, 12 p.m.
*Applicants shall be fluent English speaker and be able to work a flexible schedule dependent upon religious service needs.
*Prior experience preferred.

For details, call Masami Kobayashi/NAVSUP FLC Yokosuka Contracting Department, at DSN 243-6835 or (046) 816-6835.

HRO USCS Positions

Applications and forms for local/Japan-wide vacancies must be received at the HRO, Yokosuka customer service desk, or through the mail at HRO, PSC 473 Box 22, FPO AP 96349-0022 by 4 p.m. on the closing/cut-off date of the announcement. Applications may also be submitted through the drop box located at the front entrance of the HRO, Yokosuka building. These applications must be in the drop box by close of business (4 p.m.) of the closing/cut-off date of the announcement.
Postmark dated, faxed or e-mailed applications will not be accepted.
Call 243-5725/8168 for more information.

New

Agency Purchase Card Program Manager – GS-1101-09, NH-97-11. Open: 08-29-11, Close: 09-06-11.
Contact Representative – GS-962-06, NH-105-11. Open: 08-26-11, Close: 09-09-11.
Medical Support Assistant – GS-679-04, NH-100-11. Open: 08-25-11, Close: 09-08-11.
Office Automation Assistant – GS-0326-05, NAVFAC-102-11. Open: 08-25-11, Close: 09-07-11.
Office Automation Clerk – GS-0326-04, CNRJ-104-11. Open: 08-25-11, Close: 09-08-11. *Location: Atsugi.
Program Analyst – GS-0343-09, NH-94-11. Open: 08-30-11, Close: 09-13-11
Secretary (OA) – GS-318-06, NH-103-11. Open: 08-25-11, Close: 09-22-11 (Cutoffs be every week).

Continuing

Administrative Support Assistant – GS-0303-07, CFAY 66R-11. Open: 08-10-11, Close: 11-09-11 (Cutoffs be every two week).
Clerk Interpreter – GS-1046-04, CFAY-50-11. Open: 05-17-11, Close: 11-17-11. *Six months open register.
Clerk Interpreter – GS-1046-04, CFAY-62-11. Open: 06-02-11, Close: 12-02-11. *Not to exceed 13 months. Six months open register.
Educational Aide/Technician (Child Youth Programs) – GS-1702-2/3/4, CFAY-92-11. Open: 08-12-11, Close: 02-10-12. *Open register. *Location: Negishi.
Educational Aide/Technician (Child Youth Programs) – GS-1702-2/3/4, CFAY-81-11. Open: 07-15-11, Close: 01-20-12. *Open register. Yokosuka/Ikego CDC.
Health Technician (OA) – GS-640-05, NH-87-11. Open: 08-10-11, Close: 09-07-11.
Health Technician – GS-640-07, NH-75R-11. Open: 08-11-11, Close: 09-22-11.
Human Resources Assistant (Staffing/Classification) – GS-0203-5/6/7, CNRJ-90-11. Open: 08-10-11, Close: 09-07-11.
Language Specialist – GS-1040-09/11/12. Open: 07-25-11, Close: 10-24-11 (Cutoffs be every two week).
Nurse (Clinical) – YH-610-1/2, NH-82-11. Open: 07-22-11, Close: 09-22-11. *Part time.

NEX Positions

Join a winning team. *The NEX has RFT, RPT and Flex positions to fit your schedule. Applications are accepted Monday-Thursday, 9 a.m. to 3 p.m., at the NEX Human Resources Office, MWR building room 226, or visit our Web site at www.navy-nex.com. Come and work for us! Call us at 243-5150 or 243-4418 for more information.*

Human Resources Associate, NF-2 – Administration. *$9-$11/hr. (1 RFT)
Supervisory Sales Clerk, NF-2 – Main Store (Mini Mart/Ikego/Uniform Center). *$8.71-$10/hr. (3 RFT)
Loss Prevention Safety Investigator, NF-2 – Loss Prevention. *$8.71-$10/hr. (1 RFT)
Computer Sales Technician, NF-2 – Main Store. *$8.71-$10/hr. (1 Flex)
Sales Clerk (Specialty), NF-1 – Main Store (Watches/Shoes) . *$7.25-$9/hr. (6 Flex)
Sales Clerk, NF-1 – Various locations. *$7.25-$8/hr. (11 Flex)
Customer Service Clerk, NF-1 – Main Store Service Department. *$7.25-$8/hr. (1 RPT/2 Flex)
Identification Checker, NF-1 – Loss Prevention. *7.25-$8/hr. (3 Flex)
Cashier, NF-1 – Cash Cage. *$7.25-$8/hr. (2 Flex/1 RFT)
Forklift Operator, NA-5 – Distribution Center. *$10.94-$11.38/hr. (1 Flex)
Warehouse Worker, NA-4 – Distribution Center. *$10.22-$10.65 hr. (1 Flex)
Store Worker, NA-2 – Various locations. *$8.77-$9.13/hr. (7 Flex)
Food Service Worker, NA-2 – Negishi School Lunch. *$8.77-$9.13/hr. (1 Flex)

The following positions may qualify for SOFA Sponsorship:

Department Manager, NF-3 – Main Store. *$32,415-$36,830/yr. (1 RFT)
Warehouse Supervisor, NF-3 – Distribution Center. *$38,382-$43,604/yr. (1 RFT)
Food Service Worker Supervisor, NS-2 – Main Street Food Court-$11.38-$11.85/hr. (1 RFT, 2 FFT)

*Salary based on experience. Positions are open until filled.