



Bowling Equipment Worker

Announcement # M-14312

Salary: \$9.78 per hour Series/Grade: NA 4819 03

Naval District Washington - Fleet and Family Readiness Program
Department of the Navy Non-Appropriated Funds

LOCATION: Bowling Center – NAS Pax River

OPENS: 12 January 2012
CLOSES: Open Continuous

AREA OF CONSIDERATION: ALL SOURCES

FLEXIBLE POSITION (0 – 40 HOURS PER WEEK)

HOW TO APPLY: Download required application forms on <http://cnic.navy.mil/NDW/About/Jobs/>. Submit ALL required forms to: Fleet & Family Readiness Program, Attn: HR Office, 47402 Buse Road, Bldg. 467, Patuxent River, MD 20670 OR email to naf.npaxr-soli.fcm@navy.mil. When emailing your application packet, please be sure to SIGN and DATE each form, print them out, scan and attach to the email. PLEASE be sure to include the announcement number above and the position title in the subject line of your email. Failure to do so could delay processing of your application. A résumé may be included with the required forms, but NOT in place of the OF-612 and OF-306.

DUTIES AND RESPONSIBILITIES:

Makes minor corrective adjustments to bowling alley machinery as necessary. Clears ball and pin jams, repairs and replaces foul lights. Performs periodic preventive maintenance on automatic handling equipment such as vacuuming, ball cleaning machines, clean turn around pans, ball elevators and cross conveyors on pinsetters. Assists with maintaining stock levels and keeping records on spare parts for automatic pinsetter and mechanical equipment. Replaces burned-out fuses and light bulbs and assists in replacement of electrical fixtures as required. Cleans, oils and conditions lane surfaces. May sweep and mop the floor. Dusts furniture and fixtures. Cleans walls and rest rooms and replaces washers in faucets. Collects and removes trash. Advises supervisor or manager of unusual maintenance problems. Performs other related duties as assigned.

MINIMUM QUALIFICATIONS:

Must have manual dexterity necessary to make minor corrective adjustments to machinery and replace fixtures. Skill in the use of common hand tools and ability to perform limited preventive maintenance such as cleaning and oiling of equipment and conditioning lane surfaces. Ability to use common cleaning materials and equipment and to safely operate and adjust bowling equipment. Must be able to lift up to 40 pounds. Must be able to access base computer, if applicable. **Must be at least 18 years old.**

Note: All applicants must address the qualification requirements on your resume/application. If all required qualifications are not cited on your resume/application you will be disqualified

Some positions have special requirements. In these cases selection is tentative pending satisfactory completion of these requirements. Applicants may be required to provide proof of education, etc. All selections are contingent upon the obtaining of satisfactory employment reference checks.

As a condition of employment, the selected individual will be required to participate in the Direct Deposit/Electronic Fund Transfer program.

Spouses of active duty military members of the Armed Forces may receive preference in hiring under this announcement if they are among the best qualified referred and are within reach of selection. Please clearly identify in your application that you are asking for spouse preference and submit a copy of current PCS orders. **Failure to submit current PCS orders with application will prevent spousal preference from being granted.**

The Department of the Navy is an Equal Employment Opportunity Employer. All qualified candidates will receive consideration without regard to race, color, religion, sex, national origin, age, disability, marital status, political affiliation, sexual orientation, or any other non-merit factor.

The Department of the Navy provides reasonable accommodation to applicants with disabilities. Applicants with disabilities who believe they require reasonable accommodation should contact our Human Resource Office to ensure that the Department of the Navy can consider such requests. The decision to grant an accommodation will be made on a case by case basis.

Visit our web site: <http://www.cnmc.navy.mil/NDW/About/Jobs/>