

Handbook for Parents of School Age Children

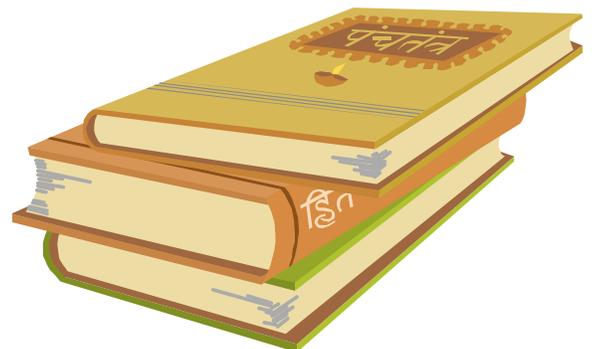
A wooden chair with a stack of three old books and a red apple on it. The books are stacked on the seat, and the apple is on top of the stack. The chair has a simple wooden back with vertical slats.

**Connecting
Military families,
Schools
and
Community**

**School Liaison Officer
Naval Support Activity
Building 104,
Saratoga Springs, NY 12866**

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What is a School Liaison Officer?

The School Liaison Officer is the primary point of contact between the military installation, the local schools and school districts. The Navy School Liaison Officer (SLO) program helps installation and regional commanders work with state departments and local school districts to foster awareness of the stressors on military families brought about by frequent transitions and extended deployments. These education professionals are located on all major Navy installations and serve as linkages between Navy families and schools.

How Can a School Liaison Officer Assist Families?

Choosing the right school for their children is a priority for military parents. This handbook will educate you on the local school options and help guide your choices as you plan for your child's educational needs. Your local School Liaison Officer can provide additional information and provide support.

The School Liaison Officer specializes in serving military students and families, and offers a wide spectrum of services including:

- Assisting families with inbound/ outbound school transfers
- Providing information on local schools and boundaries
- Providing information for parents to make an informed school choice
- Providing information on graduation requirements
- Providing military and community agency referrals
- Helping families understand and navigate the special education process
- Providing information on home schooling regulations
- Assisting with post secondary preparations

This is not an exhaustive list of school liaison services provided. Please contact your local School Liaison Officer with your specific questions and concerns:

Naval Support Activity Saratoga Springs
Child and Youth Program
19 J.F. King Drive
Saratoga Springs, NY 12866
518-886-0200 Ext 161
Kate Griffin, School Liaison Officer
kathleen.a.griffin@navy.mil



School Choice - Discover Your Options

Some of the most important decisions parents will make are about their child's education. Parents want their child's school to meet the same goals of high academic achievement they have set. School choice is part of the strategy to give children an excellent education. The most common way may be in choosing where to live based on the public school district or neighborhood schools.

In many areas, parents can choose from neighborhood schools, charter schools or other public schools of choice, or transfer their child to another public school (in or out of district). They can also select a private school (religious or secular) or teach their child at home. All parents want the best possible education for their children. Studies have shown that many service members are accepting or rejecting assignments based on their schooling options. Commanders should be aware of the schooling choices and quality of the schools surrounding their installation in order to assist parents in understanding their education options. Because education is regulated by the government, available options can vary between states. All students have different learning styles and needs. Children within the same family may not learn in the same way or at the same rate.

Finding the right educational setting for each child requires a careful examination of various options that are available to students and their families. Understanding expanded school choice is essential to selecting the best type of school setting for a child. The No Child Left Behind Act (NCLB) signed in 2002, has given parents additional options when considering how to educate their children.

Here are some quick resources to help military parents make informed choices:

Choosing a School for your Child, a publication of the U.S. Department of Education <http://www.ed.gov/parents/schools/find/choose/index.html> offers a series of checklists and pertinent questions to assist parents in making schooling choices.

Military OneSource is a useful resource for obtaining information on schools. Users can access the service toll free from the United States: (800) 342-9647; from overseas: (800)-3429-6477; or overseas collect: 1-484-530-5908. In addition, Military OneSource offers a website at <http://www.militaryonesource.com> for information on a variety of topics and issues.

The Military Child Education Coalition is a 501(c) (3) non-profit, world-wide organization that identifies the challenges that face the highly mobile military child, increases awareness of these challenges in military and educational communities and initiates and implements programs to meet the challenges.

MCEC's goal is to level the educational playing field for military children wherever they are located around the world and to serve as a model for all highly mobile children. <http://www.militarychild.org>



MilitaryHOMEFRONT is the official Department of Defense web site for reliable Quality of Life information designed to help troops and their families, leaders, and service providers. Whether you live the military lifestyle or support those who do, you'll find what you need! <http://www.militarystudent.dod.mil>

National Military Family Association goals are to educate military families concerning their rights, benefits and services available to them and to inform them regarding the issues that affect their lives and to promote and protect the interests of military families by influencing the development and implementation of legislation and policies affecting them. <http://www.nmfa.org>



Learn More about Choices Available to your Child

A quick primer on school types available in our area:

Public Education

District schools are often called “neighborhood schools” because they are within the town/city where the student resides. They provide a free, public education for all students who reside in the boundaries of the district and make special arrangements for students with special needs. District schools get their financing from local, state, and federal government funds. An elected board of education traditionally oversees the budget and policies of the district schools. In most cases, they must admit all students who live within the borders of their district.

Charter schools are public schools which are run independently of the local school district. These schools receive tax dollars but the sponsoring group must also come up with private funding. They aim to provide educational innovation, improve academic achievement and establish a multi-cultural environment without regard to economic status. Charter schools must adhere to the basic curricular and teacher certification requirements of the state but are free from many of the regulations that apply to conventional schools and the day-to-day scrutiny of school boards and government

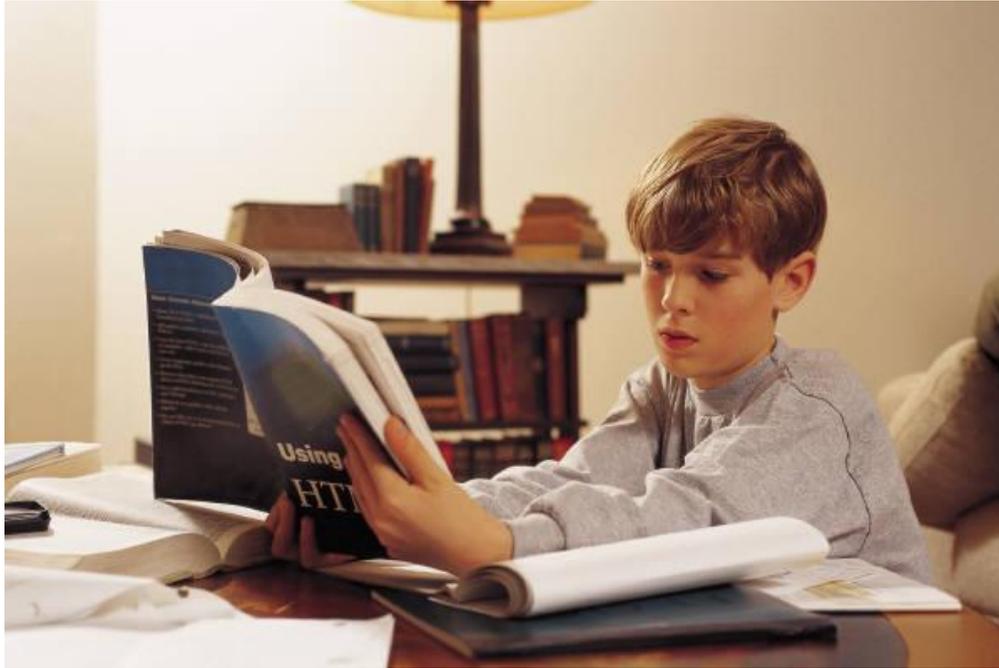
authorities. Charter schools may focus on an area of instruction such as specializing in teaching mathematics and science or working with students who are considered “at risk.” Charter schools are open to all students; however, the “Charter document” may limit students to a certain geographic area. A lottery system is generally used if there are more applicants than spaces available.



Magnet schools are highly competitive, highly selective public schools renowned for their special programs, superior facilities, and high academic standards. Magnet schools are operated by local

districts, regional centers, and/or an agreement between schools and districts who share policy and curriculum decisions for the school. Students generally choose to attend a magnet school because of an interest in the school's academic focus or unique programs such as science, technology, math, performing arts, foreign languages, or International Baccalaureate. All students are eligible to attend magnet schools. However, school districts usually limit the number of students who may attend magnet schools and must use a lottery system to select students if there are more applications than spaces available.

Career Technology Centers are often provided for students in grades 9-12 who have an interest in specific vocational or technological training. They are able to learn technical skills while earning a high school diploma. Some programs are housed in separate buildings from the regular district high school while others are incorporated within the high school. Teachers must have state certification as well as special training/experience in the areas taught.



Non-Public Education

Religious Private Schools are private schools which generally espouse a specific religious belief based on the denomination or faith established by the governing board. Often religious schools have open enrollment and do not require their student body to be members of the faith or denomination, although they do require that all students abide by the rules established by the school leadership. In addition to academic coursework, religious schools usually require coursework in religious studies. Students must apply to attend the school and entrance exams may be required. Private religious schools can refuse admission to any student or dismiss a student after enrollment for an infraction of the rules. Teachers' requirements and tuition costs vary by school. Transportation may be included in the cost of tuition or may be separate charge.

Private Secular Schools are schools without religious affiliation. Many secular schools have a long history and tradition while others are relatively new. Secular schools often give preference for admission to students whose relatives are alumnae of the schools. Secular schools may offer a traditional education that centers around preparation for college while others focus on an educational philosophy or a specific approach to learning such as those that accommodate individuals with special needs, i.e., schools for deaf or blind students. Tuition costs vary widely. Transportation may be included in the cost of tuition or may be separate charge. Teachers' requirements vary.

Home Schooling or **Home Education** is educating children outside the public-private parochial school establishment. Parents may decide to home school their children for a variety of reasons. Each state has specific mandatory requirements for parents who choose the home schooling option. Parents may decide to perform the schooling themselves in their own home or a relative, neighbor, professional tutor, or home schooling cooperative may perform the service. Parents who are considering this option should inform themselves completely about time commitments, curricula, relevant state laws, outside resources and available support groups.

For detailed information regarding Home Education in New York, go to the following website: <http://www.p12.nysed.gov/nonpub/homeinstruction/homeschoolingqanda.html>

Local Area Schools Serviced By Naval Support Activity Saratoga Springs School Liaison Officer

Public Schools

Saratoga Springs City Schools

Superintendent: Dr. Janice White

3 Blue Streak Blvd
Saratoga Springs, NY 12866
saratogaschools.org
Phone: (518) 583-4700

Caroline Street Elementary School Principal Daniel J. O'Rourke 310 Caroline St. Saratoga Springs, NY 12866	Division Street Elementary School Principal Dr. Greer E. Miller 220 Division St. Saratoga Springs, NY 12866
Dorothy Nolan Principal Kevin Froats 221 Jones Rd. Saratoga Springs, NY 12866	Geyser Road Elementary School Principal Melody Eldeen 61 Geyser Rd Saratoga Springs, NY 12866
Greenfield Elementary School Principal Michael J. Hewitt 3180 Route 9N Greenfield Center, NY 12833	Lake Avenue Elementary School Principal Dr. Barbara Messier 126 Lake Ave. Saratoga Springs, NY 12866
Maple Avenue Middle School Principal Stuart F. Byrne 515 Maple Ave. Saratoga Springs, NY 12866	Saratoga Springs High School Principal Brett Miller 1 Blue Streak Blvd Saratoga Springs, NY 12866

Corinth Schools

Superintendent: Dr. Daniel Starr

105 Oak St.
 Corinth, NY 12822
 corinthcsd.com
 Phone: (518) 654-2601

Corinth Elementary School Principal Susan G. Kazilas 356 Center St. Corinth, NY 12822 Phone: (518) 654-2960 Fax: (518) 654-6235	Corinth Middle School Principal Gregory J. Kreis 105 Oak Street Corinth, NY 12822 Phone: (518) 654-9005 x 3412 Fax: (518) 654-2129
Corinth High School Principal Brian Testani 105 Oak Street Corinth, NY 12822 Phone: (518) 654-9005	

Ballston Spa Central Schools

Superintendent: Joseph P. Dragone, Ph.D

70 Malta Ave
 Ballston Spa, NY 12020
 bscsd.org
 Phone: (518) 884-7195



Milton Terrace North Elementary School Principal Kathleen Chaucer 200 Wood Rd Ballston Spa, NY 12020 Phone: (518) 884-7210 Fax: (518) 884-7219	Milton Terrace South Elementary School Principal Jeffrey Palmer 100 Wood Rd Ballston Spa, NY 12020 Phone: (518) 884-7270 Fax: (518) 884-7268
Malta Avenue Elementary School Principal Sharon D'Agostino 70 Malta Avenue Ballston Spa, NY 12020 Phone: (518) 884-7250 Fax: (518) 884-7258	Wood Road Elementary School Principal Michael Selkis 300 Wood Rd Ballston Spa, NY 12020 Phone: (518) 884-7290 Fax: (518) 884-7286
Ballston Spa Middle School Principal Dr. Helen Stuetzel 210 Ballston Avenue Ballston Spa, NY 12020 Phone: (518) 884-7200 Fax: (518) 884-7234	Ballston Spa High School Principal Kristi Jensen 220 Ballston Avenue Ballston Spa, NY 12020 Phone: (518) 884-7150

Schuylerville Central Schools
Superintendent: Dr. Ryan Sherman
 15 Spring St.
 Schuylerville, NY 12871
 schuylervilleschools.org
 Phone: (518) 695-3255

Schuylerville Elementary School Principal Dr. Gregg Barthelmas 14 Spring St Schuylerville, NY 12871 Phone: (518) 695-3255 Fax: (518) 695-6491	Schuylerville Jr./Sr. High School Principal Matthew Sickles 14 Spring St Schuylerville, NY 12871 Phone: (518) 695-3255 Fax: (518) 695-6491
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Burnt Hills/Ballston Lake Schools
Superintendent: Jim Schultz
 50 Cypress Drive
 Glenville, NY 12302
 BHBL.org
 Phone: (518) 399-9141 x 5002

Francis L. Stevens Elementary Principal Ralph K. Rothacker 25 Lakehill Road Ballston Lake, NY 12019 Phone: (518) 399-9141 x 3500	Pashley Elementary Principal Jill Bonacio 30 Pashley Road Glenville, NY 12302 Phone: (518) 399-9141 x 4500
Charlton Heights Elementary Principal Tim Sinnenberg 170 Stage Road Ballston Lake, NY 12019 Phone: (518) 399-9141 x 5500	Richard H. O'Rourke Middle School Interim Principal- Edward A. Carangelo 173 Lakehill Road Burnt Hills, NY 12027 Phone: (518) 399-9141 x 4000
Burnt Hills-Ballston Lake High School Principal Maryellen Symer 88 Lakehill Road Burnt Hills, NY 12027 Phone: (518) 399-9141 x 3300	

South Glens Falls Central School
Superintendent: Dr. James P. McCarthy
 6 Bluebird Rd
 South Glens Falls, NY 12803
 sgfallssd.org
 Phone: (518) 793-9617



Moreau Elementary School Principal Robert Lemieux 6 Bluebird Rd South Glens Falls, NY 12803 Phone:(518) 793-9644 Fax: (518) 793-9561	Tanglewood Elementary School Principal Andrew Hills 60 Tanglewoork Drive South Glens Falls, NY 12803 Phone: (518) 793-5631 Fax: (518) 793-9241
Harrison Avenue Elementary School Principal Joseph M. Palmer 76 Harrison Avenue South Glens Falls, NY 12803 Phone: (518)793-9048 Fax: (518) 793-9095	Ballard Road Elementary School Principal Rosemary Porteus 300 Ballard Rd South Glens Falls, NY 12803 Phone: (518) 587-0600 Fax: (518) 587-2248
Oliver Winch Middle School Principal Mark Fish 99 Hudson St South Glens Falls, NY 12803 Phone: (518) 792-5891 Fax: (518) 793-9505	South Glens Falls Sr. High School Principal Carla Biviano 42 Merritt Rd South Glens Falls, NY 12803 Phone: (518) 792-9987 Fax: (518) 792-5412

Stillwater Central Schools
Superintendent Stanley Maziejka
 1068 N Hudson Avenue
 Stillwater, NY 12170
 scsd.org
 Phone: (518) 373-6100

Stillwater Elementary School Principal John Goralski 334 N Hudson Avenue Stillwater, NY 12170 Phone: (518) 373-6100 x 5500	Stillwater Middle/ High School Principal Mario Fernandez 334 N Hudson Avenue Stillwater, NY 12170 Phone: (518) 373-6100
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Special Needs Schools

<p>Achievements 623 New Loudon Rd Latham, NY 12110 achievements.org Phone: (518) 782-1178</p>	<p>Saratoga County EOC Head Start 64 Hamilton Street Saratoga Springs, NY 12866 saratogaec.org/headstart</p>
<p>Crossroads Center for Children 50 Cypress Drive Glenville, NY 12302 crossroadcenter.org Phone: 1-866-773-5222 Serves children with a diagnosis within the Pervasive Development Disorder and Autism spectrum and their families.</p>	<p>Center for Disability Services (formerly Center for the Disabled) 314 S Manning Blvd Albany, NY 12208 cfdsny.org Phone: (518) 437-5700 Agency that provides comprehensive services to children and adults with disabilities. Services include: medical, residential, vocational, educational, transportation, respite, skilled nursing and service coordination.</p>
<p>The Helping Hands School 41 Werner Rd Clifton Park, NY 12065 helpinghands.org Phone: (518) 664-5066 Helping Hands School is a private, non-profit preschool for 2-5 year olds with special needs.</p>	<p>Wildwood School 2995 Curry Rd Extension Schenectady, NY 12303 wildwood.edu Phone: (518) 836-2200 A private, not-for-profit day program for children ages 3-21 with neurological impairments, learning disabilities, and autism.</p>
<p>Parson Child and Family Centers 60 Academy Rd Albany, NY 12208 parsoncenter.org Phone: (518) 426-2600 Multi-service agency provides counseling services, parenting education, child abuse/neglect prevention and treatment, family strengthening programs, early childhood family support, special education, youth development programs, and mental health services.</p>	<p>Prospect Child and Family Center 133 Aviation Rd Queensbury, NY 12804 prospectcenter.com Phone: (518) 798-0170 Offers multi-faceted services for at-risk and developmentally disabled individuals in our community.</p>



Private Schools

<p>The Adirondack School 5158 County Route 113 Greenwich, NY 12834 adirondackschoolny.org Phone: (518) 695-5294</p>	<p>Christian Brothers Academy (6th - 12th) 12 Airline Drive Albany, NY 12205 cbaalbany.org Phone: (518) 452-9809</p>
<p>Doane Stuart School 199 Washington Avenue Rensselaer, NY 12144 doanestuart.org Phone: (518) 465-5222</p>	<p>Emma Willard School 285 Pawling Avenue Troy, NY 12180 emmawillard.org Phone: (518) 833-1320</p>
<p>The Kings School 6087 Route 9N Hadley, NY 12180 kingsschool.info Phone: (518) 654-6230</p>	<p>La Salle Institute (6th - 12th) 174 Williams Rd Troy, NY 12180 lasalleinstitute.org Phone: (518) 283-2500</p>
<p>Malta Montessori School (Pre-K - 3rd) 100 Saratoga Village Blvd, Suite 34A Malta, NY 12020 maltamontessori.com Phone: (518) 633-1971</p>	<p>Saratoga Central Catholic High School 247 Broadway Saratoga Springs, NY 12866 saratogacatholic.org Phone: (518) 587-7070</p>
<p>Saratoga Christian Academy 150 Perry Rd Saratoga Springs, NY 12866 Phone: (518) 584-8995</p>	<p>Saratoga Independent School (Pre-K - 6th) 459 Lake Avenue Saratoga Springs, NY 12866 siskids.org Phone: (518) 583-0841</p>
<p>Spa Christian School (Pre-K - 6th) 206 Greenfield Avenue Ballston Spa, NY 12020 spachristian.com Phone: (518) 885-0508</p>	<p>St. Clement's Regional Catholic School (Pre-School - 5th) 231 Lake Avenue Saratoga Springs, NY 12866 stclementsschool.org Phone: (518) 584-7350</p>
<p>St. Mary's School (Pre-K - 5th) 40 Thompson Street Ballston Spa, NY 12020 smsbspa.org Phone: (518) 885-7300</p>	<p>Waldorf School of Saratoga Springs (Pre-School - 12th) 122 Regent Street Saratoga Springs, NY 12866 waldorfsaratoga.org Phone: (518) 584-7643</p>

Support for Special Needs Families

Special Education

There are many resources for students who have unique educational needs. For information on the State of New York's policies and procedures on special education please visit: <http://www.p12.nysed.gov/specialed/publications/policy/parentguide.htm>

Many schools provide excellent support and programming for students with special needs. Please contact your local school for more comprehensive information.

Exceptional Family Member Program

The Exceptional Family Member Program (EFMP) has been established to identify long-term medical problems (including physical and emotional issues) and/or special educational needs of military families.

EFMP enrollment information enables Navy detailers to proactively consider a family member's special need requirements during the assignment process and to pinpoint the assignment to a location with appropriate resources that address the special needs. EFMP enrollment is mandatory.

To learn more about the Navy Exceptional Family Program, please visit Navy Personnel Command at: <http://www.npc.navy.mil/CommandSupport/ExceptionalFamilyMember/>

Or contact the Navy Fleet and Family Support Center at NSA Saratoga Springs to speak to the EFMP Liaison at # 518-886-0200 Ext 146

Special Education – Resources

MILITARY ONE SOURCE www.militaryonesource.com

- **Short term (12 sessions) counseling services**

For students age 6 and above. *Each situation can be defined as a separate session, non-medical*

- **Specialty Consultations**

Military OneSource provides 60-minute consultations, up to 12 times a year, with a Special Needs Specialty Consultant.

TRICARE Behavioral Health Care Services

8 Psychiatrist/Psychologist outpatient visits without a referral per year (Oct. 1 – Sep.30), must see a TRICARE network provider for zero cost.

Tricare ECHO

www.tricare.mil/mybenefit/home/LifeEvents/SpecialNeeds/ECHO/Benefits

Educational Interventions for Autism Spectrum Disorders (EIA) services are available to ECHO families through the Enhanced Access to Autism Services Demonstration. Designed to improve access to special ed. services for eligible children with ASD.

Eligibility

- Must have a diagnosis of Autistic Disorder, Pervasive Developmental Delay Not Otherwise Specified, Asperger's Disorder or Childhood Disintegrative Disorder
- Must be registered in ECHO (means they must be EFM)
- Must be receiving special ed services
- Must be over the age of 18 months

Tutor.com/military

Free online interactive tutoring 24/7 with credentialed, background checked professionals

DoD Special Needs Parent Toolkit - <http://www.militaryhomefront.dod.mil>

Operation Autism - Operation Autism directly supports U.S. military families touched by autism and autism spectrum disorders. It serves as an introduction to autism, a guide for the life journey with autism, and a ready reference for available resources, services, and support. <http://www.operationautismonline.org/>

Military Homefront: www.militaryhomefront.dod.mil/

DoD's primary portal to information resources related to military quality of life. Has a special needs area.

STOMP Project (Specialized Training of Military Parents)

<http://www.stompproject.org/>

Designed for military families of individuals with disabilities

Special Needs Smart Book -

http://www.tricare.mil/mybenefit/Download/Forms/Special_Needs_SmartBook.zip

School Quest <http://www.schoolquest.org/>

Find any public and many private schools or districts in the U.S. You can also find DOD schools overseas.

NKO Library – Fiction, Non Fiction (Languages), Classic Novels, Shakespeare, TumbleBooks: Talking Books and Readables www.nko.navy.mil

Login required verifying military affiliation.

Click > REFERENCE>ECONTENT>AUDIO and EBOOKS

New York State Immunization Requirements for School Entrance/Attendance

Vaccine(s)	Pre-kindergarten (Day care, Nursery, Head Start, or Pre-K)	School (K-12)
Diphtheria Toxoid-Containing Vaccine	3 doses (NYC Schools-4 doses)	3 doses (NYC Schools-4 doses)
Tetanus Toxoid-Containing Vaccine and Pertussis Vaccine (DTaP, DTP)	3 doses if born on or after 1/1/2005	3 doses if born on or after 1/1/2005
Polio (IPV or OPV)	3 doses	3 doses
Measles, Mumps and Rubella (MMR)	1 dose	2 doses of measles vaccine 1 dose each of mumps and rubella (preferably as MMR)
Hepatitis B	3 doses	3 doses
Haemophilus influenzae type b (Hib)	3 doses if less than 15 mos old or 1 dose administered on or after 15 mos of age	N/A
Pneumococcal Conjugate Vaccine (PCV)	Born on or after 1/1/08: 4 doses by 15 mos of age, given at age appropriate times and intervals	N/A
Varicella (Chickenpox)	Born on or after 1/1/2000	Born on or after 1/1/98 or after 1/1/94 and enrolling in grades 6-11 for the 2010-2011 school year 1 dose

To schedule immunizations for your child contact your Primary Care Physician. If you are relocating to the area, contact the Naval Branch Clinic (located at 1 West Ave, Saratoga Springs) at (518) 583-5300.

**Kindergarten Age Requirements: Child must be 5 by November 30.

New York State Learning Standards

Learning standards describe what children should know, understand and be able to do as a result of their schooling. In New York State, there are learning standards in seven content areas.

- English Language Arts
- Science
- Mathematics, Science, and Technology
- Social Studies
- Career Development and Occupational Studies
- Health, Physical Education, and Family and Consumer Sciences
- The Arts

All public schools in New York State must address the learning standards within the curriculum. In order to measure how well students are meeting the standards, schools are required by No Child Left Behind to administer standardized assessments.



In New York State, assessments are given on the following schedule:

- **English Language Arts (ELA)** – Tests are given in grades 3 through grade 8
- **Mathematics** – Tests are given in grades 3 through grade 8
- **Science (written and lab)** – tests given in grade 4 and grade 8
- **Social Studies** – tests given in grade 5 and grade 8
- **High School Regents Exams** – students take Regents exams every year in January and/or June (specific tests depend on what classes the student is taking).

Each year, student test scores are used to show whether or not a school district is making Adequate Yearly Progress (AYP) toward meeting state learning standards. The results are released to the public in annual school report cards.

For more information on the New York State Learning Standards, visit the New York State Education Department website at: <http://www.emsc.nysed.gov/nysatl/standards>



Graduation Requirements

School districts may establish diploma requirements in addition to those outlined.

UNITS OF CREDIT:	REGENTS DIPLOMA	REGENTS DIPLOMA WITH ADVANCED DESIGNATION
ENGLISH LANGUAGE ARTS	4	4
SOCIAL STUDIES	4	4
MATHEMATICS	3	3
SCIENCE	3	3
HEALTH	0.5	0.5
THE ARTS	1	1
LANGUAGES OTHER THAN ENGLISH	1	1
PHYSICAL EDUCATION	2	2
SEQUENCE COURSES, ELECTIVES	3.5	3.5
TOTAL REQUIRED	22	22
EXAMINATIONS:	REGENTS DIPLOMA	REGENTS DIPLOMA WITH ADVANCED DESIGNATION
<u>REGENTS DIPLOMA</u>		
COMPREHENSIVE ENGLISH	1	1
GLOBAL HISTORY & GEOGRAPHY	1	1
US HISTORY & GOVERNMENT	1	1
MATHEMATICS	1	3
SCIENCE	1	2
LANGUAGES OTHER THAN ENGLISH	MUST PASS TEST	1
TOTAL REQUIRED	5	9
	LOCAL DIPLOMA	
<u>LOCAL DIPLOMA</u>		
PASSING REGENTS EXAM SCORE OR STUDENTS WITH DISABILITIES:	N/A	
REGENTS EXAM SCORE 55-64	(1-5)	
REGENTS COMPETENCY TESTS	(1-6)	

Checklist for School Transitions

Gather your child's records and hand-carry copies of the following during the move to smooth the transition and registration at the new school:

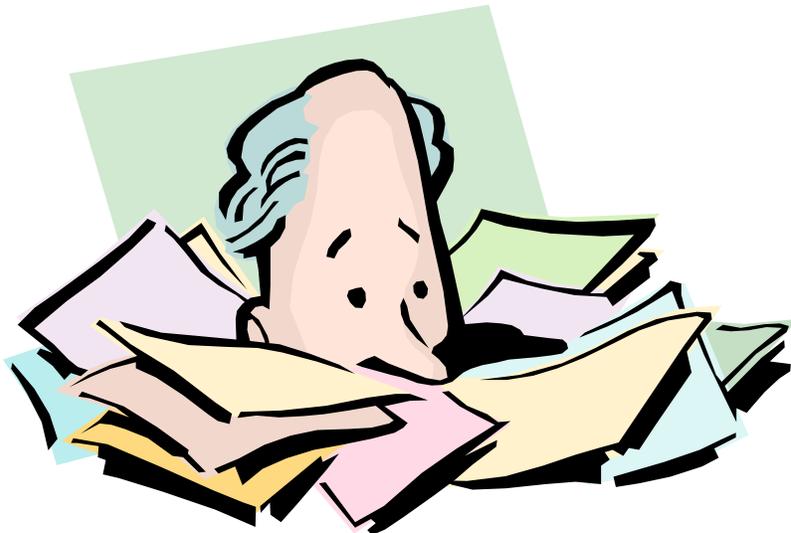
- Student's Birth Certificate
- Student's Social Security Number
- Student's Health Records (including proof of immunizations, physicals)
- Proof of residency- such as utility bill, rental agreement, or mortgage document
- Proof of custody/guardianship if other than child's parent

To ensure accurate placement in classes, provide the new school with the following comprehensive information during a school move:

- Copies of transcripts or report cards from previous schools. Carry copies and request an official copy be sent directly from the old school to the new school
- Copies of Individualized Education Program (IEP) and Individual Accommodation Plan (504 documents)
- Copies of Standardized testing information and scores
- Copies of course description book and grading scale at previous school
- Copies of title page and table of contents of texts used with accompanying syllabi
- Gifted and advanced placement records or testing

Many states and school districts require portfolios spanning several academic years for graduation. It is never too early to start a portfolio for your child. Here is a list of suggested documents to include:

- Writing samples, past tests and other work samples
- Letters of recommendation
- Community Service or Service Learning records
- Academic recognitions and Competition Participation
- Extracurricular activity participation records
- Volunteer or work experience records



Resources

Choosing a School for Your Child

www.ed.gov/parents/schools/find/choose/index.html

10 Things Military Teens Want You to Know

www.nmfa.org/site/DocServer/TOOLKIT_8.5x11_proof6.pdf?docID=15601

Interstate Compact on Educational Opportunity for Military Children

www.csg.org/programs/ncic/EducatingMilitaryChildrencompact.aspx

Plan My Move

www.militaryhomefront.dod.mil

Student Online Achievement Resources (SOAR)

www.soarathome.org

Free SAT/ACT preparation software program

www.eknowledge.com/military.asp

Parent's Guide to the Military Child During Deployment and Reunion

www.aap.org/sections/uniformedservices/deployment/pdfs/parent_guide_deployment.pdf

Guide for Helping Children and Youth Cope with Military Reserves Deployment

www.nmfa.org/site/DocServer/SOFAR_Children_Pamphlet.pdf

Military One Source

www.militaryonesource.com

Military Impacted School Association

www.militaryimpactedschoolsassociation.org

Military Child Education Coalition

www.militarychild.org

Tips for Easing Your Child's Anxiety About the New School

Become familiar with your child's school before your child's first day. Give your child as many details as possible about the new school and the surrounding community in order to ease the first day jitters.

Help your child establish ways to stay in touch with friends at their previous duty station. This gives him a sense of continuity as he acclimates to the new school environment and makes new friends.

Encourage children to talk with their teachers. Getting to know their teachers makes it easier for them to ask for help. If you have a young child, make a point of meeting the new teacher personally.

Talk to your children about their school experiences. Encouraging your child to talk about his frustrations in her new learning environment provides her with a healthy forum for expression.

Encourage your child to join extracurricular activities such as clubs or school organizations. This is a positive, productive way to meet people with shared interests.

If school work is challenging, talk to your child's teacher. Children should not wait until they are overwhelmed to voice their concerns. This is a good way to model positive interaction with the teacher.

Finally, do not hesitate to contact your local School Liaison Officer. We are ready and willing to help you with every phase of your school transition!

