DEPARTMENT OF THE NAVY
U.S. NAVAL SUPPORT ACTIVITY
PSC 817 BOX 1
FPO AE 09622-1000

NAVSUPPACT NAPLES INST 10570.2F
N93
28 APR 2009

NAVSUPPACT NAPLES INSTRUCTION 10570.2F

From: Commanding Officer, U.S. Naval Support Activity, Naples, Italy

Subj: PET POLICY

Encl: (1) Security Animal Incident Report
(2) Housing Pet Questionnaire
(3) Map of Unauthorized Pet Areas

1. Purpose. To prescribe the pet policy for personnel stationed in Naples, Gaeta and Rome, Italy. The content of this instruction will be included in the U.S. Naval Support Activity (NAVSUPPACT), Naples, Italy, Area Orientation course, and a condensed version will be included in the Welcome Aboard literature.

2. Cancellation. NAVSUPPACT NAPLES INST 10570.2E.

3. Installation Veterinary Services. Installation Veterinary services are prioritized as follows:

a. Food hygiene and public health.

b. Military working dog health and welfare.

c. Privately owned animal care.

4. Pet Owner Responsibilities. U.S. Government civilians and military service pet owner responsibilities include, but are not limited to, the following:

a. General care and actions of their dog or cat, to include maintaining vaccinations up to date as determined necessary by the Installation Veterinarian and Host Nation Laws.

b. Registration for their dog or cat at the Installation Veterinary Clinic during check-in is mandatory. This includes demonstrating proof of vaccinations and microchip. Members are required to have all pets in their custody registered and microchipped (if not already microchipped) within 30 days of their arrival date in Italy. There will be a cost to the pet owner (approximately $18) for the ID implant. Unregistered pets are ineligible for Installation Veterinary services, are not permitted in government quarters or on NSA Naples Installations until properly registered.

c. All dogs and cats must wear collars with identification tags with name, and pet owner contact information, as well as required medical information tags provided by the pet's veterinarian. Pets shall also wear the Blue Carney Park/NSA Installation Access tag that is issued by the Installation Veterinarian upon proper registration. This allows Security personnel to identify and permit access to NSA Naples Installations those pets who have met requirements of paragraph 4. Reporting loss (including death), sale, or transfer of ownership of pet to the Installation Veterinary Clinic is mandatory. Re-registration of a pet prior to adoption/transfer is also mandatory.

d. Owners shall carry pet liability insurance for their animals.

e. Prior to permanent change of station, pet owners must check out with the Installation Veterinary Clinic along with their registered pet. It is a violation to abandon a pet.

f. Pet owners shall ensure that no pet defecate within the entry, walkway or landscaped area of any building/facility. This will assist in maintaining the appearance of all landscaping associated with buildings/facilities onboard any NSA Naples installation.

5. Pets in Government Housing

a. Members living in pet-designated government housing may have two pets (i.e., dog, cat, bird, hamster/gerbil or guinea pig). Exotic animals such as snakes, lizards, barnyard fouls, rabbits, and spiders, are prohibited from any government housing. Questions of what constitutes an "exotic" animal should be directed to the Office of the Staff Judge Advocate. Members must provide pet information by completing the housing pet questionnaire, enclosure (2).

b. In order to maintain the safety of housing residents and their guests the following pets are not allowed in Government Housing; any dog of a breed (including mixed breed) that have the potential for harm or are hazardous to others as potentially aggressive. For the purposes of this instruction this is defined as Pit Bulls (American Stafford Bull Terrier or English Stafford Bull Terrier), Rottweiler, Doberman Pinschers, and wolf hybrids.

c. Members may not board in Government Controlled Housing any pet over 70 lbs.

d. Breeding or maintaining animals for commercial purposes on government property is strictly prohibited. Animals used for breeding and/or resale of the resultant young will be denied Installation Veterinary care and the owner will be subject to administrative and/or disciplinary actions. **It is required that all pets in government housing be spayed and neutered.**

e. Nuisances and Incident Reporting

(1) Animals are considered a nuisance when causing annoyance to residents of government housing, or to the local or military community. Examples of bothersome actions include, but are not limited to, bite incidents, incessant barking, unattended female animals in heat, pets not under a capable handler's direct positive control, owner's failure to clean up animal feces, pets damaging or destroying government and personal property, or other demonstrated unacceptable behaviors.

(2) Reports of pet nuisances should be made to the NAVSUPPACT Naples Emergency Dispatch at DSN 626-5638/39. Upon discovering a nuisance, Security will complete an Animal Incident Report (AIR). A copy of the AIR will go to the Pet owner, the Housing Office, and the Office of the Staff Judge Advocate. Pet owners living in government housing will be notified immediately by NAVSUPPACT Naples Housing Director of each Animal Incident Report, enclosure (1). Appeals to an AIR must be made in writing within five (5) business days and should be directed to the Office of the Staff Judge Advocate. The Commanding Officer, NAVSUPPACT Naples will be the final authority on what constitutes a nuisance.

(3) Repeated incidents of nuisance are of special concern. If an animal is determined to be involved in three incidents resulting in the issuance of an AIR, the pet will automatically be designated a habitual nuisance. Once so declared, the pet owner will be required to remove the animal from government housing at owner's expense.

f. **Biting will not be tolerated.** If an animal bites a human, the animal will be required to wear a muzzle at all times when on the installation and not in the owner's residence. If the animal is caught without the muzzle, or bites a second time, the owner will be required to remove the animal from government

housing at owner's expense. If euthanasia is performed, the owner is responsible for the cost associated with euthanization and for lawful final disposition of the animal.

g. All unattended pets in Government Controlled Housing must be kept indoors and may not be left unattended on balconies or patios. Pets taken outside are restricted from playground areas, must be cleaned up after, and must be kept on a leash and under the direct positive control of a capable handler at all times. Pets may not be left without food in excess of 24 hours and must have access to water at all times at any location.

h. Pet sitting in government controlled housing must be coordinated through and approved by the Housing Office. A maximum of two pets can be cared for at any given time for a period not to exceed 30 days. Authorization must be requested in writing from the Housing Director at least 5 working days prior to accepting pets. Violation of this requirement or of any pet policy regulations while the pets are in temporary care may jeopardize the member's authorization to have pets in their assigned government quarters.

6. Authorized Pet Areas

a. Attended, registered, and properly microchipped pets are allowed in the Support Site, Carney Park, Parco Eva, and Parco Le Ginestre. Pet feces must be cleaned up immediately afterwards, and all pets must be kept on a leash and under the direct positive control of a capable handler at all times. Pets cannot be tethered/tied off to any facility, porch, fence, or stationary/non-stationary object while the handler is taking part in another event.

b. Pets may be off-leash in designated pet run areas, but must be supervised by a capable handler. In all cases, pet owners are responsible for cleaning up after their pet.

7. Unauthorized Pet Areas

a. Pets are prohibited from entry into any offices, playgrounds, exchange outlets, dining facilities, snack bars, theaters, clubs, schools, hospital or dental facilities, commissaries, and other public facilities to include exterior deck or covered areas. Pets are restricted from "human areas" such as playgrounds, pavilions, ball fields, and areas as annotated on enclosure (3). The Navy Lodge, temporary lodging

accommodations (TLA) have certain rooms that are pet friendly. This restriction includes loitering in designated common areas within government housing. The following exceptions apply:

(1) Military Working Dog with designated handlers.

(2) Seeing-eye dogs accompanying their owner.

(3) As specifically approved in writing by the Commanding Officer, NAVSUPPACT Naples, for organized activities, such as animal shows, science fairs, obedience classes, or other activities deemed appropriate by the Commanding Officer.

b. All main venue areas associated with community sponsored events such as Special holiday celebrations, flea markets, and concert events (at Carney Park and Support Site) are to be considered Pet Free areas unless they are specifically advertised as a Pet Friendly Event.

c. Animals are prohibited from entry onto Capodichino except for purposes of arriving or departing flights and will be properly contained at all times while onboard Capodichino.

d. These restrictions are not meant to punish pets or their owners but to ensure the safety and comfort of all installation and event patrons.

8. Individual Responsibilities

a. Avoid stray animals; they may be dangerous.

b. Treat all animal bites as a medical emergency.

c. Report cases of aggressive, abused, sick, abandoned, or neglected animals to the NAVSUPPACT Naples Emergency Dispatch at DSN 626-5638/39.

d. Feeding stray or feral animals on government property is strictly prohibited.

9. Import/Export of Pets. Information pertinent to the import/export of animals may be found at the Personnel Support Detachment (PERSUPPDET), Naples, Italy. All pet owners must contact PERSUPPDET Naples prior to transfer in order to ensure all regulations are met.

10. Personnel departing PCS and not taking their pets are responsible for the proper and humane disposition of their animals. Owners of these animals should make every effort to find a suitable home. Department of Defense personnel who knowingly abandon their pets will be liable for animal abuse and neglect and are subject to disciplinary action.

11. Exceptions to this policy must be submitted in writing to the Commanding Officer, NAVSUPPACT Naples, via member's chain of command.

12. Violations of this lawful general order are a punishable offense and may result in disciplinary action under the Uniform Code of Military Justice. In addition, civilian personnel, NATO personnel and all dependants violating the regulations established herein are subject to administrative action, at the discretion of the Commanding Officer, U.S. Naval Support Activity, Naples, Italy. Sanctions may include eviction from base housing, loss of privileges, barring from all base facilities, early return to the United States, or any other applicable measure deemed appropriate by the Commanding Officer, NAVSUPPACT Naples.

R. B. RABUSE

Distribution:
NAVSUPPACT NAPLES INST 5216.4X
Lists: I through V

28 APR 2009

NSA NAPLES SECURITY ANIMAL INCIDENT REPORT (AIR)

DATE: _____ TIME: _____

COMPLAINANT: _____

SUBJECT: _____

SYNOPSIS: _____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

Signature / Date

- -

INVESTIGATOR OF COMPLAINT: DATE:

_____ _____

Enclosure (1)

28 APR 2009

HOUSING DEPARTMENT
S. NAVAL SUPPORT ACTIVITY, NAPLES, ITALY
PSC 808 BOX 7
FPO AE 09618-0007

NSA Housing Pet Questionnaire

Contact Information

Sponsor Name: _____ SSN (last four): _____

Phone Number: (work): _____ Cell: _____

E-Mail address: _____

Address: _____

Command: _____

Pet Information:	**Pet 1**	**Pet 2**
Pet Type:	_____	_____
Pet Name:	_____	_____
Registration Number:	_____	_____
Weight:	_____	_____
Breed:	_____	_____
Color:	_____	_____

Veterinarian: _____ Date: _____
(Signature)

I the undersigned have been inform of the NAVSUPPACT NAPLES INSTUCTION 10570.2F Pet Policy regarding U.S. Government civilians and military service pet owner responsibilities.

Printed Name: _____ Date: _____

Signature: _____

NSA HOUSING OFFICE USE

Date entered in ENH by: _____ Date: _____
Counselor Name (print)

Counselor Signature: _____

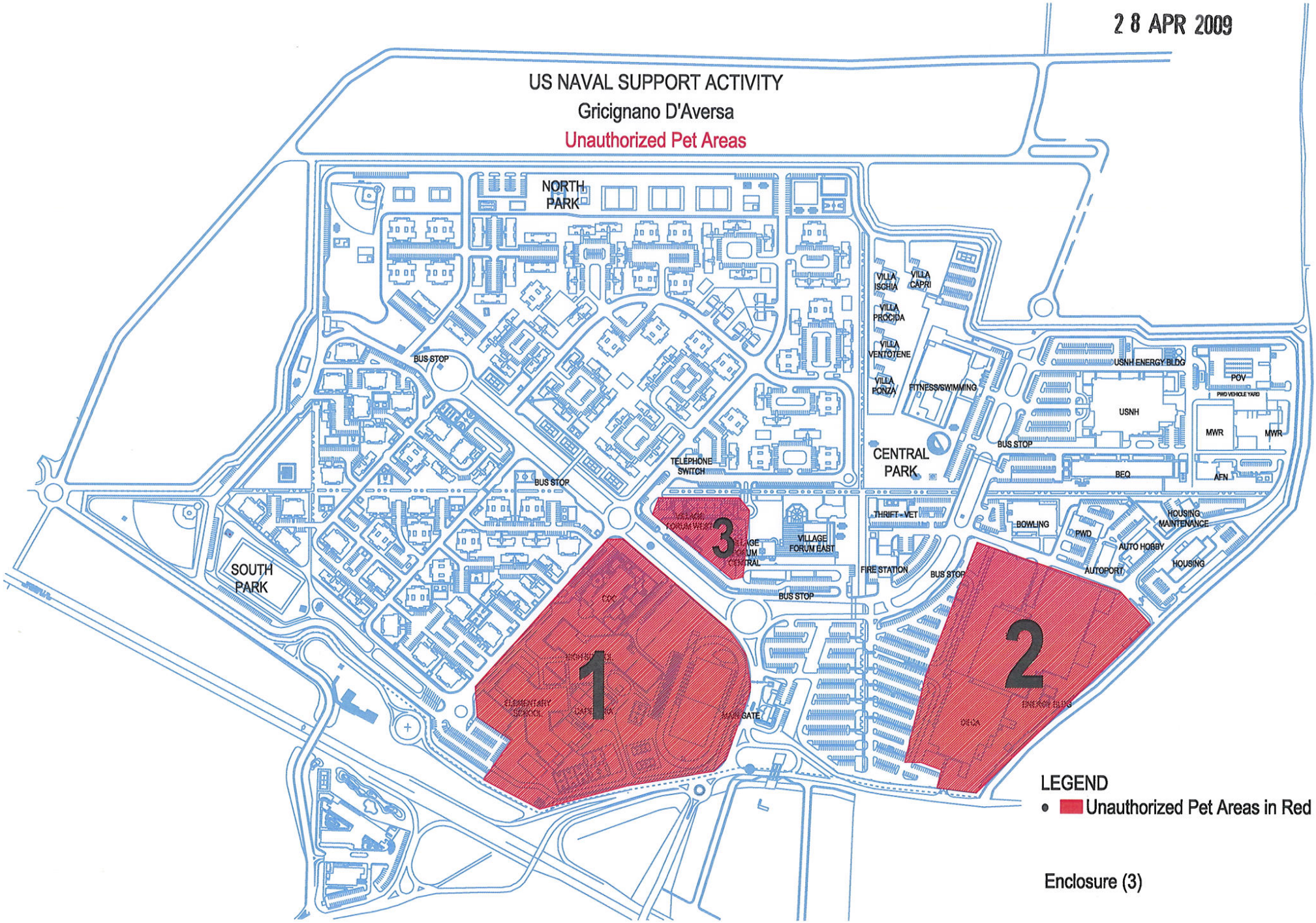
Enclosure (2)

28 APR 2009

US NAVAL SUPPORT ACTIVITY

Gricignano D'Aversa

Unauthorized Pet Areas



Enclosure (3)