

## Plan My Move Booklet for COMFLEACTS Chinhae

### **\*\*Overview\*\***



### **Location**

Commander, Fleet Activities (COMFLEACTS) Chinhae which covers approximately 84 acres, is adjacent to the Republic of Korea Naval Base, Chinhae, Korea. Chinhae is a port city with a population of 163,000, located in the province of Kyong Sang Nam Do on the southeast coast of Korea.

### **History**

Fleet Activities, Chinhae had its origin as a U.S. Naval Advisory Group in 1946. This Command was subsequently established as a detachment of the Naval Component of the U.S. Naval Advisory Group for the Republic of Korea. Upon reorganization in July 1969, the Command became the first Fleet Detachment, Naval Station, JUSMAG-K. In 1972, the Command was reorganized as the Chinhae Facility. U.S. Naval Forces Korea and Fleet Detachment, Naval Section, JUSMAG-K broke out to become a tenant activity. The activity, renamed in 1972 as Field Logistics Center, Chinhae, was disestablished in 1988. Chinhae Facility was reorganized as Commander, U.S. Naval Forces, Korea Detachment, Chinhae in 1978. Reorganization in 1984 established Commander, Fleet Activities Chinhae with Commander, U.S. Naval Forces, Detachment Chinhae as a tenant activity.

### **Mission**

The primary mission of COMFLEACT Chinhae is to maintain and operate facilities, to provide services and materials in support of tenant shore activities and units of the Operating Forces of the U.S. Navy, and to perform such other functions or tasks as maybe directed by higher authority. The mission includes the responsibility to serve as an effective instrument of U.S. foreign policy, by initiating and continuing action programs which promote positive relations between the command and foreign

nationals; and assisting individual Naval personnel and their family members to work effectively, live with dignity and satisfaction, and function as positive representatives of the Navy and of the United States while overseas.

### **Population Served**

CFAC is small remote base consisting of approximately 150 military personnel, 100 family members, 12 DoD personnel, and 143 KGS employees.

<b>Population</b>	<b>Approx. Number</b>
Active Duty Members	150
Family Members	100
DoD Civilians	12
Korean Employees	143
<b>Total</b>	<b>405</b>

### **Base Transportation**

COMFLEACT Taxi service is now available on base. This is the only taxi service authorized base access. Every Wednesday there is a free shuttle bus to Taegu (Camp Walker & Camp Henry). The bases are located 1 1/2 hrs driving time from CFAC.

### **Sponsorship**

Having a sponsor before you come to Korea is essential. Sponsors are immediately assigned upon receipt of orders. Admin assigns all sponsors and may be reached at DSN 315-762-5558.

You are required to complete 350-2 training on USFK website, <http://www.usfk.mil>, prior to arrival. Click on the link button on the left side of the page that says required training. This required training includes a Welcome Aboard Video, Training Module, 350-2, and policy letters. You must provide proof of completion to initially shop in the Duty free outlets such as the Exchange and Commissary.

Please ensure that you contact your sponsor before arriving in Korea and inform him/her of delays or changes in flight details. Be sure to take a carry-on with a clean uniform and essentials in case of lost or delayed luggage. All arriving personnel are met at Gimhae Airport (Pusan). If for some reason your sponsor is unable to meet you at the airport, you can take a taxi to the base. The fare should be between 40,000 and 45,000 Won which is the currency of Korea. Never take a taxi in Korea without first agreeing upon the fare. All necessary information can be found in your Welcome Packet, please make sure you hand carry this information for easy access. By working with your sponsor you can obtain an overseas address before coming to Chinhae, and can thus avoid prolonged delays in receiving your mail.

### **Temporary Quarters**

There is no waiting for quarters. Unaccompanied personnel and Accompanied personnel, move immediately into their quarters upon arriving at CFAC.

### **Relocation Assistance**

For assistance with relocation questions, information and referral, cultural adaptation, employment, loan locker and education, please contact the CFAC Support and Training Center at DSN 315-762-5385.

<b>Relocation Assistance</b>	<b>Phone Number</b>
Outside Korea	011-82-55-540-5385
In Korea	055-540-5385
DSN	762-5385

Fleet Activities Chinhae requires all incoming personnel to attend an orientation and indoctrination program which provides information about the host country, local community and the installation. The program includes a sightseeing bus tour of the installation facilities, Republic of Korea Naval Base, and the cities of Chinhae, Changwon and Masan. The tour ends with lunch at a local restaurant and a tour of ROK Navy Base.

## **Critical Installation Information**

Service members are not required to secure passports for entrance into Korea for their duty assignment because of existing Status of Forces Agreement (SOFA). Family members who accompany or visit the service member ARE REQUIRED to have a passport and a A-3 VISA. The current SOFA states that "Members of civilian component, their dependents and the dependents of members of the US Armed Forces shall be in possession of appropriate documentation issued by appropriate US authorities so that their status may be verified by the authorities of the Republic of Korea." Contact the local transportation or legal office prior to departure to determine how to obtain an A-3 and Multiple Re-entry status VISA. Immediately after arrival/inprocessing bring your passport to PSD so that if your VISA does not state A-3 status and Multiple Re-entry, they may assist you in obtaining an upgrade and being issued a SOFA stamp. The SOFA stamp is required to verify the special status of civilians and dependants under SOFA. Service members without passports will need copies of PCS and/or leave orders to travel between the US and Korea. To travel to other foreign countries not covered by SOFA, service members will most likely need passports. Law effective 2 July, 2001 requires signatures of both parents to obtain passports for children under the age of 13. If one parent is not available to sign the passport application, parental consent can be documented with a signed, notarized letter or statement from the absent parent providing permission to take the child or children overseas.

Unaccompanied personnel from E-6 and below are not authorized to own and operate privately owned vehicles. Waivers and/or exemptions are covered under USFK Reg 190-1. For more information and details visit the USFK website at <http://www.usfk.mil>.

## **Driver's License**

It is beneficial to PCS overseas with a stateside driver's license that will not expire soon. Those entitled to have a ROK driver's license will need a current state driver's license before testing for the ROK license.

### *Privately-owned vehicles*

One (1) car is allowed on accompanied orders. One (1) car is allowed for E-7 and above on

unaccompanied orders.

#### *Vehicle Maintenance*

Think twice about bringing a car of other than Korean make, as parts and maintenance may be very difficult to obtain. If you are bringing a non-Korean make care, it is wise to bring a good supply of basic parts such as filters, fuses, bulbs, etc. You will find that Korean cars can be purchased locally at reasonable prices. Inexpensive resale cars are available from military personnel who are PCSing to other duty stations.

#### *Transporting pets*

Quarantines are no longer necessary which means you can bring pets directly to Chinhae without any waiting period.

#### *Telephone Access in Korea*

Dialing instructions to call Chinhae Navy Base:

<b>Department</b>	<b>Phone Number</b>
International Direct Dialing OOD	011-82-55-540-5111
Admin	011-82-55-540-5558
Korea Direct Dialing:	OOD 055-540-5111
Admin	055-540-5558
Local Direct Dialing	OOD 540-5111
Admin	540-5558
24 Hour CFAC Emergency No	Korea 055-540-5399 Local 540-5399

#### *What to bring*

All military personnel should bring a generous supply of uniforms, patches, ribbons, etc., since most are not available locally and have to be ordered from Japan.

### *What not to bring*

Do not bring guns or firearms of any type. Even those that have been properly registered in the United States are illegal in the Republic of Korea.

### *Furniture*

Do not ship large amounts of furniture and appliances. On base housing is fully furnished and off base housing is very small. Coordinate with your sponsor for more information.

### *Other Important Information*

Korea's climate is regarded as a continental climate from a temperate standpoint and a monsoon climate from a precipitation standpoint. Korea is characterized by the four distinct seasons. Spring last from late March to May and is warm. Various flowers the picturesque cherry blossom, cover the mountains and fields during this time. Summer lasts from June to early September. It is a hot and humid time of the year. Autumn last from September to November, and produces mild weather. It is the best season for visiting Korea. Winter lasts from December to mid-March. It can be bitterly cold during this time. Heavy snow in the northern and eastern parts of Korea makes favorable skiing conditions.

Non-Combatant Evacuation Operation (NEO) Exercises are designed to prepare military family members, non-essential civilian employees and their family members for evacuation from the Republic of Korea. Courageous Channel exercises take place twice a year. All non-combatants must participate in these exercises. In case of evacuation, only 2 bags are allowed per family (excluding masks). Each unit/organization has a designated NEO Warden to help families prepare appropriate NEO packets including required documents, 3 days worth of provisions (water, food, toiletries, diapers, etc.) and NBC Mask assembly. Mask will be issued upon arrival in country. Do not break the seal on Infant and Children's masks. Due to the possibility of evacuation from the ROK, families should use careful consideration when determining what household items, jewelry or family heirlooms to ship to Korea. Items that cannot be replaced due to sentimental value should not be brought.

## **\*\*Directions to Installation\*\***

### **Directions to COMFLEACTS Chinhae**

When making arrangements through your servicing PSD for transportation to Chinhae, ensure they are aware that COMFLEACTS Chinhae is located about 250 miles southeast of Seoul and Osan Air Base. Passengers with travel destinations to Chinhae should be routed from Conus/Oconus locations to Chinhae via Pusan International Airport, located 28 miles from Chinhae. The sponsor will meet you at Pusan International Airport(Kimhae) .

## **\*\*Check-in Procedures\*\***

### **Inprocessing Procedure**

Report to your Command and/or Personnel Support Detachment for check-in procedures (Bldg. 619).

Your sponsor will be able to guide you thru the process.

## **\*\*Relocation Assistance\*\***

### **Programs and Services**

While moving is always stressful, your stress can be drastically reduced if you take full advantage of the information, education, and personal assistance provided to you by the Relocation Program. This is the place to find answers and get referral to other installation resources as well as assistance with in-transit emergencies. The most important thing you can do to ensure a smooth move is to start planning early using the many Relocation Assistance program services and tools available.

*Individual PCS Planning* -- Most relocation programs offer one-on-one consultation for anyone needing assistance. In particular those making their first military move, first overseas move, or those with challenging and complex situations such as special needs family members or financial problems should call the Relocation Program for an appointment.

*Military Installations and Plan My Move* -- For managing and planning your move, use these two DoD sponsored web-based relocation tools with information on over 250 installations worldwide. You can estimate expenses, find the forms necessary for housing and household goods, keep a calendar of events and take other necessary actions to ensure a successful move.

*Loan Closet* -- Basic household goods items are available to borrow while waiting for your personal property pre-departure or upon arrival. The typical items in stock include: pots and pans, dishes, silverware, irons, ironing boards, portacribs, high chairs, and infant/toddler car seats. Generally, towels and bed linens are not available, so these should be packed in your hold baggage.

*Workshops and Briefings* -- The classes offered vary from installation to installation but you can generally find classes on buying, selling and renting smart, budgeting and finance, moving with children, general moving preparation and many other moving related topics.

*Pre-departure Briefings* -- Sometimes called Smooth Move or PCS Briefings, you and your spouse will want to attend for sure. These briefings provide essential information that can prevent you from making uninformed and costly decisions before your move.

*Settling-in Services* -- These may include welcome wagon services, local area tours with childcare often provided, or basic household items to use until your goods arrive. Overseas arrival services may include introductory language classes and cultural awareness training.

*Deployment Support* -- The Family Center assists unit family readiness groups and Ombudsman programs during the entire deployment cycle. Support includes services for special needs, classes on deployment preparation, managing finances, helping children adjust, family separation, return and reunion, and information on resources available locally and on-line.

*Foreign Born Spouse Support* -- Whether your question concerns immigration and naturalization, learning the English language or how to take local transportation, the Relocation Program provides assistance, classes and referrals.

*Emergency Assistance* -- From time-to-time emergencies occur while moving, the Relocation Program

office has the resources to provide emergency financial assistance and referrals.

*Transition Assistance* -- This is a mandatory program available to assist personnel and family members when they separate from the military. The Relocation Assistance office will establish your individual transition plan and refer you to all the installation and community resources necessary to complete a successful transition.

### **Installation Specific Information**

*Welcome to CFAC*, if you have any questions prior to your arrival in Korea, while your sponsor is your first line of specific information support, the CFAC Support & Training Center is here to assist you as well.

*After Arrival* -- Make the CFAC Support & Training Center your first stop! We are located in the same building as PSD. The CFAC Support & Training Center is located on the 2nd floor of Bldg 619.

The CFAC Support & Training Center will help make your tour of duty in Korea as enjoyable as possible, from the day of your arrival through to the day of your departure for your next duty adventure, or back into civilian life.

Commander, Fleet Activities Chinhae (CFAC) requires all incoming personnel to attend a orientation and indoctrination program which provides information about the host country, local community and the installation. The program includes a sightseeing bus tour of the installation facilities, Republic of Korea (ROK) Naval Base, and the cities of Chinhae, Changwon and Masan. The tour ends with lunch at a local restaurant and a tour of ROK Navy Base. For more information contact the CFAC Support & Training Center.

The Relocation Assistance Program is designed to provide assistance and information to help your move go as smoothly as possible. Welcome Aboard Packets are sent to incoming personnel and their families in conjunction with the Fleet Activities Chinhae Sponsor Program. Current information about the installation and local community are provided. Topics include education, cost of living, lodging and everything you need to know about your transfer to Chinhae, South Korea. To request a packet contact the CFAC Support & Training Center. The Relocation Assistance Program is designed to provide information and referral, one-on-one counseling, education and training to lessen the trauma of relocation and help make the experience more positive.

Pre and post-arrival information is available to newly assigned personnel and their family members.

Among the specific services provided are Welcome Aboard Packets, Community & Base information Bilingual Guides for transportation, lodging, shopping, etc...

Pre-departure information is also available. A worldwide Welcome Aboard Packet Library is available for personnel to help research upcoming duty stations. Also the CFAC Support & Training Center has the internet, which can be used to find more detailed information on the location to which you have been assigned.

Relocation services can also assist individuals and families by performing needs assessments, helping to develop a relocation plan, and offers counseling.

For assistance with relocation questions; information and referral, cultural adaptation, employment, and education contact the CFAC Support & Training Center. Contact your Command Career Counselor, Transition Office and Personnel Support Detachment for specific guidance.

### **\*\*Emergency Assistance\*\***

#### **Planning for Emergencies**

Despite good planning, emergencies do happen. Should you encounter some type of emergency situation during your relocation process, whether on leave or transit, the single most significant action you can take will be to notify someone in authority (like the Command Duty Officer) at your new duty station. You can also seek assistance and guidance from the Command, Security, or the Relocation Office at any military installation nearby.

<b>Department</b>	<b>International Direct Dialing</b>
ADMIN	011-82-55-540-5558
SECURITY	011-82-55-540-5298
CHAPLAIN	011-82-55-540-5388
CFAC SUPPORT & TRAINING CTR	011-82-55-540-5385

#### **Important Documents/Hand Carry**

Emergencies do occur to people while in transit. Before you depart your current installation, ensure you have all your important documents with you. Be sure they don't end up packed with the household goods. Examples of important documents are orders, passports and medical records. Write down telephone numbers for your relatives, your sponsor, your new duty station's Command Duty Officer, and the Command Duty Officer here at Chinhae Navy Base. They will be invaluable in case of an emergency while traveling.

### **American Red Cross/Navy Marine Corps Relief Society**

The American Red Cross and the Navy/Marine Corps Relief Society are available for emergency aid. Red Cross phone numbers are usually listed in the white pages of the local phone directory, or just ask the operator for the number. They can help with emergency communication, contacting people who will need to know where you are and what is happening, and provide you with referrals to other agencies.

The Navy/Marine Corps Relief Society can be reached by contacting a representative on any Navy or Marine Corps installation, or any other military installation if there are no USN/USMC bases nearby.

All the military services and the American Red Cross have reciprocal agreements with the Navy/Marine Corps Relief Society, to help people in emergency situations.

### **Financial Assistance**

The Navy-Marine Corps Relief Society or other service equivalent (Air Force Aid or Army Emergency Relief) can provide interest free loans or grants to help with emergency needs such as emergency transportation, medical/dental bills, food, rent, disaster relief assistance, child care expenses, and essential vehicle repairs.

### **\*\*Motor Vehicles\*\***

#### **Motor Vehicles**

US Forces personnel in Korea who wish to drive POVs must have a USFK driver's license. Active duty military personnel, civilian employees and family member are required to take a written test to receive

a USFK driver's license. USFK people may operate a POV for TWO years with a stateside valid driver's license. Military people are issued a USFK driver's license for two years. Family members age 16 and older may obtain a learner's permit. This is good for driving only during daylight hours on military installation while accompanied by a licensed driver. The USFK driver's license must be carried with you whenever you are driving.

### **Driving in Korea**

Traffic: Driving in Korea is a challenge that is not advised for the unseasoned driver or faint-hearted traveler. While small in size, Korea has one of the highest accident rates in the world. Streets and roads are not easily accessible since the automobile is a very recent import to this ancient land where narrow streets and roads were built for more traditional forms of transportation such as A-frames and ox carts.

Accidents: When involved in an accident, U.S. personnel are warned not to surrender their passports, ID cards or other important personal documents. Insist that the Military Police be called immediately, even if the Korean National Police are at the scene of the accident.

Hands-free devices must be used while operating a motor vehicle on ALL military installations worldwide.

Talk to your sponsor before shipping a vehicle. POV regulations are currently being revised. One car for E-7 and above on accompanied orders and one car for E-7 and above on unaccompanied orders is allowed.

Maintenance -- Think twice about bringing a car of other than Korean make as parts and maintenance may be difficult to come by. Korean cars can be purchased locally at reasonable prices. You will also find that cheap "hand-me-downs" are available when personnel PCS to other duty stations.

### **Post Regulations**

Onpost at Chinhae -- Maximum speed is 15 MPH, unless posted otherwise. All traffic rules and regulations are strictly enforced. Seatbelts are mandatory on and off post. Personnel escorting vehicles on post must remain with their guests at all times. All U.S. rules and regulations for parking,

vehicles, and traffic apply.

Vehicle Checks -- Vehicles entering and exiting Chinhae's gates are subject to search. Even with USFK licenses plates, passengers are requested to show their ID cards. Non-USFK vehicles are required to acquire a gate pass and vehicle pass to display on their dashboard.

Criminal Offenses -- Crimes committed Onpost are subject to investigation by Military Police and the U.S. Naval Criminal Investigation Service, depending upon the nature of the crime. Heinous/severe crimes by personnel or their family members are not tolerated by the military and can result in quick reassignment back to CONUS.

## **SOFA**

The legal status of U.S. Forces personnel in Korea is determined by an international agreement between the United States and the Republic of Korea called the US/ROK Status of Forces Agreement.

Your assignment in Korea not only helps the ROK, it helps the U.S. accomplish important foreign policy objectives. This doesn't entitle you to any special privileges, except for those provided in the SOFA (Status of Forces Agreement).

The SOFA applies to all U.S. Armed Forces personnel in Korea. Persons entitled to protection under SOFA are required to carry a SOFA Card at all times. If you have family in Korea they are also required to have a SOFA verification stamp in their passport. This happens once they arrive at CFAC through PSD.

Restricted Areas -- It is relatively safe to travel throughout Korea. Americans are warned to stay away from areas such as university campuses, pharmacies, barber shops, Green Street in Pusan, Snake Alley in Pohang, and the following clubs; Twilight Zone, Manhattan, Dimple, Hite, and B&B in Seoul. Always check with the base security or NCIS Agent representative to find out which areas are off limits.

During situations of unrest or when student demonstrations are in progress, alerts are provided in advance to U.S. personnel throughout Korea. While these situations are played up by the media in the U.S., personnel assigned here are rarely affected.

## **\*\*Loan Closet\*\***

### **Items Available**

Loan Closet items are available until your unaccompanied baggage arrives. Available items from CFAC Support & Training Center include;

#### Hospitality Kit:

- 1-16 pc dinnerware (4 plates / 4 mugs / 4 glasses / 4 bowls)
- 1-13 pc microwave freeze, heat and serve set
- 2-14 oz bowls
- 2-9" divided plates with lids
- 1- compact bacon rack
- 1- stainless steel Eastern Electric 7 piece cookware set
- 1- toaster
- 1-16 pc flatware set (4 dinner, forks, knives, teaspoons, soupspoons)
- 1-3 pc cutlery set (1 paring knife , 1 slice knife, 1 bread knife)
- 1- can opener
- 1- bottle opener
- 1-6 pc utensil set  
(1 sm turner, 1 lg turner, 1 pot fork, 1 ladle, 1 slotted spoon, 1 basting spoon)
- 1-3 pc kitchen towel set 1 dishtowel, 1 dishcloth, and potholder
- 1-2 quart pitcher
- 1-plastic cutting board
- 1-bamboo hot mat
- 1-plastic salt & pepper set
- 1- vegetable peeler
- 1-11 pc measuring cup and spoon set

Bath Towels

Hand Towels

Wash Cloths

Queen Bedroom Kit 2 pillows & cases, 1 set of sheets, 1 comforter

Twin Bedroom Kit 1 pillow & case, 1 set of sheets, 1 comforter

Microwave

Rice Cooker

Telephone

Iron

Ironing Board

Laundry Basket

Car Seat

High Chair

TV / VCR available from MWR

### **How to Borrow**

Contact the CFAC Support & Training Center for more information.

### **How to Borrow**

The CFAC Support & Training Center has an active Loan Closet that provides a loan service of basic household utensils designed to assist active duty, reserve service members, DoD civilians and their family members until arrival of their own hold baggage and household goods, or for departing personnel after shipment of goods prior to departure.

Items are loaned for a 30-day period. An extension of 30 days will be granted if there is an adequate supply of the item or if an emergency situation exists. Extensions may not be granted if the supply is low or demand is high due to Permanent Change of Stations (PCS).

### **Lost/Damaged Items**

In the event of lost or damaged items, the client will be required to replace the item with an equivalent new item.

### **\*\*Housing - Overview\*\***

## **Government Housing**

There are 50 family housing units available for military personnel.

*Availability and Eligibility* -- On base housing is generally available to all command sponsored active duty personnel with minimal or no waiting periods. Playgrounds are located within housing areas. Youth Center, picnic areas, gym, bowling center, commissary, exchange, chapel, library and school are within walking distance to on post housing.

## **Temporary Lodging**

There is no waiting for housing. All accompanied and unaccompanied personnel are assigned immediate housing.

## **Single Service Member Housing**

Unaccompanied personnel are berthed in Bachelor Officer Quarters (BOQ) and Bachelor Enlisted Quarters (BEQ) units.

## **Non-Government Housing**

Off post housing on the local economy is not up to U.S. standards. Houses and apartments are smaller than in the U.S. and do not have sufficient storage facilities.

COMFLEACTS recommends that personnel coming to Korea not ship large amounts of furniture and appliances. On base housing is fully furnished, and off base housing is small.

## **\*\*Housing - Temporary\*\***

### **Temporary Lodging Facility**

This installation has not provided any narrative for this topic.

## **\*\*Housing - Government\*\***

### **Military Housing**

There are 50 family housing units available for military personnel. The units are fully furnished and have standard 120V/60 Hz electrical power. Playgrounds are located within the housing areas. Youth Center, picnic areas, gym, bowling center, commissary, exchange, chapel, library and school are all within walking distance to base housing.

*Availability and Eligibility* -- On base housing is generally available to all command sponsored active duty personnel, in the rank of E1 to O5, with minimal or no waiting periods.

Unaccompanied personnel are berthed in Bachelor Officer Quarters (BOQ) and Bachelor Enlisted Quarters (BEQ) units.

## **\*\*Household Goods - Overview\*\***

### **Arranging Household Goods Shipments**

As soon as you are alerted to your upcoming PCS move, you can start getting your house and family ready. Clean up and get rid of junk. Hold a yard sale or take serviceable items you no longer need to a thrift shop or donate to charity. Get important family records together in one place. You can even estimate the weight of your household goods before you visit your transportation office to set up the move. If you are going overseas, you should begin to plan what items you will take in your hold baggage, in your household goods shipment and what might need to go into storage. Remember for overseas assignments electricity is different and houses are generally much smaller and cannot handle large furniture.

Set up an appointment with your transportation office as soon as you have a copy of your PCS orders. The earlier you call or visit your transportation office, the greater your chances of moving on the date you desire. The counselors will explain all your PCS move entitlements in detail. Your first decision is whether to have the government move you or whether to move yourself. There are pros and cons to each type of move. Your counselor will answer all of your questions. If you choose a government move, they will book your shipment and let you know the exact dates the movers will come. If you choose to move yourself, the counselor can assist with recommendations and tips on how to do a

personal move.

### *Automobile*

The government will ship one Privately Owned Vehicle (POV) at their expense to your new location. This is handled through your transportation office. Remember to discuss your POV needs at your initial counseling session. The shipping contractor has established a [website](#) where you can track the location of your POV through the shipping process.

### *Shipping Pets*

Planning for shipment of your pet includes researching airline requirements and quarantine and restriction laws in your new location. You will need to ask the airlines the requirements for size, weight, number of animals, kennel construction, documentation and season of the year limitations. Occasionally, small pets can be shipped on military flights but availability and regulations are always changing as well as fees. Checking the [SDDC website](#) will provide details on shipping pets.

Many international locations have strict importation laws including extended quarantines and restrictions on breeds or types of animals that can be brought into the country. Carefully research these rules as they could impact your moving schedule. Not only do overseas locations have strict rules but many locations have restrictions on dangerous dogs as well.

### **Delivery of Household Goods Shipments**

It is your responsibility to contact the transportation office as soon as you arrive at your new duty station. Let them know how you can be contacted, phone, mobile phone and e-mail. If you already have new quarters, they will help arrange delivery of your personal property shipments. Otherwise they will arrange for temporary storage until you have permanent housing.

### *Customer Satisfaction Survey*

Once your personal property is delivered, you'll be asked to [rate the customer service](#) you received from the movers. Make sure you take the time to do this. Your feedback will make the process better

for everyone.

### *Claims*

If you have any loss or damage to your personal property you may need to file a claim. Use the front of **DD Form 1840/1840R** to notify the mover of any loss or damage you find at the time of delivery. If further loss or damage is discovered after the transportation provider departs, use the reverse side of the form, DD Form 1840R. You must **file DD Form 1840/1840R within 70 days of delivery**.

Completing and submitting the DD Form 1840/1840R does not constitute filing a claim. A claim is separate and distinct from these forms. Your local personal property office and claims office will give you complete instructions on where and how to file DD Form 1840/1840R and your claim.

### **\*\*Household Goods - Shipping Pets\*\***

#### **Boarding**

There are no pet boarding kennels available on CFAC.

#### **Kennels**

There are no pet boarding facilities available in CFAC. This service is only available at the Yongsan's Pet Care Center, DSN 736-6426, for the entire Peninsula for US personnel.

#### **Ownership Regulations**

Owning a pet in Korea is a big responsibility. If you intend to ship a pet to Korea, the first thing you need to do is to contact your local military veterinarian. The veterinarian will give you the rules about shots and other pertinent medical advice. If you have a pet that could be classified as vicious, our advice is that you do not ship this pet to Korea. Additionally, some housing areas may have a restriction on bringing pets and/or the number of pets each family can bring. Check with your sponsor. Make sure that bringing your pet to Korea is what you want to do.

- Are my pets healthy enough to make the long flight and will they require extensive medical care during my tour?
- Where will I be assigned housing, on- or off-post?
- How many pets do you currently have?

- Are my pets well behaved or do they have a history of biting people either out of fear or aggression?
- Are you unaccompanied or Command Sponsored, bringing your family?
- Do I have a bird or an exotic animal like a snake or other reptile?
- When I go on leave/TDY/to the field, who will take care of my pets?
- Does my pet meet the requirements for entering Korea without being quarantined?

### **Sponsor Responsibilities**

The next thing you need to do is to contact your sponsor in Korea. The sponsor can contact the local veterinarian and get available information. You should compare what your sponsor gives you with what your local veterinarian tells you and settle any differences. Your pet must be on a leash when walking your pet on the installation.

### **Registration & Vaccinations**

Dogs and cats must be registered at the veterinary clinic within 10 working days of their arrival or acquisition. Dogs must be vaccinated yearly against rabies, distemper, adenovirus type 2, leptospirosis, parvovirus, parainfluenza and coronavirus. They should also be on heartworm as a precaution year-round as this disease is becoming increasingly prevalent in the country. Cats must be vaccinated yearly against rabies, panleukopenia, calicivirus and rhinotracheitis. It is recommended that they also be vaccinated for leukemia virus.

### **Quarantine**

- Pets with a current Rabies vaccination (At least 30 days old and current) will no longer undergo a 10 day quarantine at the Yongsan Pet Quarantine Facility. Pets will be released to owners on the same day. All pets must still process through Incheon. They cannot fly into Osan AB due to lack of ROK Government personnel.
- Pets less than 3 months of age will not require a Rabies Vaccination and will be released to owners without any quarantine.

- Pets over 3 months of age and with an invalid Rabies vaccination certificate will be placed in quarantine until the 30 day time period is met.

If you are required to have your pet in the Boarding and Quarantine services, it will cost you per day, as listed below.

1. Dogs: Small \$10.00 (12" shoulder height or less); Medium \$15.00 (more than 12" less than 20" shoulder height); Large \$20.00 (20" but less than 25" shoulder height); Extra Large \$25.00 (25" and over of shoulder height).
2. Cats: All sizes \$10.00.

There is a cost for transporting your animal from Gimpo Airport to National Quarantine Center near Kangwha. This charge varies. It can run up to \$50.00 depending on the size of the animal. That is a per animal charge. It is imposed by the Korean Government and we have no control over it. The Pet Care Center (USFK Quarantine facility) contractor pays this charge for you and you will be need to reimburse the contractor in won (local currency) when you are presented with your bill.

### **Veterinary Services**

106th Medical, Veterinary Clinic makes periodic visits to base. Vet visits are coordinated through the Medical Clinic. The main veterinary clinic for the Korean Peninsula is located at Yongsan, Korea.

### **Quarantines**

The Korean Animal Quarantine Service announced that Privately Owned Pets with current rabies vaccination will no longer undergo quarantine period following arrival in Korea if animals younger than ninety(90) days or vaccination certificate is at least thirty(30) days old and not expired.

### **Pet Travel**

Owners are responsible for the expense of transporting your pet(s) into and out of the country. Check with airlines to determine cost and regulations regarding pet transport. Before shipping your pet, you must have a health certificate filled out and signed by your local veterinarian within 10 days of arrival. The animal must have a current rabies certificate (vaccination older than 30 days but less than one

year). Make sure that you have the original and three copies of the health certificate and rabies certificate. If you fail to obtain the rabies vaccination within the prescribed time frames listed, your animal will be quarantined.

### **Pet Quarantines**

For current information on importing and exporting pets from various countries, see the following U.S. Department of Agriculture.

### **Importation of Pets into Korea**

If you are bringing pets to Korea, you must travel via commercial airline. AMC flights cannot transport pets to Korea due to the importation requirements of the country. The following items are required when bringing an animal into Korea:

- Must have a health certificate less than 10 days old when arriving in Korea (the original plus two copies.
- Two copies of orders assigning owner to Korea
- Bill of lading or Certificate of Excess Baggage, original signed.
- Rabies certificate plus 2 copies. **Rabies vaccination must be over 30 days but less than one year prior to entry.**

If these requirements are met, your pet will not be quarantined and you will be allowed to transport them from the airport. If these requirements are not met, your pet will undergo quarantine for a 10-day period at your expense. When quarantine is required, all dogs and cats will be placed in the National Quarantine Station in Seoul. Upon arrival at Yongsan, you will need to go to the Yongsan Pet Care Center (YPCC), located on Yongsan (South Post), and fill out the necessary forms for your animal to be picked up from the National Quarantine Station. At this time you will also need to present the following items:

- Original Rabies Certificate
- Bill of Lading or Certificate of Excess Baggage (if the animal is traveling unaccompanied)
- Original Health Certificate
- One copy of your orders assigning you to Korea

- Power of Attorney (YPCC form to sign allowing them to pick up your pet from the quarantine center)

### **Exportation of Pets from Korea**

To leave the Republic of Korea, by Korean law, all dogs and cats must have proof of a rabies vaccination within the last year (not sooner than 30 days), a U.S. health certificate (from your military veterinarian) issued within 10 days of departure, and a Korean health certificate, preferably on the day of departure. The Korean health certificate may be obtained up to three days prior to departure. To obtain a Korean health certificate, take the animal with the rabies certificate and the U.S. health certificate to the Korean Animal Quarantine Office (KAQO) located at Incheon International Airport, 011-82-032-740-2660. The Korean veterinarian will issue the health certificate while you wait. There is a 10,000 won (approx. \$9) fee for this service.

Animals that meet the above requirements to leave Korea will automatically meet the requirements to enter the United States. Animal owners traveling from the ROK to Hawaii or countries other than the United States should contact their local military veterinarian for specific importation requirements.

Special requirements for birds: There are very strict requirements for the importation of birds into Korea due to outbreaks of various avian diseases in different parts of the world, including the United States. Birds that do not meet the importation requirements are often euthanized so it is imperative that you research all the requirements thoroughly before you decide to bring a bird of any type into Korea. These requirements can change so the information provided here is subject to change. Bringing birds back into the United States can be difficult for the exact same reasons. The safest plan is to leave your birds at home. The current requirements are that birds have a health certificate from a USDA certified veterinarian, not just a military veterinarian, within 10 days of travel. This health certificate must have a statement to the fact that the bird is not entering Korea from a country or state that currently has an outbreak of one of several avian diseases.

### **\*\*Education - General Overview\*\***

#### **Adult Education**

COMFLEACT Chinhae being a remote site is still able to provide sailors and their family members with traditional and non-traditional educational opportunities.

COMFLEACT Chinhae offers traditional classroom instruction and currently offers classes with UMUC on base. 5-8 week Terms are offered annually. Usually 2-3 credit classes and 2-1 credit seminars are offered each term.

A graduate degree program is also offered by Troy State University at Camp Henry (2 hours driving time from base).

COMFLEACT Chinhae is a Test Center and provides other avenues in pursuing non-traditional education. College Level Examination Program (CLEP) and DANTES Subject Standardized Tests (DSSTs) are available.

University of Maryland and Central Texas College also offer distance education programs (on-line, televideo), which permit the service member to complete coursework on base without having to travel to school. Information on other distance learning programs is available at the CFAC Support & Training Center.

Sailors have 24hr/7 days a week access to the CFAC Support & Training Center Computer Lab.

### **DoD Schools**

C. T. Joy Elementary School provides cost free education to military and DOD civilian family members. The curriculum is well rounded, American style and offers a variety of extracurricular activities. C. T. Joy Elementary offers kindergarten through 8th grades. The following options are available for families that are stationed at Chinhae with high school age children in grades 9-12:

Busan Foreign School, a fully accredited international school in Busan located approximately 1 hour and 10 minutes away, with tuition paid by DODDS.

Taegu American School, a DODDS school located approximately 1 hour and 30 minutes away.

Home school with DODDS support.

Families will be free to choose any option. Those who choose to enroll command-sponsored family members in Taegu may either live in Chinhae (children commute to/from school) or live in Taegu (sponsor commutes to/from work).

## **\*\*Education - Training (College/Technical)\*\***

### **Continuing Education**

Education Office offers the GED, DANTES Independent Study courses and other traditional and non-traditional degree programs. Student interest often drives degree offerings. For more information contact the Education Office.

### **College**

COMFLEACT Chinhae offers traditional classroom instruction and currently offers 5 college terms each year on base. The only college onboard CFAC currently is University of Maryland.

University of Maryland offers distance education programs (on-line, televideo), which permit the servicemember to complete coursework on base without having to travel to school. Information on other distance learning programs is available at the CFAC Support & Training Center.

## **\*\*Education - Local Schools\*\***

Choosing the right school for their children is a priority for military families. This article describes excellent resources for your use in planning for your child's educational needs. Parents can find current information about public, charter and private schools by using the tools below:

### **1. How do I choose a good school?**

[Choosing a School for Your Child](#) is a U.S. Department of Education publication that will help families identify what is important in selecting a school.

[The School Visit: What to Look For, What to Ask](#) Whether you are choosing a school for the first time, or because you are in transition, this site will provide you with information about what to do and what to ask.

## 2. What schools are in my area (or in the area where I may move), and how good are they?

Several high quality commercial tools are available to assist in making decisions about which school to choose for your child. Listed below are these website tools along with information on how you access the information and what type of information each site provides.

Both [Great Schools](#) and [School Matters](#) provide a wealth of information for parents:

- School contact information
- Distance from zip code (provide the installation zip code, or the zip code of the area where you will be living)
- Public, private or charter school designation
- Student/teacher ratios
- Free and reduced school lunch program (an estimate of economic disadvantage)
- Great Schools provides a rating of schools and a parent comment section
- Percentage of students meeting or exceeding the state standards in math, reading and language arts
- Teachers - average number of years teaching experience, % of first year teachers on the staff
- Students: Average percentage of students absent from school for more than 15 days
- Ethnic breakdown and percent of students with English as a second language
- School Matters provides college prep scores (PSAT, SAT, ACT test scores)-for high schools only
- Great Schools also provides parents the ability to rate the schools and make comments on the schools.

For both sites, the user must [enter the State and zip code](#) to find schools in the area.

[SchoolQuest](#) was developed by the [Military Child Education Coalition](#) to help military families select schools. SchoolQuest also offers an Online Library that provides resources for families in transition. At this time, the SchoolQuest data base covers 99 military installations. The Military Child Education Coalition also provides a [data base of information](#) on each State's educational system.

[The School Report Tool](#) is an on-line data bank that list names and locations of public, public charter,

private, virtual and home schooling choices around major installations. [Charter Schools](#) are nonsectarian public schools of choice that operate with freedom from many of the regulations that apply to traditional public schools. Use this site to find one in your area.

### **3. How can I help plan for a successful transition in this new school and for my child's school career?**

Parents often want to know about the availability of extra curricular activities and sports, or the availability of advanced classes. For these questions, it is best to contact the schools directly. It is important to ask the right questions. The following resources can help with these questions and others.

The [Toolkit for Parents](#) was developed by the Department of Defense, especially for Military Families. This 85 page booklet walks parents through preparing for the move and the first two weeks of school....what to ask, what to take, etc..

The [Military Impacted Association](#) has [checklists](#) available for military kids who are leaving or entering a new school.

The Military Child Education Coalition has a [checklist for transferring students](#) that will be helpful. Additionally, through [SchoolQuest](#), MCEC provides parents with the ability to develop a profile for each of their children, which then will provide them with a report on issues related to transferring to a new school district.

### **4. Question? What happens if I need help during the school year?**

During the school year, there are always questions that parents have, such as "What is the best way to help with homework?" or "What if my child needs to see a counselor because my spouse is deployed?" Military OneSource helps with these questions and has 24/7 access. You can call them at 1-800-342-9647, connect to them at the website [Military OneSource](#), or [e-mail a consultant](#).

### **\*\*Employment - Overview\*\***

#### **Employment Opportunities**

Employment is very limited in Chinhae Area. MWR is the only employer on base, which offers limited

opportunities that are generally part or flex time positions. Employment on the local economy is almost nonexistent.

## **\*\*Child Care\*\***

### **Child Development Services**

Currently, there is no Child Development Program on base.

## **\*\*Youth Services\*\***

### **Youth Services**

#### *Youth Employment*

There is a Youth Employment Program during the summer months.

#### *Youth Center*

A free recreational Youth Center is open to children ages 6-12. The Center provides after school activities such as games, arts and crafts, a reading program, movies and karaoke. The Center is also open on the weekends. On Friday and Saturday nights, the Youth Center Staff provides age-appropriate activities such as bowling, karaoke, movies and arts and crafts for our on-base teenagers

A Recreation Program, available to teenager, 12-18 years of age, is available from June to August. There are weekly field trips and BBQ's during the summer.

## **\*\*Financial Assistance\*\***

### **Financial Assistance**

Fleet & Family Support Centers often host the Personal Financial Management Program (PFMP). This program emphasizes personal financial responsibility and accountability by providing basic principles and practices of sound money management, counseling tools and referral services. The Personal Financial Management Program counselor is trained to assist members and families, and can work with you to prepare a personalized budget and spending plan. Information and assistance is available

in areas such as military pay and allowances, consumer rip-off, savings, insurance, car buying, credit card management, and much more. Contact your local specialist for an appointment.

## **\*\*Legal Assistance\*\***

### **Legal Services**

There is no Legal Office on base for assistance contact Admin Office.

## **\*\*Deployment Support\*\***

### **Family Deployment Support**

This installation did not provide a narrative for this topic.

### **Family Deployment Support**

Regardless of rank or marital status, an unaccompanied PCS can be stressful. The separation from family and friends combined with a distinctly different cultural environment can be a little overwhelming. It is important to be flexible and prepared for an exciting new experience.

Leave a power of attorney with a trusted friend or relative in case someone needs to act in legal matters on your behalf. As soon as you arrive, remember to notify family that you have arrived safely.

## **\*\*Health Care - Overview\*\***

### **Moving With TRICARE**

Your **TRICARE** coverage is completely portable—meaning it moves with you. You're covered worldwide—both in transit to your new duty location and once you arrive—but depending on where you go you may use a different TRICARE health plan option. Additionally, you may have different steps depending on which health plan option you are using now.

### *When Enrolled in a TRICARE Prime Option*

The TRICARE Prime options include TRICARE Prime and TRICARE Prime Remote in the United States, and TRICARE Prime Overseas and TRICARE Global Remote Overseas in regions outside of the United States. Follow these simple steps to ensure you have no break in coverage when you move.

1. Do not disenroll from your TRICARE Prime option before you move.
2. Once you arrive at your new location, update your personal information in the [Defense Enrollment Eligibility Reporting System \(DEERS\)](#) immediately.
3. Select a new primary care manager (PCM), when moving within the same region or submit a new Prime enrollment form within 30 days if you're moving to a new region.

Where you are moving will determine which Prime option you will enroll in.

### **Prime Options in the United States**

#### *TRICARE Prime*

TRICARE Prime is offered in Prime service areas—geographic areas typically located around a military treatment facility—throughout the country.

- North Region [Health Net Federal Services, Inc.](#), 1-877-TRICARE (1-877-874 2273)
- South Region [Humana Military Healthcare Services, Inc.](#) 1-800444-5445
- West Region [TriWest Healthcare Alliance](#) 1-888-TRIWEST (1-888-874-9378)

If you move to a new Prime service area, transfer your enrollment by submitting a TRICARE Prime Enrollment and PCM Change Form to your regional contractor. Be sure to include all family members who wish to use Prime on the form.

#### *TRICARE Prime Remote*

In non-Prime service areas, TRICARE offers TRICARE Prime Remote. To enroll, submit a TRICARE Prime Enrollment and PCM Change Form to your regional contractor. Any TRICARE-eligible family members living with you in a TRICARE Prime Remote area can enroll in TRICARE Prime Remote for Active Duty Family Members. Be sure to include them on the enrollment form.

## **Prime Options Outside of the United States**

### *TRICARE Prime Overseas*

TRICARE Prime Overseas is offered in overseas areas where there are military treatment facilities or areas in which TRICARE has established a network of qualified host nation providers.

- TRICARE Europe Toll free: 1-888-777-8343; Commercial 011-49-6302-67-7432; DSN 314-496-7432 Fax Numbers: Commercial 011-49-6302-67-6374; DSN 314-496-6374 or [e-mail](#)
- TRICARE Pacific Toll free: 1-888-777-8343; Commercial 011-81-6117-43-2036; DSN: 643-2036; Remote Sites: 011-65-6-338-9277 Fax Numbers: Commercial 011-81-611-743-2037; DSN: 643-2037 or [e-mail](#)
- TRICARE Latin America & Canada (TLAC) Address: TAO-LAC, Bldg 38802, Ft Gordon GA 30905-5650; Toll free 1-888-777-8343; 1-706-787-2424; DSN: 773-2424 Fax Number 1-706-787-3024 or [e-mail](#)

If you move to an area in which TRICARE Prime Overseas is offered, transfer your enrollment by submitting a TRICARE Prime Enrollment Form to the nearest TRICARE Service Center. Command-sponsored family members who reside with you are eligible for TRICARE Prime Overseas. Be sure to include all family members who wish to use TRICARE Prime Overseas on the form.

### *TRICARE Global Remote Overseas*

TRICARE Global Remote Overseas is a Prime option offered in designated remote overseas locations. If you move to an area in which TRICARE Global Remote Overseas is offered, you and any authorized family members living with you may enroll by submitting a TRICARE Prime Enrollment Form to the nearest TRICARE Service Center.

Before you move to another overseas area or to an area within the United States, contact the nearest TRICARE Service Center. Then, when you arrive in your new area, transfer your enrollment.

## **When Using TRICARE Standard and Extra**

TRICARE Standard and Extra are available to family members only. Active duty service members are required to enroll in one of the Prime options described above.

TRICARE Standard and Extra are available throughout the United States and enrollment is not required. Any active duty family member who is registered in DEERS may use these programs by seeing any network or non-network providers that are authorized by TRICARE. In areas outside of the United States, active duty family members who don't want to use a Prime option may use TRICARE Standard Overseas by seeing qualified host nation provider.

If you're already using TRICARE Standard and Extra, moving is easy.

1. Once you arrive at your new location, update your personal information in the Defense Enrollment Eligibility Reporting System (DEERS) immediately.
2. Then, find TRICARE-authorized providers in your new area.

Here are a few things to remember about using TRICARE Standard and Extra in a new region

- In the U.S.: Visit your new regional contractor's Web site for a list of providers. Remember, if you see network providers, you'll be using the Extra option and pay lower copayments.
- Outside of the U.S.: Contact your TRICARE Service Center for help locating a qualified host nation provider. The TRICARE Extra option is not available in overseas areas.
- If you move to a new region, you'll have a new claims address for submitting your TRICARE claims.
- Learn your new region's prior authorization requirements because these requirements can differ by region.

### **When Using TRICARE For Life**

TRICARE For Life—TRICARE's coverage for those who are eligible for Medicare—requires no enrollment and you'll have a smooth transition when you move. [TRICARE for Life](#) contact information: WPS TRICARE For Life, P.O. Box 7889, Madison, WI 53707-7889; 1-866-773-0404; TDD 1-866-773-0405

- Once you arrive at your new location, update your personal information in the Defense Enrollment Eligibility Reporting System (DEERS) immediately.
- Find Medicare providers in your new area.

If you move overseas, your TRICARE For Life coverage may change depending on where you move. In U.S. Territories such as Guam, Puerto Rico and the U.S. Virgin Islands, TRICARE For Life coverage

works the same as the stateside program. But, in all other overseas locations, TRICARE For Life Overseas works differently because Medicare does not provide coverage in most overseas locations. Therefore, TRICARE is the primary payer. You can get care from any host nation provider and you will be responsible for TRICARE deductibles and cost shares.

Contact the TRICARE Area Office for the overseas area where you are moving or the nearest American Embassy Health Unit for assistance finding a host nation provider.

### **Getting Care Along the Way**

- Routine Medical and Dental Care—Get it before you go.

Before you move, make sure you've received any routine medical or dental care you think you might need during the time you'll be traveling. Or, delay the care until you get to your new duty location.

- Emergency Care in the United States—Call 911 or go to the nearest emergency room.

TRICARE defines emergency care as medical services provided for a sudden or unexpected medical or psychiatric condition, or the sudden worsening of a chronic (ongoing) condition that is threatening to life, limb, or sight and needs immediate medical treatment, or which has painful symptoms that need immediate relief to stop suffering. If you're traveling near a military treatment facility (MTF), you should go to the MTF or military dental treatment facility for emergency services. If you are hospitalized in a civilian facility for more than 24 hours, contact your regional contractor

- Urgent care in the United States—Coordinate with your PCM and/or regional contractor

TRICARE defines urgent care as medical care for a condition that will not result in disability or death if not treated immediately but should be treated within 24 hours to avoid further complications. If you are in a Prime program, you must coordinate urgent care with your primary care manager and/or regional contractor before receiving care. If you are in TRICARE Standard and Extra or TRICARE For Life, you can receive care as you normally would. You should, however, contact your contractor as soon as possible to coordinate any prior authorizations that are needed.

- Emergency or Urgent care Overseas—Contact closest TRICARE Area Office or TRICARE Global Remote Call Center.

You don't need prior authorization for emergency or urgent care but the TRICARE Area Office or TRICARE Global Remote Call Center will help you find the best care available in the overseas area in which you are traveling.

### **Filling Prescriptions on the Road**

You should have all your prescriptions filled before you leave, but if you need a prescription filled while you're traveling in the United States, you have several options:

- If near an MTF, fill the prescription at the MTF pharmacy.
- Find the closest TRICARE network pharmacy.
- If a network pharmacy is not available, you can visit a non-network pharmacy. In this case, you may have to pay up front for your medications and file a claim with Express Scripts, Inc., for reimbursement. For more details, visit the [TRICARE web site](#)
- The mail-order option is not recommended for a prescription you need right away, but if you'll be traveling for a long time, you can arrange for any regular prescriptions to be filled via the mail-order pharmacy.

Your pharmacy coverage is limited overseas:

- TRICARE network pharmacies are only located in the United States, Puerto Rico, Guam and the U.S. Virgin Islands. You can have prescriptions filled at host-nation pharmacies, if necessary. Host-nation pharmacies are treated the same as non-network pharmacies. If you have prescriptions filled at a host-nation pharmacy, you should expect to pay for the total amount up front and file a claim with Wisconsin Physicians Service for partial reimbursement. To learn more about pharmacy claims, visit the [TRICARE web site](#).
- To use the mail-order pharmacy overseas, the prescription must be from a U.S. licensed provider and you must have an APO or FPO address.

### **If You Have Questions**

Your regional contractors and TRICARE Area Offices are available to answer your questions. These offices are listed above. Find even more information about moving, updating DEERS, the TRICARE regions and much more at the [TRICARE web site](#).

## **Installation Specific Information**

### *Medical Care*

The Branch Health Clinic Chinhae is satellite clinic of the U.S. Naval Hospital Yokosuka, Japan. It provides outpatient medical care (adult, pediatric and women's health care) to the active duty servicemen and women, their dependents, retirees, civilian contractors and Americans working abroad in Korea.

The staff members consist of two full- time providers including a Navy Family Physician, and an Independent Duty Corpsman who can care for active duty only. In addition, there are four corpsmen including an X-ray technician, Preventative Medicine Technician, HMC Laboratory technician, general corpsman and a Korean National office manager who acts as a translator.

In-patient care is provided at one of three accredited local Korean hospitals, including the Republic of Korea (ROK) Naval Hospital in Chinhae. Routine surgery and referrals for specialty care are done at the 121st Army hospital in Seoul and at Fatima Changwon Hospital or Samsung Masan Hospital. Recent additions include a Memorandum of Understanding with local Korean host nation hospitals to care for Active Duty and Active Duty Dependents.

Emergency Care -- Emergency care is provided at the ROK Naval Hospital 5 minutes away for Active Duty members. Dependents are taken to one of two local hospitals 25 minutes away depending on the nature of their illness.

Obstetrics – All routine obstetric care is completed by Navy Family Physician until 38 weeks when the patient transfers to the storks nest at Army 121<sup>st</sup> General Hospital in Seoul to await delivery.

Obstetric emergencies are seen by a local Korean OB/GYN at the local hospitals for which we have relationships. Complicated pregnancies are referred to the 121<sup>st</sup> General Hospital. Single members who become pregnant will be transferred from Korea before 20 weeks gestation. This is USFK policy which has precedence of OPNAVINST.

Medical Screening -- Medical screening for overseas duty is required for both family and active duty personnel prior to transfer. Members will be denied orders to Korea only if they or their dependent's medical condition requires access to specialists or facilities that are not readily available. We have a

full compliment of Medical facilities at our disposal that rivals any Stateside Naval Installation, even though we are an isolated duty station.

#### *Dental Care*

There is no dentist stationed in Chinhae. A Dentist from 168th Army Dental Command comes quarterly to support our needs. For that reason members and their dependents must have their Dental Status updated prior to departure and are encouraged to have any issues addressed at that time. Emergency visits are seen at Camp Hialeah, an Army base in Pusan about 45 minutes from Chinhae, with whom we have an on-going relationship. Also emergency and routine care can be addressed by our local Korean Dentist with which we have a relationship. This local care requires that you are enrolled in Tricare Dental for dependents.

#### *Eye Care*

Please come with two pair of eyeglasses or adequate contact lenses, gas mask inserts (command requirement) and a written prescription for your eyeglasses in case you need to replace them while in Korea. This can be done at low cost on the economy.

Please call 011-82-55-540-5415 or DSN 315-540-5415 with any questions.

Health Benefits -- Please contact your local TRICARE Representative for information on TRICARE Pacific and Dental Plans, which cover dependents within Korea.

### **\*\*Health Care - Special Needs\*\***

Exceptional Family Member Program

Military Treatment Facility

Moving to a New TRICARE Region

Beneficiary Counseling and Assistance Coordinator (BCAC)

Case Management

Extended Care Health Option (ECHO)

Transporting Medical Equipment

Other Important Resources

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### **Exceptional Family Member Program**

The **Exceptional Family Member Program** (EFMP) is mandatory for all family members who have been identified with a special medical or educational need. Enrolling in the EFMP ensures that the family member's medical needs will be considered during the assignment coordination process.

### **Military Treatment Facility**

The clinics and services available at **Military Treatment Facilities** vary by location. Before you move, identify the MTF that will serve you, visit the MTF's website to learn about the clinics and services available and to get relevant contact information.

### **Moving to a New TRICARE Region**

If you anticipate a move to another **TRICARE region**, work with your local TRICARE Service Center (TSC) or case manager before your move to ensure the transition is as smooth as possible. On arrival at the new duty location, your sponsor should contact the Beneficiary Counseling and Assistance Coordinator (BCAC) or TSC to ensure the transition plans are in place and to obtain authorizations for TRICARE **Extended Care Health Option** (ECHO) services, if applicable.

### **Beneficiary Counseling and Assistance Coordinator (BCAC)**

All TRICARE Regional Offices and most MTFs are staffed with **BCACs** (formerly known as Health Benefits Advisors.) **BCACs** provide information, guidance and assistance on benefit options, TRICARE

Prime enrollment, special authorizations, status of claims and eligibility, plus assistance with referrals and appointments. If you or your family member has a more severe medical need, contact your assigned [case manager](#).

### **Case Management**

Case management involves a team of health care professionals who help you and your family to find solutions to complex health problems. It is important to inform your case manager if you are moving as he/she will connect you with the case manager at your new location.

### **Extended Care Health Option (ECHO)**

TRICARE [ECHO](#) provides financial assistance to beneficiaries of active duty service members who qualify based on specific mental or physical disabilities. ECHO offers an integrated set of services and supplies beyond the basic TRICARE program. ECHO is administered by regional contractors in the TRICARE North, South, and West Regions and by TRICARE Regional Offices in overseas locations.

### **Transporting Medical Equipment**

Your [Installation Transportation Office](#) has special procedures to follow for the transportation of medical equipment that is necessary for medical treatment required by the sponsor or family member. Some types of medical equipment may be shipped in the same manner as Professional Books, Papers, and Equipment (PBP&E).

### **Federal and State Health Care Programs**

**Medicaid** - [Medicaid](#) pays for medical assistance for certain individuals and families with low incomes and resources. State Medicaid programs are usually administered by departments of social service or departments of medical assistance.

**Supplemental Security Income (SSI)** - [SSI](#) is a cash assistance program intended to meet basic needs for food, clothing and shelter for those who are aged, blind or disabled. It provides cash to meet basic needs for food, clothing, and shelter. Families must reapply upon each move to another state.

**Title V of the Social Security Act** - Many states have services for children with special health care needs that are funded by the Maternal and Child Health Services Block Grant, or [Title V](#). State departments of health web sites and local health departments will provide information on state health

benefits for children with special health care needs. The Maternal and Child Health Bureaus' web site has Title V information organized by State that provide you with [Title V points of contact](#) and other pertinent information.

### **Other Important Resources**

**Debt Collection Assistance Officer (DCAO)** - TRICARE has a [DCAO](#) assigned to TRICARE Regional Offices and MTFs worldwide to help beneficiaries understand and get assistance with debt collection problems related to TRICARE. Individuals who have received a notice from a collection agency or a negative credit report because of a medical or dental bill should be referred to the nearest [DCAO](#).

**Family Voices** - [Family Voices](#) is a national, grassroots clearinghouse for information and education concerning the health care of children with special health needs. Family Voices also has [State points of contacts](#) with useful links to State programs and organizations.

### **\*\* Education - Special Education/EIS \*\***

#### **Exceptional Family Member Program**

The [Exceptional Family Member Program](#) (EFMP) is mandatory for all family members who have been identified with a special medical or educational need. Enrolling in the EFMP ensures that the family member's medical needs will be considered during the assignment coordination process.

#### **Children from Birth to Three Years of Age**

The Individuals with Disabilities Education Act (IDEA) requires all States and territories to provide [early intervention services](#) to children from birth to age three who are developmentally delayed, or who are at high risk of being developmentally delayed. Early intervention services may be provided by local school districts or health departments. There is no common name across States for the programs, but you may hear them referred to as Part C programs (because Part C is the section of the IDEA that pertains to early intervention).

The [National Early Childhood Technical Assistance Center](#) provides a list of State Part C directors and funded programs at their web site. [Military OneSource](#) can identify local early intervention programs for you.

- Parents of children who receive early intervention services should hand-carry a copy of the Individual Family Service Plan (IFSP) and most current evaluation reports to the new location.

### **Children from 3 through 21 Years of Age**

The Individuals with Disabilities Education Act (IDEA) requires all States and Territories to provide [special education services](#) to children who are from 3 through 21 year of age. Each local school district has a special education director, and each school should have a case study committee or school based committee (terms differ) that attends to special education students' needs.

Parents of children receiving special education and related services should hand-carry all pertinent school and medical documents to include their children's Individualized Education Program (IEP) and current testing and evaluation reports to the new school.

The IDEA requires that if a child transfers to a district in the same state, the receiving school must provide comparable services to those in the child's IEP from the sending district's until the new school develops and implements a new IEP. If a child transfers to another State, the receiving district must provide comparable services to those in the child's IEP from the sending district until the receiving district completes an evaluation and creates a new IEP.

### **Others who can help you:**

**Parent Training and Information Centers** Each state is home to at least one Parent Training and Information Center (PTI). PTIs serve families of children and young adults from birth to age 22 with all disabilities: physical, cognitive, emotional, and learning. They help families obtain appropriate education and services for their children with disabilities; work to improve education results for all children; train and inform parents and professionals on a variety of topics; resolve problems between families and schools or other agencies; and connect children with disabilities to community resources that address their needs. The [Technical Assistance Alliance for Parent Centers](#) provides addresses and phone number of the centers in your state.

STOMP (Specialized Training of Military Parents) is a federally funded Parent Training and Information (PTI) Center established to assist military families who have children with special education or health needs. The staff of the [STOMP Project](#) are parents of children who have disabilities and have experience in raising their children in military communities and traveling with their spouses to different locations.

Washington PAVE

STOMP Project

6316 So. 12th St.

Tacoma, WA 98465

(253) 565-2266 (v/tty)

1-800-5-PARENT (v/tty)

Fax: (253) 566-8052

[E-mail](#)

### **Installation Specific Information**

The Department of Defense operates two programs that provide educational services to children with developmental delays and disabilities, in compliance with the Individuals with Disabilities Education Act (IDEA). Eligibility for services is determined according to procedures outlined in DoD Instruction 1342.12, Provision of Early Intervention and Special Education Services to Eligible DoD Dependents, April 11, 2005.

#### *Infants and Toddlers (birth to 3 years old)*

Educational and Developmental Intervention Services (EDIS) is a military medical department program that provides early intervention services to infants and toddlers from birth until three years of age. EDIS is available at all locations where there is a DoDEA school.

The EDIS teams, with Early Childhood Special Educators and multi-disciplinary allied health professionals, assist families of infants and toddlers with developmental delays to achieve goals that enhance functional independence and support school readiness. EDIS provides services in the child's natural environment (home, childcare center, etc.), and embedded in family routines.

Due to the small size and location of Chinhea, this would not be an appropriate location for an infant or toddler who requires early intervention services.

#### *School Age (3-21 years)*

The Department of Defense Education Activity provides special education to children from 3 through 21 years who have a disability and meet DoDEA Special Education criteria.

In overseas communities, the availability of services varies according to the size of the community, its location, and the military mission.

Due to its remote location and small size, CT Joy American Elementary School at Chinhae Navy Base, would not be appropriate for children with disabilities who require special education and related services.

## **Contact Information**

### **Contacts**

#### *Pacific Area Office*

#### *Special Education Coordinator*

DoDDS-Pacific, Area Office

Unit 35007

FPO AP 96373-5007

011-81-98-876-0279

DSN: 315-645-2755

Fax: 011-81-98-876-4263

**E-mail**

#### *Korea District Superintendent's Office*

U.S. Eighth Army Garrison, Yongsan

DSN: 315-738-6826

011-82-2-7918-5922

[Web Site](#)

[E-mail](#)

*1 Hyeon-Dong*

Gyeongsangnam-Do

Chinhae-Si, Korea, Republic Of 645-016

### **Beauty/Barber Shops**

*Barber Shop*

*1 Hyeon-Dong*

Gyeongsangnam-Do

Chinhae-Si, Korea, Republic Of 645-016

Phone 011-82-55-540-5379

Phone (DSN) 315-762-5379

### **Chapels**

*Chapel*

*1 Hyeon-Dong*

Gyeongsangnam-Do

Chinhae-Si, Korea, Republic Of 645-016

Phone 011-82-55-540-5388 / 011-82-55-540-5462

Phone (DSN) 315-762-5388/5462

Fax 011-82-55-540-5389

Fax (DSN) 315-762-5389

[Email](#)

### **Civilian Personnel Office**

*Human Resources Office*

*1 Hyeon-Dong*

Gyeongsangnam-Do

Chinhae-Si, Korea, Republic Of 645-016

Phone 011-82-55-540-5252 / 011-82-55-540-5253

Phone (DSN) 315-762-5252

Fax (DSN) 315-762-5253

*Website*

**Commissary/Shoppette**

*Commissary*

*1 Hyeon-Dong*

Gyeongsangnam-Do

Chinhae-Si, Korea, Republic Of 645-016

Phone 011-82-55-240-5327

Phone (DSN) 315-762-5327

**Commissary/Shoppette**

*AAFES/BX*

COMMANDER, FLEET ACTIVITIES CHINHAE

Bldg. 795, PSC 479

FPO, AP 96269-1100

Phone 011-82-55-540-5351

Phone (DSN) (315)762-5351

**DoD Schools**

*School*

*1 Hyeon-Dong*

Gyeongsangnam-Do

Chinhae-Si, Korea, Republic Of 645-016

Phone 011-82-55-540-5466

Phone (DSN) 315-762-5466

The school website: <http://www.ctjoy-es.pac.dodea.edu/>.

*Website*

**Educational and Developmental Intervention Services (EDIS)**

*Educational and Developmental Intervention Services (EDIS)*

121st General Hospital

Attn: EAMC H EDIS, Unit 15244  
APO, AP 96205-0017  
Phone 011-82-2-7918-4244  
Phone (DSN) 315-738-4422/4424  
Fax (DSN) 315-738-4432/4502

### **Family Center**

*Fleet and Family Support Center*  
*PCS 479*

Commander, Fleet Activities  
Attn: Support & Training Center (Bldg. 720), PSC 479  
FPO, AP 96269-1100  
Phone 011-82-55-540-5385  
Phone (DSN) 315-762-5385  
Fax 011-82-55-540-5317  
Fax (DSN) 315-762-5317

[Email](#)

[Website](#)

### **Finance Office**

*CSD*  
*1 Hyeon-Dong*  
Gyeongsangnam-Do  
Chinhae-Si, Korea, Republic Of 645-016  
Phone 011-82-55-540-5202 / 011-82-55-540-5203  
Phone (DSN) 315-762-5202/5203

### **Gymnasiums/Fitness Centers**

*Gymnasium/Fitness Center*  
*1 Hyeon-Dong*  
Gyeongsangnam-Do  
Chinhae-Si, Korea, Republic Of 645-016  
Phone 011-82-55-540-5224 / 011-82-55-540-5529  
Phone (DSN) 315-762-5224/5529

**Hospital/Medical Treatment Facility(s)**

*Medical Clinic*

*1 Hyeon-Dong*

Gyeongsangnam-Do

Chinhae-Si, Korea, Republic Of 645-016

Phone 011-82-55-540-5415 / 011-82-55-540-5417 / 011-82-55-540-5451

Phone (DSN) 315-762-5415/5417/5451

Website

**Household Goods/Transportation Office (inbound)**

*Supply*

*1 Hyeon-Dong*

Gyeongsangnam-Do

Chinhae-Si, Korea, Republic Of 645-016

Phone 011-82-55-540-5577 / 011-82-55-540-5578

Phone (DSN) 315-762-5577

[Email](#)

**Household Goods/Transportation Office (outbound)**

*Supply*

*1 Hyeon-Dong*

Gyeongsangnam-Do

Chinhae-Si, Korea, Republic Of 645-016

Phone 011-82-55-540-5577 / 011-82-55-540-5578

Phone (DSN) 315-762-5577

[Email](#)

**Housing Office/Government Housing**

*Family Housing*

*1 Hyeon-Dong*

Gyeongsangnam-Do

Chinhae-Si, Korea, Republic Of 645-016

Phone 011-82-55-540-5319

Phone (DSN) 315-762-5319

Website Website

### **Information and Referral Services**

*Fleet and Family Support Center*

*PCS 479*

Commander, Fleet Activities

Attn: Support & Training Center (Bldg. 720), PSC 479

FPO, AP 96269-1100

Phone 011-82-55-540-5385

Phone (DSN) 315-762-5385

Fax 011-82-55-540-5317

Fax (DSN) 315-762-5317

[Email](#)

[Website](#)

### **Legal Services/JAG**

*Admin*

*1 Hyeon-Dong*

Gyeongsangnam-Do

Chinhae-Si, Korea, Republic Of 645-016

Phone 011-82-55-540-5310

Phone (DSN) 315-762-5310/5394

Fax (DSN) 315-762-5308

[Email](#)

[Website](#)

### **Library**

*Library*

*1 Hyeon-Dong*

Gyeongsangnam-Do

Chinhae-Si, Korea, Republic Of 645-016

Phone 011-82-55-540-5378

Phone (DSN) 315-762-5378

**Loan Closet**

*Fleet and Family Support Center*

*PCS 479*

Commander, Fleet Activities

Attn: Support & Training Center (Bldg. 720), PSC 479

FPO, AP 96269-1100

Phone 011-82-55-540-5385

Phone (DSN) 315-762-5385

Fax 011-82-55-540-5317

Fax (DSN) 315-762-5317

[Email](#)

[Website](#)

**MWR (Morale Welfare and Recreation)**

*MWR Office*

*1 Hyeon-Dong*

Gyeongsangnam-Do

Chinhae-Si, Korea, Republic Of 645-016

Phone 011-82-55-540-5221

Phone (DSN) 315-762-5221

[Email](#)

[Website](#)

**Personnel Support Office**

*CSD*

*1 Hyeon-Dong*

Gyeongsangnam-Do

Chinhae-Si, Korea, Republic Of 645-016

Phone 011-82-55-540-5202 / 011-82-55-540-5203

Phone (DSN) 315-762-5202/5203

**Relocation Assistance Program**

*Fleet and Family Support Center*

*PCS 479*

Commander, Fleet Activities

Attn: Support & Training Center (Bldg. 720), PSC 479

FPO, AP 96269-1100

Phone 011-82-55-540-5385

Phone (DSN) 315-762-5385

Fax 011-82-55-540-5317

Fax (DSN) 315-762-5317

[Email](#)

[Website](#)

**Restaurants/Fast Food**

*Duffy's Food Court*

*1 Hyeon-Dong*

Gyeongsangnam-Do

Chinhae-Si, Korea, Republic Of 645-016

Phone 011-82-55-540-5328

Phone (DSN) 315-762-5328

**Restaurants/Fast Food**

*Turtle Cove Restaurant & Lounge*

*1 Hyeon-Dong*

Gyeongsangnam-Do

Chinhae-Si, Korea, Republic Of 645-016

Phone 011-82-55-540-5350

Phone (DSN) 315-762-5350

**Security**

*BLDG# 612*

*1 Hyeon-Dong*

Gyeongsangnam-Do

Chinhae-Si, Korea, Republic Of 645-016

Phone 011-82-55-540-0193

Phone (DSN) 315-762-5268

Email:

### **Spouse Education, Training and Careers**

*Fleet and Family Support Center*

*PCS 479*

Commander, Fleet Activities

Attn: Support & Training Center (Bldg. 720), PSC 479

FPO, AP 96269-1100

Phone 011-82-55-540-5385

Phone (DSN) 315-762-5385

Fax 011-82-55-540-5317

Fax (DSN) 315-762-5317

[Email](#)

[Website](#)

### **Temporary Lodging/Billeting**

*Billeting Office*

*1 Hyeon-Dong*

Gyeongsangnam-Do

Chinhae-Si, Korea, Republic Of 645-016

Phone 011-82-55-540-5336

Phone (DSN) 315-762-5336

[Email](#)

### **Transition Assistance Program**

*Fleet and Family Support Center*

*PCS 479*

Commander, Fleet Activities

Attn: Support & Training Center (Bldg. 720), PSC 479

FPO, AP 96269-1100

Phone 011-82-55-540-5385

Phone (DSN) 315-762-5385

Fax 011-82-55-540-5317

Fax (DSN) 315-762-5317

[Email](#)

[Website](#)

### **Travel Office**

*CSD*

*1 Hyeon-Dong*

Gyeongsangnam-Do

Chinhae-Si, Korea, Republic Of 645-016

Phone 011-82-55-540-5202 / 011-82-55-540-5203

Phone (DSN) 315-762-5202/5203

### **Welcome/Visitors Center**

*COMFLEACT*

*1 Hyeon-Dong*

Gyeongsangnam-Do

Chinhae-Si, Korea, Republic Of 645-016

Phone 011-82-55-540-5310

Phone (DSN) 315-762-5310

Fax 011-82-55-540-5308

Fax (DSN) 315-762-5308

[Email](#)

[Website](#)

### **Youth Programs/Centers**

*Youth Center*

*1 Hyeon-Dong*

Gyeongsangnam-Do

Chinhae-Si, Korea, Republic Of 645-016

Phone 011-82-55-540-5381

Phone (DSN) 315-762-5381

## **Major Units**

### **COMFLEACT CHINHAE ADMIN\***

Contact Information:

COM: 011-82-55-540-5558

DSN: 762-5558

FAX: 762-5308

### **COMNAVFORKOREA DET CHINHAE\***

Contact Information:

COM: 011-82-55-540-5813

DSN: 762-5813

FAX: 762-5352