



DEPARTMENT OF THE NAVY

NAVAL AIR STATION
JOINT RESERVE BASE
400 RUSSELL AVE
NEW ORLEANS LA 70143-5012

IN REPLY REFER TO:
5355
Code N1
27 Feb 12

From: Commanding Officer, Naval Air Station, Joint Reserve Base,
New Orleans

To: All Military and Civilian Personnel

Subj: EQUAL EMPLOYMENT OPPORTUNITY (EEO) POLICY STATEMENT

Ref: (a) Section 717 of Title VII, Civil Rights Act of 1964, as amended, 42 U.S.C. 2000e *et seq.*
(b) Section 501 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. 791 *et seq.*
(c) 29 CFR 1614 and 1614.101-102
(d) EEOC Management Directive 715 (MD-715)
(e) DOD Directive 1440.1 - Equal Employment Opportunity Program

1. As a Navy Officer, I make a personal commitment to all employees and applicants for employment that you will be free from discrimination based on parental status, marital status, political affiliation, military service, race, color, sex (gender), mental or physical handicap, or any other non-merit factor. These commitments will be exemplified in all of our management practices and decisions including recruitment and hiring practices, appraisal systems, promotions, and training and career development programs. As the Commanding Officer, I am professionally committed to ensuring that everyone in this command is aware of and fully supportive of that essential standard.

2. Full realization of an Equal Employment Opportunity (EEO) environment is required from top leadership and management positions; both military and civilian. I expect all leaders, managers and supervisors to fully understand and to completely comply with the best practice in recruitment, employment, development, treatment and promotion of all of our employees.

3. I task all managers and supervisors to become involved in the EEO processes and to ensure that your subordinates are fully versed in EEO policies and practices. I invite your ideas toward more innovative and specialized recruitment techniques to meet our goals, and to retain and promote a talented work force for our Navy.


J. H. HILL, III