



## Commander Navy Region Hawaii Human Resources Office Course Announcement

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<b>Course:</b>	<b>COMMUNICATING ACROSS THE GENERATION GAPS</b>
<b>Target Audience:</b>	All Federal civilians and military personnel.
<b>Length:</b>	<b>One Day</b> 8:00 a.m. To 4:00 p.m)
<b>Date(s):</b>	<b>16 July 2013</b>
<b>Location:</b>	To Be Determined <i>(Insert in SF-182, Section B, Block 1b)</i>
<b>Cost:</b>	<b>\$130 Per Person</b> <i>(Based on 15 Attendees)</i>
<b>Course Description:</b>	<p>Today's workplace is unique. Never before has there been a workplace so diverse in so many ways. Not only is there the mix of race, gender, and ethnicity, but the generational divide is stunning.</p> <p>The skills that worked in "old story" organizations will not work in today's workplace. This workshop will help participants identify the four generations in the workplace and each generation's unique communication and work style. Participants will gain a deeper understanding of what motivates people across generations and learn practical ways to communicate more effectively with each generation.</p> <p>Upon completion of this program, participants should be able to:</p> <ul style="list-style-type: none"><li>• Define the four generations and their workplace characteristics.</li><li>• Identify the common drivers and value systems of each generation and how those affect motivation and behavior in the workplace.</li><li>• Describe how each generation defines success and understand how the differences affect communication and relationships in the workplace.</li><li>• Determine how your approach may need to change when communicating with people from different generations.</li><li>• Adjust communication style to meet the needs of each of the four generations</li></ul>
<b>Nomination Process:</b>	To register, FAX or scan and e-mail a copy of the approved and properly executed SF-182 to the Bryan and Bryan Associates, REGISTRAR by the nomination deadline. <i>Questions should be addressed directly to Bryan and Bryan Associates. Confirmation letters will be sent by e-mail. <b>Please provide Point of Contact's name, phone number and e-mail address.</b></i> <i>(Insert in SF-182, Section B, Block 18)</i>
<b>Nomination Deadline:</b>	<b>17 June 2013</b>
<b>Vendor:</b>	Bryan and Bryan Associates, 3521 105 <sup>th</sup> Place SE, Everett, WA 98208 <i>(Insert in SF-182, Section B, Block 1a)</i>

**Payment Method:**

DOD activities are required to use the government purchase card to pay the vendor. The cardholder is responsible for providing the necessary purchase card information to the vendor. DOD activities are to include in *Section B, Block 19, of the SF-182* the statement **“Payment by government purchase card,” the cardholder’s name, card number, expiration date, and phone number of the cardholder.** Purchase card issues should be discussed with the vendor at (425) 337-1838. *Registrations will not be accepted without the purchase card payment information.*

A non-DOD organization/agency, in accordance with agency policy and procedures, may pay by credit card or by another arrangement as discussed with the vendor. If by credit card, the cardholder must include the same cardholder information. *(Insert in SF-182, Section B, Block 19)*

**CANCELLATIONS WITHOUT FULL CHARGE TO THE NOMINATING ORGANIZATION WILL BE ACCEPTED ONLY UP TO 30 DAYS BEFORE THE COURSE START DATE.**

**For Further Information:**

Bryan and Bryan Associates  
Telephone: (425) 337-1838, FAX (425) 338-4509  
E-mail Address: [bandb@bryanandbryanassoc.com](mailto:bandb@bryanandbryanassoc.com)

Course Manager: Judy Aranaydo, HRO CNRH  
Telephone: (808) 471-1723

**SAID Code:**

**53000** *(Insert in SF-182, Section B, Block 19)*

For further information concerning selection, payments, and cancellation procedures, see [https://www.cnic.navy.mil/navycni/groups/public/documents/document/cnicp\\_a129357.pdf](https://www.cnic.navy.mil/navycni/groups/public/documents/document/cnicp_a129357.pdf)