DEPARTMENT OF THE NAVY
U.S. NAVAL SUPPORT ACTIVITY
PSC 817 BOX 1
FPO AE 09622-0001

NAVSUPPACT NAPLES INST 1740.2A
N00E
4 JUN 2010

NAVSUPPACT NAPLES INSTRUCTION 1740.2A

From: Commanding Officer, U.S. Naval Support Activity, Naples, Italy

Subj: U.S. NAVAL SUPPORT ACTIVITY (NAVSUPPACT), NAPLES, ITALY, COMMAND SPONSOR PROGRAM

Ref: (a) OPNAVINST 1740.3 (Series)
(b) MILPERSMAN 1740-010

Encl: (1) Sponsor Assignment Form
(2) Commanding Officer's Welcome Aboard Message
(3) Commanding Officer's Welcome Aboard Letter
(4) Command Sponsor Coordinator Welcome Aboard Letter
(5) Prospective Gain Questionnaire
(6) Sponsor Program Evaluation Form
(7) Sponsor Guidelines
(8) Sample Sponsor Letter

1. Purpose. To set forth the guidelines for implementation of the sponsor program per references (a) and (b).

2. Cancellation. NAVSUPPACT NAPLES INST 1740.2.

3. Background. Reference (a) requires every Navy command to maintain an effective sponsor program. The NAVSUPPACT Naples Sponsor Program has been designed to ensure that all newly assigned personnel receive a personalized welcome and assistance in relocating to their new command. An effective sponsor program will contribute directly to the reduction of the anxieties normally associated with a Permanent Change of Station (PCS) move. It is important to the well-being and morale of personnel assigned to this command that there be empathic assistance provided by sponsors genuinely interested in the personal and cultural adjustment of new arrivals. As part of the sponsor program, training for the entire Naples Community is provided via the Fleet Family Service Center (FFSC) to designated sponsors to equip them with the information necessary to accomplish their responsibilities.

4. Policy. Assignment of division sponsors will not be delegated below Department Head/Division Officer level. The sponsor program is of sufficient importance at this command that positive, as well as negative, performance as an assigned sponsor may be noted in fitness reports and enlisted evaluations. The NAVSUPPACT Naples Sponsor Program will be under the cognizance of the Command Sponsor Coordinator as a part of the Administration

Department. The Command Sponsor Coordinator will be a senior enlisted member appointed by, and reporting directly to, the Command Master Chief.

a. The Command Sponsor Coordinator will have:

(1) A clear record with evidence of sustained good performance, perseverance, and problem-solving ability.

(2) A highly positive attitude toward the command, its personnel, and the local area.

(3) Enthusiasm for meeting and helping people.

5. Action. To accomplish this program, the following responsibilities are assigned:

a. The Command Master Chief will have overall responsibilities for the Command Sponsor Program. He will select the Command Sponsor Coordinator with the concurrence of the Commanding Officer.

b. The Command Sponsor Coordinator, upon notification of incoming personnel, will:

(1) Coordinate with NAVSUPPACT Naples Manpower Division (N11) for verification of departmental assignments.

(2) Prepare and forward the Sponsor Assignment Form (enclosure (1)) to the appropriate Department Head immediately upon receipt of orders for all prospective gains.

(3) Maintain necessary automated database tickler file to track completion of key events to include:

(a) Transmission of Commanding Officer's welcome aboard message.

(b) Mailing of Commanding Officer's welcome aboard letter.

(c) Mailing of welcome aboard package.

(d) Identity of departmental sponsor.

(e) Mailing of departmental sponsor letters.

(f) Anticipated arrival date of prospective gain.

(g) Record of any correspondence with prospective gain.

(4) Prepare the Commanding Officer's welcome aboard message (enclosure (2)) for release by the Administration Department within 10 working days of receipt of orders. NOTE: This requirement is only necessary when a prospective gain will detach within a short time frame (approximately 2 months) due to last minute orders.

(5) Prepare, process, and mail the Commanding Officer's welcome aboard letter (enclosure (3)).

(6) Mail a welcome aboard package to prospective gains within 10 working days of receipt of orders. The welcome aboard package will contain the following:

(a) NAVSUPPACT Naples Benvenuti a Napoli, Welcome Aboard book.

(b) Letter from Command Sponsor Coordinator (enclosure (4)).

(c) Prospective Gain Questionnaire (enclosure (5)).

(d) Self-addressed, stamped envelope.

(e) Child Development Home Program (CHP) Information.

(7) Maintain an adequate supply of welcome aboard packages and conduct frequent reviews to ensure the accuracy of information.

(8) Distribute sponsor program evaluation form (enclosure (6)) during Command Indoctrination and at the three-month mark of the prospective gain's arrival. Provide results to the Command Master Chief on a monthly basis.

c. Department Heads/Division Officers will:

(1) Appoint sponsors, per established guidelines, upon receipt of notification from Command Sponsor Coordinator. Information concerning sponsors will be annotated on the notification form and returned to the Command Sponsor Coordinator within three working days of receipt.

(2) Select sponsors using the following qualification criteria to the maximum extent:

(a) Same marital status and, if possible, equal pay grade of prospective gain. In the event that a sponsor cannot be of equal pay grade, one above or one below may be appointed (sponsorship for E-7 and above will be of equal or higher pay grade)

(b) Positive attitude towards the Navy and duty in Naples, Italy.

(c) Familiarity with command and local area. A member must have been on board for a minimum of six months and be scheduled to remain on board the command for at least 12 months per OPNAVINST after the arrival of the prospective gain.

(d) Individuals scheduled to transfer should not be assigned as sponsors for their own relief.

(e) Scheduled leave or TAD will not interfere with duties as a sponsor. If circumstances arise which require a sponsor's absence after assignment (i.e., emergency leave), a replacement will be assigned and the Command Sponsor Coordinator notified via e-mail of such changes.

(3) Provide sponsors adequate time to assist newcomers in making a smooth transition to the new area.

d. Designated sponsors will:

(1) Attend Fleet & Family Support Center sponsor training (no more than six months prior to arrival of the prospective gain).

(2) Be familiar with the command and its mission.

(3) Be familiar with policies and procedures contained in this instruction and guidelines set forth in enclosure (7).

(4) Know locations and services offered by all area support organizations (Naval Hospital, Branch Medical and Dental Clinics, Housing Office, Personnel Support Detachment, etc.).

(5) Prepare a letter for prospective gain similar to that contained in enclosure (8). This letter is to be mailed within 10 working days of assignment as a sponsor. Letters can be mailed through the Administration Department to allow use of official postage. A copy of this letter will be forwarded to the Command Sponsor Coordinator for inclusion in the files.

(6) Be prepared to respond promptly to all requests for additional information or assistance. Use of e-mail, DSN telephones, and fax machines at government expense is authorized and encouraged to facilitate prompt response to questions.

(7) Be available to assist the new arrival with check-in procedures, familiarization with the immediate area and base facilities during the first few days after their arrival.

e. Fleet and Family Support Center will:

(1) Conduct sponsor training monthly or more frequently as needed and provide training completion data to the Command Sponsor Coordinator.

(2) Provide detailed and comprehensive sponsor information packets, as well as, welcome aboard packages.

R. B. RABUSE

Distribution:
NAVSUPPACT NAPLES INST 5216.4Y
Lists: I and II
Electronic via NAVSUPPACT Naples Web Site
https://www.cnic.navy.mil/Naples/Departments/Administration/Instructions/index.htm

Sponsor Assignment Form

From: _____ Command Sponsor Coordinator
To: _____ Department Head

Subj: PROSPECTIVE GAIN SPONSOR ASSIGNMENT

Ref: (a) NAVSUPPACT NAPLES INST 1740.2

1. PO1 John Doe is in receipt of orders to report aboard during the month of July 20XX and is tentatively scheduled to be assigned to your department. Per reference (a), request you provide a sponsor for this prospective service member.

2. The endorsement below should be completed and returned to the Command Sponsor Coordinator within three (3) working days after receipt of this letter.

//s//

From: _____ Department Head
To: _____ Command Sponsor Coordinator

1. The following member of my department is designated as the sponsor for PO1 John Doe:

Rank: _____ Division: _____

Name: _____

Address: _____
_____
_____

E-Mail: _____

_____
(Signature)

_____
(Date)

Enclosure (1)

Sample Commanding Officer's Welcome Aboard Message

FM NAVSUPPACT NAPLES IT
TO TRANSFERRING COMMAND
BT
UNCLAS //N0_____//
MSGIB/GENADMIN/NSA NAPLES IT//
SUBJ/WELCOME ABOARD ICO _____//
REF/A/DOC/NAVPERS 15559B//
REF/B/DOC/NAVPERS 15909G//
REF/C/DOC/OPNAVINST 1740.3//
NARR/REF A IS OFFICER TRANSMAN, REF B IS ENLISTED TRANSMAN, REF C IS COMMAND SPONSOR AND INDOCTRINATION PROGRAM INSTRUCTION.
RMKS/1. PASS TO _____. IF SNM HAS DETACHED, REQ PASS TO INTERMEDIATE DUTY STATION.
2. BENVENUTI A NAPOLI (WELCOME TO NAPLES)! CONGRATULATIONS ON YOUR ORDERS TO NAVAL SUPPORT ACTIVITY, NAPLES, ITALY. OUR MISSION IS TO PROVIDE SUPPORT TO U.S. AND NATO PERSONNEL, ACTIVITIES, AND AFLOAT UNITS IN OUR GEOGRAPHIC AREA OF RESPONSIBILITY. TO ENSURE RELIABLE COMMAND AND CONTROL OF ALL SUPPORT PROVIDED TO THOSE UNITS, IN THE NAPLES, GAETA AND ROME AREA. I THINK YOU WILL FIND YOUR UPCOMING TOUR OF DUTY NOT ONLY CHALLENGING, BUT ALSO VERY REWARDING.
3. ALL ENTITLEMENTS WILL BE FOR NAPLES OR GAETA, ITALY, IF YOU ELECT AN UNACCOMPANIED TOUR, ENSURE TO CHECK WITH YOUR PERSONNEL/DISBURSING OFFICE FOR PROPER ENTITLEMENTS.
4. CAREFUL CONSIDERATION IS GIVEN TO ANY MEDICAL ISSUES ASSOCIATED WITH THE SERVICEMEMBER AND FAMILY MEMBERS BEFORE THEY ARRIVE. PER REFS (A) AND (B), YOU AND ALL ACCOMPANYING FAMILY MEMBERS MUST COMPLETE AN OVERSEAS SCREENING (OSS) WITHIN 15 DAYS OF RECEIPT OF ORDERS. RESULTS OF THE OSS MUST BE FORWARDED TO THE APPROPRIATE RECEIVING COMMAND. IN ADDITION, PLEASE FORWARD FAMILY COMPOSITION AND NAMES OF ACCOMPANYING FAMILY MEMBERS, CURRENT MAILING ADDRESS, AND COMMAND PHONE NUMBERS (DSN, COMM, AND FAX). ENSURE TO COORDINATE ALL QUESTIONS THROUGH YOUR PCM REGARDING ARRIVAL TOWARDS PCS. IT IS THE RESPONSIBILITY OF THE TRANSFERRING COMMAND TO REPORT ANY CHANGE IN SPONSOR OR DEPENDENT MEDICAL CONDITION OR OSS STATUS AFTER THE SCREENING IS COMPLETED AND PRIOR TO TRANSFER. ALL QUESTIONS REGARDING MEDICAL SUITABILITY FOR OVERSEAS ASSIGNMENT TO NAVSUPPACT NAPLES IN THE CASE OF ACTIVE DUTY PERSONNEL AND ACCOMPANYING FAMILY

MEMBERS SHOULD BE DIRECTED TO THE U.S. NAVAL HOSPITAL, NAPLES, VIA THE COMMAND SPONSOR COORDINATOR AT:

ADMIN DEPT (CMD SPONSOR COORD)
NAVSUPPACT NAPLES
PSC 817 BOX 1
FPO AE 09622-0001

NAVSUPPACT NAPLES INST 1740.2
COMM: 011-39-081-568-5218
OVERSEAS DSN: 314-626-5218
FAX: 011-39-081-568-5393

5. YOU WILL BE ASSIGNED TO _____ DEPARTMENT. YOUR SPONSOR IS RATE NAME. RATE NAME WILL BE WRITING TO YOU IN THE NEAR FUTURE AND CAN BE CONTACTED AT THE ADDRESS BELOW IF YOU NEED ANY SPECIFIC INFORMATION:

RATE NAME
NAVSUPPACT NAPLES
PSC 817 BOX XX
FPO AE 09622-0001
PHONE: DSN: 314-XXX-XXXX
COMM: 39-081-568-XXXX
EMAIL: FIRSTNAME.LASTNAME@EU.NAVY.MIL (ALL LOWERCASE)

6. YOU SHOULD SOON BE RECEIVING A "WELCOME ABOARD" PACKAGE IN THE MAIL. THIS PACKAGE IS FULL OF VERY USEFUL INFORMATION. IT IS VERY IMPORTANT THAT YOU GO THROUGH ALL OF THE MATERIAL SO THAT YOU ARE COMPLETELY AWARE OF ALL REQUIREMENTS FOR MOVING TO ITALY. IF YOU DON'T RECEIVE THIS "WELCOME ABOARD" PACKAGE SOON, PLEASE LET YOUR SPONSOR KNOW SO THAT THEY CAN ENSURE THAT YOU RECEIVE IT. ANY QUESTIONS YOU HAVE SHOULD BE SHARED WITH YOUR SPONSOR.

7. YOU MUST TRAVEL IN CIVILIAN ATTIRE. YOUR SPONSOR WILL MEET YOU AT THE AIRPORT. PLEASE KEEP US ADVISED OF YOUR TRAVEL PLANS/ITINERARY. IT IS STRONGLY RECOMMENDED THAT YOU ACQUIRE A "TOURIST PASSPORT" (NOT MANDATORY) BUT NECESSARY, IF YOU DESIRE TO TRAVEL THROUGHOUT EUROPE DURING YOUR TOUR HERE IN NAPLES. IN ADDITION, YOU ARE REQUIRED TO HAVE A VALID DRIVER'S LICENSE IN ORDER TO OBTAIN AN ITALIAN MOTOR VEHICLE OPERATORS LICENSE/TRANSLATION.

8. IF YOU HAVE ANY QUESTIONS ABOUT YOUR DUTY STATION AND YOUR MOVE, OR YOU FEEL YOUR SPONSOR IS NOT MEETING YOUR NEEDS, YOU MAY WANT TO CHECK OUT THE NAVSUPPACT NAPLES WEB SITE AT WWW.CNIC.NAVY.MIL/NAPLES/INDEX.HTM OR FEEL FREE TO CALL THE NSA NAPLES COMMAND SPONSOR COORDINATOR AT DSN: 314-626-XXXX, COMMERCIAL: 011-39-081-568-XXXX, OR E-MAIL: NSA.CMDSPONSOR@EU.NAVY.MIL.

9. LOOKING FORWARD TO YOUR ARRIVAL AND JOINING THE NAVSUPPACT NAPLES TEAM. ARRIVEDERCI.

10. CAPT I. M., CO, NAVSUPPACT NAPLES COMMANDING OFFICER, SENDS.//

NAVSUPPACT NAPLES INST 1740.2A
~4 JUN 2010

1752
Ser N00/

PO John Q. Doe
Address

Dear PO Doe:

Welcome aboard! Congratulations on your orders to U.S. Naval Support Activity, Naples, Italy. As the premiere Naval Support Activity in the Mediterranean theater, we provide support to visiting and homeported SIXTH Fleet units; Regional Headquarters (NATO), Allied Joint Force Command Naples (JFC); and shore-based personnel in the Naples/Gaeta area. So, you can expect your tour to be exciting, challenging, and rewarding.

As for Naples itself, you couldn't ask for a more friendly or unique place to call home. Located on the west side of southern Italy on the Tyrrhenian Sea, Naples is a mixture of both old and new. Naples is a cosmopolitan city with a moderate climate and friendly people.

First and foremost, communication between you and the command will better enable us to ascertain your specific needs and how we can best assist you in your transition to Italy. To that end, the following numbers are provided to facilitate contact between you and the command.

The NAVSUPPACT Naples Command Sponsor Coordinator:

Commercial Phone: 011-39-081-568-XXXX or DSN: 314-626-XXXX. (there is a 6-9 hour difference from the continental United States depending upon which coast you reside)

E-Mail: NSA.CMDSPONSOR@EU.NAVY.MIL.

Your new address will be:

Rank/Rate Name
PSC XXX Box XX
FPO AE 09622-XXXX

Enclosure (3)

Important phone numbers to NAVSUPPACT Naples:

NAVSUPPACT Naples Quarterdeck
Commercial: 011-39-081-568-5547
DSN: 314-626-5547

If you are transferring with family members, it is mandatory that they have "no fee" passports in their possession prior to your transfer. You may obtain these passports from your Navy Personnel Transportation Office or local Personnel Support Detachment (PSD). Although entry into Italy requires only a copy of PCS orders and military I.D. for the service member, I highly recommend you obtain a "Tourist" passport so you can enjoy the many benefits and travel opportunities associated with being stationed overseas. You should also obtain "Tourist" passports for your family members as well.

If you plan to bring house pets with you, there are several items to consider. Ask your Transportation Office to explain the specific requirements needed to ensure safe and legal passage for your small friend(s). You also should notify your sponsor of your intentions. This is very important, as the only kennel facilities offered to in-transit families are located on the economy and the kennel fees are not reimbursable by the government. Prior notification could possibly help you avoid the necessity of paying kennel fees if your sponsor or someone else from your new command is willing to house your pet(s) for you.

Welcome Aboard! I look forward to meeting you in the near future.

CO'S SIGNATURE

Sample Command Sponsor Coordinator Welcome Aboard Letter

Dear _____,

Congratulations on your orders to U.S. Naval Support Activity (NAVSUPPACT), Naples, Italy!

My name is _____, Command Sponsor Coordinator for NSA Naples. As the Command Sponsor Coordinator, my goal is to assist you in your transition and ensure a departmental sponsor is assigned to help make your transfer as smooth as possible.

Enclosed you will find your "Welcome Aboard Package" filled with information about NSA Naples, the surrounding area, and the services available here. You might also want to log on to our website at www.cnic.navy.mil/Naples and browse around. Our home page should familiarize you with our command and hopefully answer any questions you may have.

Also enclosed, you will find a questionnaire and a self-addressed, stamped envelope. Please take a couple of minutes to fill it out and send it back as soon as possible, or fill it out on-line by visiting the NSA Naples command website at www.cnic.navy.mil/Naples. Go to Support Services, click on Sponsor e-mail, then click on NSA Naples. This form will enable us to better meet your needs with regards to your transfer.

Your sponsor should be contacting you shortly by letter, e-mail, or telephone. Should you not hear from anyone in a reasonable amount of time, please notify me. You may reach me via e-mail at NSA.CMDSPONSOR@EU.NAVY.MIL.or by phone at DSN: 314-626-XXXX, commercial: 011-39-081-568-XXXX, or you can write to me.

My address is: Commanding Officer
NAVSUPPACT Naples
ATTN: Command Sponsor Coordinator
PSC 817 Box 1
FPO AE 09622-0001

If you have any further questions or concerns, do not hesitate to contact me. Again, welcome aboard.

Sincerely,

//S//

Enclosure (4)

Prospective Gain Questionnaire

Command Sponsor Coordinator

U.S. Naval Support Activity, Naples, Italy

Please answer the following questions and return this form in the self-addressed, stamped envelope provided. Your prompt responses will allow your sponsor to better meet your needs during your upcoming transfer.

Date Completed: _____

1. My name and rate is: _____

2. I am: **married / single** (circle one)

3. I have _____ children.

   a. My children are enrolled in the EFM Program: **Yes / No** (circle one).

   b. My children are in _____ grade(s) in school.

4. I have **received / not received** a no-fee passport(s) and visa(s) for my dependents.

5. I have _____ pets. (Cat _____ Dog _____)

6. I am shipping a POV: **Yes / No** (circle one).

7. Upon arrival, I intend to live in: **government quarters / local economy** (circle one).

8. I am shipping approximately _____ lbs of HHG and my express shipment was sent on: _____

9. My current contact phone number is: _____

10. My transfer date from my current command is: _____

11. A good phone number to contact me during leave/transit is: _____

12. I expect to arrive in Naples on or about: _____ via **government / commercial air** (circle one).

13. I have the following specific concerns / information about my upcoming transfer: _____

_____

_____

Please contact the NAVSUPPACT Naples Command Sponsor Coordinator (CSC) if you have any additional requests or questions regarding your pending transfer. The CSC can be reached at DSN: (314) 626-XXXX. The commercial number is 011-39-081-568-XXXX. Remember that local time in Italy is EST +6.

Sponsorship Program Evaluation Form

Command Sponsor Coordinator
U.S. Naval Support Activity, Naples, Italy

Please answer the following questions and return this form to the Command Sponsor Coordinator. Reflect upon the recent experiences of your transfer to Naples. Your honest responses will allow us to better meet the needs of those personnel coming in after you.

Date Completed: _____ Date Reported: _____ Dept: _____

1. (Optional) My name and rate is: _____

2. I received the following material prior to my arrival:

   a. Commanding Officer "Welcome Aboard" message: **Yes / No** (circle one)

   b. Command Sponsor Coordinator "Welcome Aboard" letter: **Yes / No** (circle one)

   c. Commanding Officer "Welcome Aboard" letter: **Yes / No** (circle one)

   d. Sponsor "Welcome Aboard" letter: **Yes / No** (circle one)

   e. "Welcome Aboard" package: **Yes / No** (circle one)

3. Prior to my arrival, my sponsor made and maintained contact with me: **Yes / No** (circle one)

4. Upon arrival, I was met by my sponsor: **Yes / No** (circle one)

5. My sponsor had made suitable lodging arrangements for me: **Yes / No** (circle one)

6. My sponsor was available to me for questions, problems, transportation, check-in, and general assistance until I was established: **Yes / No** (circle one)

7. My current contact phone number is: _____

8. I have the following comments/suggestions concerning the sponsorship program: _____

Please contact the NAVSUPPACT Naples Command Sponsor Coordinator if you have any additional comments about your recent transfer. Their phone number is DSN: (314) 626-XXXX or commercial 011-39-081-568-XXXX. Thanks for your help!

Sponsor Guidelines

1. Once initial communication has been established by the Command Sponsor Coordinator via the Commanding Officer's welcome aboard message and package, ensure any questions or concerns raised by the member are resolved in a thorough and timely manner.

2. Liaison via email, telephone and/or fax for further communication is encouraged; however, such communication is not to be used in lieu of initial message and Welcome Aboard package.

3. Ensure prospective gain is provided with all current information to make intelligent decisions on shipment of household goods, vehicles, housing, utility expenses, and travel.

4. Explain availability and restrictions of temporary lodging and particular entitlements to avoid unexpected financial expenses.

5. Serve as liaison between prospective gain and Housing Office, Personal Property Office, Post Office, Administration Department, and any other functions as necessary.

6. Meet and assist prospective gain and their dependents, if applicable, upon arrival in the airport terminal.

7. Transport accompanied personnel and their families to temporary lodging. If possible, accompany families to Navy Exchange for purchase of basic necessities, as necessary.

8. Accompanied personnel reporting on weekends or holidays will be contacted daily until first working day after reporting to determine whether they require any additional assistance.

9. Arrange for transportation of prospective gain to Personnel Support Detachment mass check-in on designated day.

10. Ensure prospective gain completes check-in with all appropriate check-in points.

11. If necessary, assist accompanied personnel from temporary lodging to permanent quarters.

12. Serve as continuing source of information and point of contact for prospective gain in dealing with civilian community and with service functions at NAVSUPPACT. Direct members seeking assistance to the appropriate authority.

Sample Sponsor Letter

Dear _____,

Congratulations on receiving orders to U.S. Naval Support Activity, Naples, Italy.

As your sponsor, my role is to ensure your transfer is as smooth as possible. My name is _____. I look forward to working with you in _____ Department, which is where you will be assigned. Your LPO will be _____ and your LCPO will be _____. In order for me to offer you the best assistance possible, I will need some information from you:

1. How many dependents, if any, do you have and what are their names and ages? Will they be accompanying you on your arrival?

2. What are your travel and leave plans prior to reporting?

3. How can you be reached during this time?

4. Will you be traveling with pets?

5. Are there any special concerns you may have regarding your move?

If you are not familiar with overseas duty in Europe, I think you'll be unexpectedly surprised. You will find the Italian people are very friendly and the weather is usually hot in the summer and mild in the winter. If you have any further questions or concerns, you may reach me via e-mail: (firstname.lastname)@eu.navy.mil or by phone at DSN: 314-626-____, commercial: 011-39-081-568-____

My address is:

PSC 81__ Box ___
FPO AE 09622-____

Your address will be the same and you may use it to forward your mail here.

Well, as we say in Italy, "Ciao" for now. I look forward to working alongside you here at NAVSUPPACT Naples. Please, if you have any questions, just ask.

Sincerely,