MWR Positions

Come join the MWR team! *Are you a customer service and team oriented individual who possesses the qualifications for any of the positions listed here? Then come visit us in the MWR Building, room 225, or call 243-1246.*

Club Operations Division

Food Service Supervisor – NF-03, $11.02-$12.50/hr. Food Court (1 RFT).
Food Service Worker – NA-03, $9.48. Club Alliance (1 Flex)
Wait Staff – NA-03, $9.48/hr. Officers' Club (1 RFT/3 Flex)
Club Operations Assistant – NF-02, $8.71-$11.00/hr. CPO Club (2 Flex), O' Club (1 RFT/1 Flex)
Club Operations Assistant – NF-02, $8.71-$10.91/hr. Club Takemiya (1 Flex)
Cashier – NF-01, $7.50-$9.50/hr. Club Alliance (1 Flex), O' Club (1 Flex)
Cashier – NF-01, $7.50-$9.50/hr. CPO Club (1 Flex)
Cashier – NF-01, $7.25/hr. Bowling Center (1 RFT)
Food Service Worker – NA-03, $9.48. Bowling Center (1 Flex)
ID Checker – NF-01, $7.25/hr. Club Alliance (1 Flex)

Support Activities

Automotive Mechanic – NA-10, $14.47/hr. Maintenance (1 RFT)
Electrician – NA-08, $13.06/hr. Maintenance (1 RFT)

Child and Youth Program

Lead Program Assistant – CY-02, $13.14/hr. Yokosuka SAC (1 RFT)
Program Assistant – CY-01/02, $9.59-$11.75/hr. Negishi CDC (1 Flex), Yokosuka Main CDC (4 RFT/5 Flex), Annex CDC (4 Flex), Ikego CDC (3 Flex), Yokosuka SAC (5 Flex), Negishi SAC (1 Flex), Ikego SAC (1 RFT), Negishi Teen Center (2 Flex), Negishi Youth Sports (1 Flex)

Recreation Division

Entertainment Director – NF-04, $35,000-55,000/annum. Entertainment (1 RFT).
Recreation Assistant – NF-02, $8.71/hr. Outdoor Recreation – Special Events (1 Flex)
Ticket Seller – NF-01, $7.25/hr. Theater (4 Flex).
Recreation Aide (Duty Manager) – NF-02, $8.71/hr. Theater (2 Flex)
Food Service Worker – NA-03, $9.48/hr. Theater (2 Flex).

Athletics Division

Recreation Aide (Lifeguard) – NF-01, $7.25/hr. Aquatics (5 Flex).
Recreation Aide (Head Guard) – NF-02, $8.71/hr. Aquatics (1 RFT).
Recreation Aide (Duty Manager) – NF-02, $8.71/hr. Athletics (1 Flex).

Navy Gateway Inns & Suites

Front Desk Associate – NF-02, $8.90/hr. NGI & S Misawa (2 RFT).
Maintenance Worker – NA-08, $13.06/hr. NGI & S Misawa (1 RFT).

*Due to publishing timelines, some jobs listed may not be available. For the most up-to-date listing check out:
http://www.mwryokosuka.wordpress.com

CNRJ, Human Resources Office Regional Workforce Development

Individual Development Plan – An individual development plan (IDP) is a tool that helps facilitate employee development. It's a two-way commitment between an employee and their supervisors on what they are going to do to grow.

Here are the most typical reasons for an IDP:

- You're new in a job, and want to get up to speed as fast as possible
- You're struggling in your job, and want to improve
- You'd like to move to a new role, and want to prepare yourself for that new role
- You're good at what you do, and have no immediate aspirations to move, but just want to get even better

Supervisors and Non-Supervisors are required to complete an IDP annually. All supervisors are required to complete refresher training. This is your opportunity to communicate with your supervisor your career goals. If you need help in developing your IDP, please consult with your supervisor, command training POC or the RWD staff.

Training Schedule

- Effective Writing (Writing Well for the Navy), Sept. 4-6
- Access Level 3 Macro/VBA Basic (in Japanese), Sept. 6-7
- Excel 2003 Level 3 Graph and PivotTable (in Japanese), Sept. 10
- Word 2003 Level 2 (English), Sept. 10-11
- Excel 2003 Level 3 VBA Basic (in Japanese), Sept. 12-13
- Assertiveness Training for Non-English Speakers, Sept. 12-13
- Successfully Managing Emotions in the Workplace, Sept. 14
- Adobe Acrobat X (in Japanese), Sept. 19-20
- Leadership in the 21st Century, Sept. 20-21

For more information, call 243-7328, or e-mail to rwd-student-services@fe.navy.mil

HRO USCS Positions

Call 243-5725/8168 for more information.

New

Social Services Aide/Assistant – GS-186-04/05, CFAY-55-12R. Open: 8/14/12, Close: 8/28/12. *Re-advertise. Applicants who applied under CFAY-55-12 need not re-apply.
Supervisory Management and Program Analyst – GS-0343-14, CNRJ-64-12. Open: 8/1712, Close: 8/30/12.

Continuing

Clerk Interpreter – GS-1046-04, CFAY-61-12. Open: 8/9/12, Close: 9/6/12.
Family Life and Education Specialist – GS-101-11, CFAY-62-12. Open: 8/13/12, Close: 8/27/12.

NEX Positions

Call us at 243-5150 or 243-4418 for more information.

Department Manager, NF-3 – Auto Port Mini Mart. *$32,415-$38,830/yr.
Department Manager, NF-3 – Hardlines/Home Accent. *$32,415-$38,830/yr.
Sales Clerk (Specialty), NF-1 – Jewelry. *$7.25-$9/hr. (1 RFT)
Sales Clerk, NF-1 – Ladies/Cosmetics. *$7.25-$8/hr. (2 Flex)
Store Worker, NA-2 – Main Store Mini Mart. *$8.77-$9.13/hr. (1 Flex)
Store Worker, NA-2 – Sight and Sound. *$8.77-$9.13/hr. (1 RPT)
Computer Sales Technician, NF-2 – Sight and Sound. *$8.71-$10/hr. (1 RFT)
Customer Service Clerk, NF-1 – Main Store. *$7.25-$8/hr. (1 RFT)
ID Checker, NF-1 – Loss Prevention/Safety. *$7.25-$8/hr. (1 RPT/1 Flex)
Security Guard, NF-1 – Loss Prevention/Safety. *$7.50-$9/hr. (1 Flex)
Receptionist (Hair Care), NF-1 – Beauty Salon. *$7.25-$8/hr. (1 Flex)
Hair Stylist, NA-7 – Yokosuka Beauty Salons. *$12.45/hr. Commission based (1 Flex)
Personalized Service Clerk, NF-1 – Main Store. *$7.25-$8/hr. (1 Flex)
Warehouse Worker, NA-4 – Distribution Center. *$10.22-$10.65/hr. (2 Flex, day shift)
Supply Clerk (Inventory), NF-2 – Distribution Center. *$8.71-$10/hr. (1 RFT)
Hair Stylist, NA-7 – Negishi Beauty Salons. *$12.45/hr. Commission based (1 Flex)
Food Service Worker, NA-2 – Yokosuka School Cafeteria. *$8.77-$9.13/hr. (4 Flex)
Food Service Worker Leader, NL-2 – Sullivan's School. *$9.66-$10.05/hr. (1 Flex)
Desk Clerk, NF-1 – Navy Lodge. *$7.25-$8/hr. (1 Flex)

*Salary based on experience. Positions are open until filled