

REQUEST FOR ID CARD / LOE / NO FEE PASSPORT

(3 to 7 working days required for preparation of documents below)

ID Card

- Extension of overseas tour until _____
- Promotion from _____ to _____ effective _____.
- Lost / Stolen / Confiscated (Voluntary Statement from the Security)
- DEERS enrollment for newborns (US or Japanese birth certificate)
- Students age 21-23 (letter from school with anticipated graduation date)
- ID First issuance
- Other _____

Letter of Employment

- Multiple Reentry Stamp
- School
- Housing
- Expired

No Fee Passport

- First Issuance
- Renewal
- Lost/Stolen (Voluntary Statement from the Security)

Privacy Act Statement

Authority: 10 USC 5013, Secretary of the Navy and E.O. 9397 (SSN)

Purpose: To issue an identification badge.

Routine Users: Used by HRO personnel and Personnel Support Detachment to issue an identification badge.

Disclosure: Voluntary. However, failure to provide the requested information may result in the denial of the application.

SPONSOR	1. Name (Last, First Middle)		2. Gender <input type="checkbox"/> M <input type="checkbox"/> F		3. SSN.	4. Organization	
	5. Pay Grade & Position Title		6. Date of Birth		7. Place of Birth (City, State)		
	8. City of Duty Location		9. Current Address (Mailing)				
	10. Official e-mail address/ Alternative e-mail address				11. Office Phone No.		
Dependent 1	12. Name (Last, First Middle)		13. Relationship		14. Gender <input type="checkbox"/> M <input type="checkbox"/> F		
	15. SSN		16. Date of Birth		17. Citizenship		
Dependent 2	18. Place of Birth (City, State)		19. Name (Last, First Middle)		20. Relationship		
	21. Gender <input type="checkbox"/> M <input type="checkbox"/> F		22. SSN		23. Date of Birth		
Dependent 3	24. Citizenship		25. Place of Birth (City, State)		26. Name (Last, First Middle)		
	27. Relationship		28. Gender <input type="checkbox"/> M <input type="checkbox"/> F		29. SSN		
Dependent 4	30. Date of Birth		31. Citizenship		32. Place of Birth (City, State)		
	33. Name (Last, First Middle)		34. Relationship		35. Gender <input type="checkbox"/> M <input type="checkbox"/> F		
36. SSN		37. Date of Birth		38. Citizenship		39. Place of Birth (City, State)	