



## Commander Navy Region Hawaii Human Resources Office Course Announcement

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| <b>Course:</b>              | <b>FEDERAL APPROPRIATION LAW UPDATE</b>  |
| <b>Target Audience:</b>     | Budget Analysts, Fund Authorization Officials, Certifying Officers, Accountable Officials, and others having responsibility for the use of appropriations.   |
| <b>Length:</b>              | <b>1 Day</b> 8:00 a.m. to 4:00 p.m.  |
| <b>Dates:</b>               | <b>22 January 2013</b>   |
| <b>Location:</b>            | To be determined ( <i>Location change from TBD</i> )   |
| <b>Cost:</b>                | <b>\$130</b> per person  |
| <b>Course Description:</b>  | This class covers Chapter 2,4,5,6 and updates to the GAO Red Book. Determine the availability of appropriations as to purpose (including food, gifts, awards, taxes, and clothing), time and amount, understand the legal obligation of funds, ensure that obligations are charged to the correct fund sources, explain the Antideficiency Act (ADA)   |
| <b>Nomination Process:</b>  | To register, fax or scan and e-mail a copy of the approved and properly executed SF-182 to REGISTRAR, Brian Nye & Associates, by the nomination deadline. Include student's fax number when completing the application. Questions should be addressed directly to the REGISTRAR. The REGISTRAR will send confirmation letters by e-mail. <u>Please provide Point of Contact's name, phone number and e-mail address.</u> ( <i>Insert in SF-182, Section B, Block 18</i> )  |
| <b>Nomination Deadline:</b> | <b>21 December 2012</b>  |
| <b>Vendor:</b>              | Brian Nye & Associates, 6603 Thackwell Way Suite J, Alexandria, VA 22315 ( <i>Insert in SF-182, Section B, Block 1a</i> )  |
| <b>Payment Method:</b>      | DOD activities are required to use the government purchase card to pay the vendor. The cardholder is responsible for providing the necessary purchase card information to the vendor. DOD activities are to include in Section B, Block 19, of the SF-182 the statement " <b>Payment by government purchase card, the cardholder's name, card number, expiration date, and phone number of the cardholder.</b> " Purchase card issues should be discussed with the vendor at (703) 296-4070. Registrations will not be accepted without the purchase card payment information. |

A non-DOD organization/agency, in accordance with agency policy and procedures, may pay by credit card or by another arrangement as discussed with the vendor. If by credit card, the cardholder must include the same cardholder information. *(Insert in SF-182, Section B, Block 19)*

**For Further Information:** Brian Nye & Associates  
Telephone: (703) 296-4070 FAX: (703) 339-6175  
E-mail: [bnye@bnatraining.net](mailto:bnye@bnatraining.net)

Course Manager: Judy Aranaydo, HRO CNRH  
Telephone: (808) 471-1723

**SAID:** 42400 *(Insert in SF-182, Section B, Block 19)*

For further information concerning selection, payments, and cancellation procedures, see [https://www.cnic.navy.mil/navycni/groups/public/documents/document/cnicp\\_a129357.pdf](https://www.cnic.navy.mil/navycni/groups/public/documents/document/cnicp_a129357.pdf)