MWR Positions

Come join the MWR team! *Are you a customer service and team oriented individual who possesses the qualifications for any of the positions listed here? Then come visit us in the MWR Building, room 225, or call 243-1246.*

Club Operations Division

Club Operations Manager – NF-03, $11.02 - $15.00/hr. Club Takemiya (1 RFT)
Food Service Supervisor – NF-03, $11.02 - $12.50/hr. Food Court (1 RFT).
Caterer – NF-03, $11.02/hr. Club Alliance (1 RFT).
Cook – NA-05, $10.94/hr. Bowling Center (1 RFT).
Bartender – NA-05, $10.94/hr. Club Alliance (1 RFT).
Food Service Worker – NA-03, $9.48/hr. Club Alliance (1 Flex).
Wait Staff – NA-03, $9.48/hr. Officers' Club (1 Flex).
Club Operations Assistant – NF-02, $8.71 - $11.00/hr. CPO Club (2 Flex).
Club Operations Assistant – NF-02, $8.71 - $10.91/hr. Club Takemiya (1 Flex).
Club Operations Assistant – NF-02, $8.71/hr. Club Alliance (1 Flex).
Cashier – NF-01, $7.50 - $9.50/hr. Club Alliance (1 Flex), O' Club (2 Flex).
Cashier – NF-01, $7.50/hr. CPO Club (1 Flex), Bowling Center (1 RFT).
ID Checker/Security – NF-01, $7.25/hr. Club Alliance (1 Flex).

Support Activities

Automotive Mechanic – NA-10, $14.47/hr. Maintenance (1 RFT).
Electrician – NA-08, $13.06/hr. Maintenance (1 RFT).
Accounting Technician – NF-02, $8.71/hr. Finance Department (1 RFT).

Child and Youth Program

Education Specialist – NF-03, $24,500 - $32,000/annum. Yokosuka Teen Center (1 RFT).
Child and Youth Program Supervisor – NF-03, $11.01 - $16.82/hr. Main CDC (1 RFT).
Cook – NA-08, $13.06/hr. Ikego CDC (1 RFT).
Program Assistant – CY-01/02, $9.59 - $11.75/hr. Negishi CDC (1 RFT/1 Flex), Yokosuka Main CDC (1 RFT/4 Flex), Annex CDC (3 RFT/4 Flex), Ikego CDC (3 Flex), Yokosuka SAC (3 Flex), Negishi SAC (1 Flex), Ikego SAC (1 RFT), Negishi Teen Center (2 Flex), Negishi Youth Sports (1 Flex), Ikego Youth Sports (1 RFT/1 Flex).

Recreation Division

Projectionist – NA-07, $12.35/hr. Theater (1 Flex).
Food Service Worker – NA-03, $9.48/hr. Theater (1 Flex).
Recreation Assistant – NF-02, $8.71/hr. Outdoor Recreation (1 Flex).
Recreation Assistant (Rentals) – NF-02, $8.71/hr. Outdoor Recreation (1 Flex).

Athletics Division

Recreation Aide (Lifeguard) – NF-01, $7.25/hr. Aquatics (2 Flex).
Recreation Aide (Gear Issue) – NF-01, $7.25/hr. Athletics (1 RFT/ 1 Flex).
Recreation Assistant (Duty Manager) – NF-02, $8.71/hr. Athletics (3 Flex).

*Due to publishing timelines, some jobs listed may not be available. For the most up-to-date listing check out http://www.mwryokosuka.wordpress.com

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HRO USCS Positions

Applications and forms for local/Japan-wide vacancies must be received at the HRO, Yokosuka customer service desk, or through the mail at HRO, PSC 473 Box 22, FPO AP 96349-0022 by 4 p.m. on the closing/cut-off date of the announcement. Applications may also be submitted through the drop box located at the front entrance of the HRO, Yokosuka building. These applications must be in the drop box by close of business (4 p.m.) of the closing/cut-off date of the announcement.

Postmark dated, faxed or emailed applications will not be accepted.

Call 243-5725/8168 for more information.

New

Housing Management Assistant – GS-1173-05, CFAY-37-12. Open: 05-08-12, Close: 05-22-12.
Information and Referral Assistant (OA) – GS-0303-06, CFAY-38-12. Open: 05-14-12, Close: 05-29-12.

Continuing

Educational Aide/Technician (Child Youth Programs) – GS-1702-2/3/4, CFAY-23-12. Open: 03-28-12, Close: 09-08-12 (Cutoffs be established as vacancies occur).
Interdisciplinary position to be filled as: Social Worker – GS-185-11, **Psychologist** – GS-180-11, or **Advocacy Clinical Counselor** – GS-101-11, CFAY-35-12. Open: 04-25-12, Close: 05-25-12.

NEX Positions

Join a winning team. *The NEX has RFT, RPT and Flex positions to fit your schedule. Applications are accepted Monday-Thursday, 9 a.m. to 3 p.m., at the NEX Human Resources Office, MWR building room 226, or visit our website at www.navy-nex.com. Come and work for us!*

Call us at 243-5150 or 243-4418 for more information.

Sales Clerk (Specialty), NF-1 – Main Store (Watches/Shoes). *$7.25-$9.00/hr. (1 Flex/1 RFT)
Sales Clerk, NF-1 – Auto Port/NEX Depot/Main Store Ladies/Cosmetics/ Childrens. *$7.25-$8.00/hr. (6 Flex)
Cashier, NF-1 – Main Store Cash Cage. *$7.25-$8.00/hr. (1 Flex)
Customer Service Clerk, NF-1 – Main Store. *$7.25-$8.00/hr. (2 RFT)
Identification Checker, NF-1 – Loss Prevention/Safety. *$7.25-$8.00/ hr. (1 Flex/1 RPT)
Hair Stylist, NA-7 – Yokosuka Beauty Salons. *$12.45/hr. Commission based (1 Flex)
Personalized Service Clerk, NF-1 – Main Store. *$7.25-$8.00/hr (1 Flex)
Warehouse Worker, NA-4 – Distribution Center. *$10.22-$10.65/hr. (5 Flex; 3 day shift, 2 night shift).
Receiving Clerk, NF-1 – Distribution Center. *$7.25-$8.00/hr (1 Flex)
Store Worker, NA-2 – Auto Port. *$8.77-$9.13/hr. (1 Flex)
Food Service Worker, NA-2 – Byrd School Lunch Negishi. *$8.77-$9.13/hr. (1 Flex)
Desk Clerk, NF-1 – Navy Lodge. *$7.25-$8.00/hr. (1 Flex)
Procurement Clerk, NF-2 – NEX Admin Building. *$8.71-$10.00/hr. (1 RPT)

*Salary based on experience. Positions are open until filled

The U.S. Embassy Tokyo is seeking candidates for the following position: Nurse Practitioner/Physician Assistant (Part time).

• For position details and application procedures, please see U.S. Embassy website: http://japan.usembassy.gov/e/info/tinfo-jobs.html.