



DEPARTMENT OF THE NAVY

COMMANDING OFFICER
NAVAL BASE SAN DIEGO
3455 SENN ROAD
SAN DIEGO, CALIFORNIA 92136-5084

IN REPLY REFER TO:

Canc frp: Apr 12

NAVBASESANDIEGONOTE 5215
N00

NOV 01 2011

NAVBASE SAN DIEGO NOTICE 5215

Subj: NUMERICAL CHECKLIST OF EFFECTIVE DIRECTIVES

Encl: (1) List of Effective Instructions
(2) List of Effective Notices
(3) Instruction Review Sheet

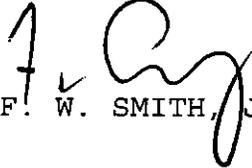
1. Purpose. To promulgate a list of effective Naval Base San Diego (NBSD) directives.

2. Action

a. Addressees shall review their directives file to ensure they are listed in enclosures (1) and (2). Take immediate action to update those instructions listed that are greater than five years old.

b. Originators shall conduct an annual review of each directive. Utilizing enclosure (3), eliminate those that overlap, conflict, have been replaced by regionalization, or are no longer required.

3. Cancellation contingency. Upon receipt of a new notice bearing same subject.


F. W. SMITH, JR.

Distribution:

Electronic only, via CNIC web-site

<https://cnicgateway.cnic.navy.mil/sites/SWNBSD/N00/>

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LIST OF EFFECTIVE INSTRUCTIONS

<u>SSIC</u>	<u>DATE</u>	<u>SUBJ</u>	<u>RESP</u>
1010.1A	26APR11	DIVISION IN THE SPOTLIGHT PROGRAM	ADMIN
1040.3B	25APR08	CAREER DEVELOPMENT PROGRAM (CDP) MANAGEMENT	CCC
1070.1B	18APR11	MILITARY PERSONNEL MUSTER	ADMIN
1500.2D	29JUL10	PETTY OFFICER INDOCTRINATION	CMC
1510.1C	29DEC10	GENERAL MILITARY TRAINING	CMC
1540.1	16SEP09	ENLISTED MENTORSHIP PROGRAM	GALLEY
1550.1H	16MAR11	WATCHSTANDING ORGANIZATION	SWO
1560.1G	22JUL10	VOLUNTARY EDUCATION PROGRAM (VEP) ONBOARD NAVAL BASE SAN DIEGO (NBSD)	NAVY COLLEGE
1620.2A	22JAN08	NON-PUNITIVE MEASURES	LEGAL
1620.16G	28FEB11	PETITIONS, PROTESTS AND DISSIDENT RELATED ACTIVITIES AMONG MEMBERS OF THE ARMED FORCES	LEGAL
1626.1A	22JAN08	DISCIPLINARY REVIEW BOARD (DRB)	LEGAL
1650.1J	13SEP11	NAVAL BASE SAILOR OF THE QUARTER (SOQ)	CMC
1650.5C	11APR11	POLICY AND PROCEDURES GOVERNING RECOMMENDATIONS FOR SUBMISSION AND PROCESSING MILITARY PERSONNEL AWARDS WITHIN NAVAL BASE SAN DIEGO	ADMIN
1710.10A	08MAY08	MORALE, WELFARE, AND RECREATION (MWR) DEPARTMENT	MWR
1730.1C	28SEP10	RELIGIOUS MINISTRIES AT NAVAL BASE SAN DIEGO (NBSD)	CHAPLAIN
1730.2H	08FEB11	CHAPEL USAGE	CHAPLAIN
1740.3B	17MAR11	COMMAND SPONSOR PROGRAM	CCC

Enclosure (1)

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1746.12D	22MAR05	PROCEDURES FOR PROCESSING ADVISORY GROUP MINUTES	MWR
1750.4D	31AUG10	TEMPORARY DESIGNATION OF AGENT FOR, OR AUTHORITY TO ASSIST/ACCOMPANY AUTHORIZED EXCHANGE/COMMISSARY/ PHARMACY AUTHORIZED PATRONS	NEX/DECA
1752.4	23JUN11	SEXUAL ASSUALT PREVENTION AND RESPONSE (SAPR) VICTIM ADVOCATE 24/7 RESPONSE CAPABILITY	SAVI
3070.1A	07MAY10	OPERATIONS SECURITY PLAN	ASST SECURITY MANAGER
3121.1	21JAN11	BATTLE ORDERS	SWO
3300.1	07NOV06	NAVAL BASE SAN DIEGO (NBSD) ANTI-TERRORISM WORKING GROUP	FORCE PROTECTION
3440.1J	04MAY10	EMERGENCY MANAGEMENT PROGRAM	EMO
3443.1	04SEP07	FORCE PROTECTION CHEMICAL, BIOLOGICAL, RADIOLOGICAL, NUCLEAR AND HIGH YEAR EXPLOSIVE (CBRNE) PROTECTIVE GEAR (PG) ISSUE OPERATING PROCEDURES	FORCE PROTECTION
4061.1B	24APR10	POLICY FOR GRANTING BASIC ALLOWANCE FOR SUBSISTANCE (BAS) AND AUTHORITY TO MESS SEPERATELY	GALLEY
4061.7G	20JUL10	BAG LUNCHES	GALLEY
4061.9C	25APR11	ADMINISTRATION OF NAVAL BASE GENERAL MESS, MERCER HALL, BUILDING 3202	GALLEY
5041.1	06MAY09	ZONE INSPECTIONS	PWO
5060.4B	31AUG10	COLOR GUARD DETAIL	SWO
5090.1B	24APR07	ENVIROMENTAL COMPLIANCE AND PROGRAM MANAGEMENT	ENV
5090.2	14MAR11	STORM WATER DISCHARGE POLICY	ENV
5216.8H	08JUL11	CORRESPONDENCE/DIRECTIVES GUIDANCE, PROCEDURES, ROUTING AND "BY DIRECTION" AUTHORITY	ADMIN

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5340.1B	24APR07	FUNDRAISING AND PROMOTIONAL ACTIVITIES ON NAVAL BASE SAN DIEGO (NBSD)	LEGAL
5350.1B	16JUL10	DRUG AND ALCOHOL TREATMENT AFTERCARE PROGRAM	DAPA
5350.3E	29JUL10	URINALYSIS POLICY AND RELATED PROCEDURES	CMAA
5355.1G	13MAY08	RESPONSIBILITIES AND PROCEDURES FOR DRUG AND ALCOHOL EDUCATION AND ABUSE PREVENTION PROGRAM	DAPA
5356.1D	17SEP10	POLICY GUIDANCE ON MANAGEMENT RESPONSIBILITIES INVOLVING SERVING AND SALE OF ALCOHOLIC BEVERAGES	DAPA
5370.2G	10SEP07	STANDARDS OF CONDUCT	LEGAL
5420.24F	04AUG06	FOOD SERVICE MENU REVIEW BOARD (FSMRB)	GALLEY
5450.4H CH-1	05APR88 01MAY94	STANDARD ORGANIZATION AND REGULATION PROGRAM FOR NAVAL BASE	ADMIN
5450.8P	06DEC10	NAVAL BASE SAN DIEGO INFORMATION HANDBOOK	ADMIN
5500.5	14MAR11	PROCESSING OF LOST AND FOUND PROPERTY	FORCE PROTECTION
5520.3	30MAY01	POLICY REGARDING OFFENSES THAT WARRANT BARRING, SUSPENSION OR REVOCAION OF PRIVILEGES AT NAVAL BASE SAN DIEGO (NBSD)	LEGAL
5521.1	20JUL10	INSTALLATION GUIDELINES FOR BAGGERS OPERATORS AND LICENSING OF NBSD COMMISSARY BAGGERS	LEGAL
5530.2	29SEP06	TAXICAB, LIMOSINE AND SHUTTLE ACCESS ON NAVAL BASE SAN DIEGO (NBSD)	FORCE PROTECTION
5530.6C	22JAN07	NAVAL BASE SAN DIEGO PHYSICAL SECURITY PLAN (PSP)	FORCE PROTECTION
5530.7C	27FEB09	AUXILIARY SECURITY FORCE (ASF)	FORCE PROTECTION

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5565.1A	26SEP06	POLICIES AND PROCEDURES PROHIBITING OFFENSIVE BUMPER STICKERS OR OTHER INAPROPRIATE VEHICULAR DISPLAYS WHILE ONBOARD NAVAL BASE SAN DIEGO (NBSD)	FORCE PROTECTION
5720.1H	03MAR08	ACTIONS ON CORRESPONDENCE REQUESTING COPIES OR EXAMINATION OF NAVY RECORDS UNDER THE FREEDOM OF INFORMATION ACT	LEGAL
5750.3F	27APR07	SUBMISSION OF ANNUAL COMMAND OPERATIONS REPORT	PAO
5800.1E	04MAR08	INVOLUNTARY REPOSSESSION OF PRIVATELY OWNED VEHICLES (POV) ONBOARD NAVAL BASE SAN DIEGO (NBSD)	LEGAL
5820.1A	21APR06	SERVICE OF CIVIL AND CRIMINAL PROCESS, SUBPOENAS, WARRANTS AND REPOSSESSION OF PERSONAL PROPERTY	LEGAL
5822.2D	13NOV10	IMPLEMENTATION OF FEDERAL MAGISTRATE'S ACT	LEGAL
6110.2G	29JUL10	PHYSICAL READINESS PROGRAM	PRT COORD
6200.1A	18AUG10	HEAT CASUALTIES AND PREVENTION	SAFETY
6470.1A	07SEP10	VEHICLE INSPECTION CARGO SCREENER (VICS) RADIATION SAFETY PROGRAM	SAFETY
7010.2G	02NOV10	NAVAL BASE SAN DIEGO (NBSD) RELIGIOUS OFFERING FUND (ROF)	CHAPLAIN
7330.2E	14MAR11	GENERAL MESS (GM) SIGNATURE HEAD COUNT PROCEDURE	GALLEY
8023.1Y	21MAR11	TRANSPORTATION AND HANDLING OF AMMUNITIONS AND EXPLOSIVED MATERIAL EXPLOSIVES	SAFETY
8023.3C	21NOV08	ARMORY SECURITY OF SMALL ARMS AMMUNITION/WEAPONS MANAGEMENT	FORCE PROTECTION
8023.5B CH-1	02MAY06 09MAY07	TRANSPORTATION OF SMALL ARMS AND SMALL ARMS AMMUNITION BY PERSONNEL TO, FROM OR ABOARD NBSD	FORCE PROTECTION

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8023.6C	01MAY10	TESTING AND INSPECTION REQUIRMENTS FOR GROUNDING SYSTEMS AT THE MILITARY WORKING DOG (MWD) COMPOUND	EXPLOSIVE SAFETY
8023.7D	01MAY10	EXPLOSIVE SAFETY SELF-AUDIT (ESSA) PROGRAM	EXPLOSIVE SAFETY
8023.8A	26OCT10	HAZARDS OF ELECTROMAGNETIC RADIATION TO ORDNANCE (HERO) EMISSIONS CONTROL (EMCON) BILL	EXPLOSIVE SAFETY
9540.1	19SEP11	NAVAL BASE SAN DIEGO (NBSD) FUEL OIL BARGE (YON) FUELING/DEFUELING PROCEDURES	LIQUID CARGO
10152.2G	17APR10	LINEN SERVICES AND MANAGEMENT	CBH
11000.3C	30SEP10	SELF-HELP PROGRAM	PWO
11010.2D	29SEP06	PERMANENT IDENTIFICATION NUMBERS FOR BUILDINGS AND STRUCTURES	PWO
11103.1A	30SEP10	BACHELOR QUARTERS (BQ) AND DORMITORIES ASSIGNMENT POLICY	CBH
11260.3B	28MAR11	WEIGHT HANDLING EQUIPMENT (WHE) MANAGEMENT AND QUALIFICATION PROGRAM	PWO
11300.5E	30SEP10	APPLICATION AND USE OF AIR CONDITIONING	PWO
12451.3	16FEB11	NAVAL BASE SAN DIEGO (NBSD) CIVILIAN OF THE QUARTER (COQ) /YEAR (COY) PROGRAM	SAFETY MANAGER
12790.1S	16JUL10	CIVILIAN MORALE, WELFARE AND RECREATION (CMWR) PROGRAM	ENVIRON

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LIST OF EFFECTIVE NOTICES

<u>SSIC</u>	<u>DATE</u>	<u>SUBJ</u>	<u>RESP</u>
1010	27OCT10	DEPARTMENT IN THE SPOTLIGHT (DITS)	CMC
1301	28SEP10	PRIMARY AND COLLATERAL DUTY ASSIGNMENTS BOARDS, COMMITTEES, AND COUNSEL	ADMIN
1500	05AUG11	NAVAL BASE SAN DIEGO TENANT COMMAND DUTY OFFICER (CDO) CONTACT DUTY LISTING	ADMIN
1710	28SEP11	NAVAL BASE SAN DIEGO OFFICERS RECALL ROSTER	ADMIN
1711	14FEB10	NAVAL BASE SAN DIEGO CHIEF PETTY OFFICERS RECALL ROSTER	CMC
3100	11APR11	CO' STANDING ORDER AND EOC QUICK REFERENCE GUIDES (QRGS)	ADMIN
4061	07MAR11	RATIONS-IN-KIND FOR NBSD	MWR
5215	10MAR10	NUMERICAL CHECKLIST OF EFFECTIVE DIRECTIVES	ADMIN

REVIEW OF ALL INSTRUCTIONS		DATE: 1 APR 11
From: Administrative Office To: CBH		
Encl: 10152.2F LINEN SERVICES AND MANAGEMENT		
1. Enclosure (1) is due for review and/or update and is forwarded. If this instruction is no longer under your cognizance, request you send it back to Admin indicating the responsible department. Instruction due back 14 business days from this date: (due date is 14 APR 11) <hr/> <p style="text-align: center;">C. VERDELL</p>		
From: CBH To: Administrative Office	DATE: 1 APR 11	
1. Enclosure (1) has been reviewed and returned with the following action noted: <input type="checkbox"/> No change required. <input type="checkbox"/> Revision required, changes are attached. <input type="checkbox"/> Instruction has served its purpose and may be cancelled. Give justification for canx i.e. superseded by higher echelon, or obsolete due to events, change in ownership, etc <hr/> Instruction Reviewed by (spell out name & sign) <hr/> Remarks: Superseded by higher echelon.		