

**\*\*\*\*\*JOB OPPORTUNITY\*\*\*\*\***  
**NON-APPROPRIATED FUND (NAF) POSITION**

**ANNOUNCEMENT NO. 11-134 MULTIPLE POSITIONS**

**POSITION TITLE, SERIES AND GRADE: RECREATION AID, NF-0189-01**

**SALARY: \$ 8.50 - \$ 10.00 per hour**

**EMPLOYMENT CATEGORY: FLEXIBLE**

**LOCATION : ISA AIR BASE, NSA BAHRAIN**

**TRANSPORTATION: Transportation from NSA Bahrain to/from IAB may be provided.**

**AREA OF CONSIDERATION: Local commuting area. Current, permanent U.S. Citizen NAF/APF employees: U.S. citizen spouse of active duty military members; U.S. citizen family members of active duty military members. NSA Bahrain Active Duty Military (off duty).**

**OPENING DATE: 1 SEPTEMBER 2011**

**FIRST CUT OFF DATE: 8 SEPTEMBER 2011**

**CLOSING DATE: OPEN UNTIL FILLED**

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**MAJOR DUTIES AND RESPONSIBILITIES:**

Provides oversight of activities and necessary services to authorized patrons, including general information on the use of equipment. Provides information concerning facilities and operation. Ensures adherence to regulations and safety procedures. Monitors and checks the security of premises. May assist in maintaining routine reports and/or perform clerical, custodial and/or general maintenance duties as needed. May operate a cash register, receive payments and make changes.

**Qualification Requirements:**

Applicants must have a minimum of six months of general experience. General experience is experience which demonstrates the ability to perform the above stated duties.

**Rating Elements:**

Ability to follow oral/written instruction.

Knowledge of basic mathematics

**HOW TO APPLY:** Applicants must submit their resume OR, an [OF-612 \(Optional Application for Federal Employment\)](#) with a copy of a PAR/SF-50 showing current or previous job title and grade, along with any supporting documentation, plus [Preference Entitlement Survey](#) for receipt by the cutoff date. The applications may be faxed to 011-39-081-568-4020 or emailed to [NAFPersonnel@eu.navy.mil](mailto:NAFPersonnel@eu.navy.mil). Any questions should be directed to Filomena De Stefano 011-39-081-568-5612.

Some positions have special requirements. In these cases selection is tentative pending satisfactory completion of these requirements. Applicants may be required to provide proof of education, etc. All selections are contingent upon the obtaining satisfactory employment reference checks.

As a condition of employment, the selectee will be required to participate in the Direct Deposit/Electronic Fund Transfer within the first 30 days of employment.

Occupants of this position must maintain the privacy of official work information and data and demonstrate the highest level of ethical conduct.

The Department of Navy is an Equal Employment Opportunity Employer. All qualified candidates will receive consideration without regard to race, color, religion, sex, national origin, age, disability, marital status, political affiliation, sexual orientation, or any other non-merit factor.

The department of the Navy provides reasonable accommodation to applicants with disabilities. Applicants with disabilities who believe they require reasonable accommodation should call 011-39-081-568-5612 or e-mail them to:

[NAFPersonnel@eu.navy.mil](mailto:NAFPersonnel@eu.navy.mil) to ensure that the department of the Navy can consider such requests. The decision to grant an accommodation will be made on a case-by-case basis.