

Position Announcement

USS _____ Command Ombudsman

The command ombudsman serves as a liaison between the command and command families, keeps the command informed regarding the overall well-being of command families, and regularly communicates and distributes information to and from the command and command family members.

The responsibilities of this volunteer position include:

- Assist command family members with information and referral.
- Ensure communication between command and families including a newsletter, telephone careline message, etc.
- Share information about the Ombudsman Program at various command meetings and functions.
- Provide support and assistance during disasters or crises.

Eligibility:

Applicant must be the spouse of a service member (officer or enlisted, active duty or Reservist) who is assigned to this command. The ideal applicant will have experience with the Navy lifestyle, good communication skills, and the desire to help others. It is estimated that it takes 10-20 hours a week to fulfill the responsibilities.

To apply:

Email or call (*name*) at (*email and/or phone number*) to obtain an application and further information.

Deadline for applying is _____