



UNDER SECRETARY OF DEFENSE
4000 DEFENSE PENTAGON
WASHINGTON, D.C. 20301-4000

AUG 14 2008

PERSONNEL AND
READINESS

MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS
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UNDER SECRETARIES OF DEFENSE
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COMMANDS
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DIRECTOR, PROGRAM ANALYSIS AND EVALUATION
DIRECTOR, NET ASSESSMENT
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DIRECTORS OF THE DEFENSE AGENCIES
DIRECTORS OF THE DOD FIELD ACTIVITIES

SUBJECT: Logical Access Credentials for DoD Volunteers (Pilot Program)

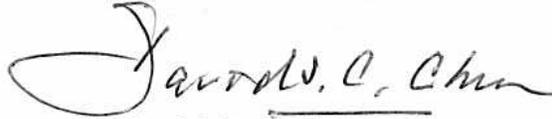
The Department of Defense is authorized by 10 U.S.C. § 1588 and 5 U.S.C. § 3111 to accept and use certain voluntary services in DoD programs. Some of these volunteers require access to DoD computer networks to effectively perform their volunteer duties. Currently these individuals obtain logical access at the local level.

In order to study this requirement, a three-year pilot program will be initiated using Defense Enrollment and Eligibility Reporting System (DEERS) / Real-time Automated Personnel Identification System (RAPIDS) to issue logical access credentials to volunteers authorized by either 10 U.S.C. § 1588 or 5 U.S.C. § 3111. This credential will have DoD Public Key Infrastructure (PKI) certificates and can be used for authentication to DoD networks in accordance with DoD CIO memorandum, Approval of the Alternate Logon Token, dated 14 August 2006 (attached). Individuals who are to receive logical access must agree in writing to be subject to all DoD issuances that govern logical access to DoD networks and to the attached guidelines.



The Deputy Under Secretary of Defense for Program Integration is delegated the authority and the duty to administer this pilot, including adding or eliminating groups of participants or terminating the pilot. This authority may be redelegated in writing.

Additional guidance on the pilot program is attached. My point of contact for this action is Ms. Heidi Boyd, who can be reached at 703-696-0404.

A handwritten signature in black ink that reads "David S. C. Chu". The signature is written in a cursive style with a large, looping initial "D".

David S. C. Chu

Attachments:

As stated

cc:

Commandant, United States Coast Guard

Director, NOAA Corps

Director, United States Public Health Service

Pilot Program
Logical Access
Credential for Certain Volunteers

This pilot applies to individuals authorized to be DoD volunteers under either 10 U.S.C. § 1588 or 5 U.S.C. § 3111 who, in support of their duties, require a credential for log-on access to a DoD network. The Military Departments will develop and promulgate internal procedures for issuance of credentials in support of logical access to these individuals. This guidance should incorporate requirements stated in this memorandum and attached guidance.

In order to be eligible to obtain a credential, a volunteer must:

1. Be a student intern (5 U.S.C. §3111) or be an authorized DoD volunteer (10 U.S.C. §1588 as implemented by DODI 1100.21).
2. Require frequent access to a DoD network to perform their volunteer duties
3. Be a U.S. citizen.
4. Be sponsored by DoD or the non-DoD Uniformed Services as part of an official volunteer assignment. The sponsor must be a government official (Military or civilian employee).
5. Be registered in the DEERS through the Contractor Verification System (CVS).
6. Receive a favorable National Agency Check (NAC) as required by DoD 5200.2R for individuals requiring network access for Automated Data Processing (ADP)-III positions. A credential may be issued upon submission of the NAC paperwork and upon favorable completion of the automated FBI National Criminal History Check (fingerprint check).
7. Be eligible for a DoD sponsored unclassified network account.
8. Agree to be photographed and have his/her fingerprints taken and stored.

Government sponsors are responsible for ensuring that the vetting requirements have been met before approving credential issuance. Government sponsors should refer to their supporting security offices, for information on submitting the appropriate investigation paperwork. Under no circumstances may this credential be used in non-DoD systems or home systems.

The credential will not provide privileges to Medical, Commissary, Exchange or Morale Welfare and Recreation facilities nor will it provide physical access to DoD installations/facilities.

The credential will be good for three years from date of issuance and will contain three certificates from the DoD PKI (identity, email encryption and email signing certificate) and the DoD sponsor will be responsible for assuring that the card is retrieved and revoked when the card expires or the individual's service under either 10 U.S.C. § 1588 or 5 U.S.C. § 3111, as applicable, is no longer needed.

This pilot is authorized for three years from the date of this memorandum and will be reviewed on an annual basis to determine that it continues to meet the needs of the Department and the individuals requiring logical access.