

Custody Receipt for Information Technology Property

Commander Navy Installations Command N6



| | | |
|---------------------------|--------------------------|-------------------------------|
| 1. Name of Employee | 2. Telephone No. | 3. Room No. and Building B |
| 4. Organization Code N | 5. Location Code WNYD | 6. Organization Symbol N |

| 8. Description of Property | | | | | | |
|----------------------------|--------|-------|-----------------------|-------------|----------|--------|
| Type | Mfr. | Model | ESN DEC/Serial Number | PIN/ESN HEX | Cost | Date |
| Blackberry CAC Reader | Black | N/A | N/A | N/A | \$417.00 | 4/2009 |
| Blackberry | Sprint | 8830 | | | \$448.00 | 2008 |
| Air Card | VW | | | N/A | Monthly | 2008 |
| Cell Phone i880 | Nextel | I880 | | | | |
| | | | | | | |
| | | | | | | |

Justification:
N Codes can receive them under current policy, only user signature needed.

9. Certificate of Receipt and Responsibility: I acknowledge possession of the government property listed above. I accept full responsibility for its use and safeguard. I am aware that I may not transfer the property except by return to or prior approval of the CNIC N65. I further understand that should the property be lost, stolen or damaged through negligence or a willful act on my part, may find me pecuniarily liable for restitution to the Government.

Signature of Employee _____ Signature of N CODE
N/A

10. Periodic Certification: I certify that as of the latest date entered and initialed below, the item(s) listed heron is (are) in my custody; in serviceable condition; and that I have a continuing need for use of the property.

| FY- | | | FY- | | | FY- | | |
|-----|---------|----------|-----|------|----------|-----|------|----------|
| Qtr | Date | Initials | Qtr | Date | Initials | Qtr | Date | Initials |
| 1 | | | 1 | | | 1 | | |
| 2 | | | 2 | | | 2 | | |
| 3 | 5/15/09 | | 3 | | | 3 | | |
| 4 | | | 4 | | | 4 | | |

| | | | | | | | |
|------------------------|--------------|----------------|---------------|--------------|--------|-----------------|-----------------|
| 11. Issue Date 2008 | 12. By N6 | 13. Return Due | 14. Follow-Up | 15. Extended | 16. By | 17. Date Return | 18. Received by |
|------------------------|--------------|----------------|---------------|--------------|--------|-----------------|-----------------|

