

## Category 5 Personnel

1. Purpose. This enclosure identifies each person in a position recognized under paragraph 7.e of the EM Basic Plan as an emergency first responder essential to NAVSTA Pearl's support of the National Military Strategy. These individuals perform vital functions during all emergencies and typically operate from Essential Worksites (EWS).

2. Situation and Assumptions.

- a. All personnel on this list have the current security clearances necessary to perform their duties as well as a CAC ID card.
- b. Each command has verified that no family with young children has both parents listed as either Cat 1 (CE/EE) or Cat 5 personnel.

3. Concept of Operations. Personnel on this list must be able to be contacted and then reach their worksite within a reasonably short amount of time. Additionally, each person on this list shall be:

- a. Informed of their status as Category 5 personnel for the purpose of Navy EM.
- b. Trained by the Installation EMO to the standards of ref (b).
- c. Given highest priority in base access, sheltering, equipment and other support by NAVSTA Pearl and its tenant commands.
- d. Input into <the Security Force's Base Access CAC-card ID system>.

4. Organization and Assignment of Responsibilities. Personnel on this list follow existing organizational hierarchies. Nothing in this instruction modifies first responder chains of command.

5. Administration and Logistics.

6. Actions. The Admin Officer shall incorporate the information detailed on the lists below into the Installation Personnel Database (IPD), ideally in coordination with the CNRH CE/EE base access database. The forms below are supplementary to the databases and should not be the primary roster.

- a. Command Emergency-Essential Personnel list.
- b. First Responders' POC List.
- c. The Public Safety Director shall verify that personnel on both the Command List or referenced to in the First Responders POC List shall be entered into the CAC Priority Base Access system.