

**INSTRUCTION SHEET FOR COMPLETION OF DD 1375
"REQUEST FOR PAYMENT OF FUNERAL AND/OR INTERMENT EXPENSES"**

To expedite payment please insure the following blocks on the DD 1375 are completed:

Block Number

1 (a & b)	CACO & CACO command address
2 (a & b)	MMSO & MMSO address
3 - 7	Decedent information
8 - 9	PADD info
10 (a & b) #	Funeral home or cemetery info
11	Government contract funeral home
12 - 17	Leave blank, MMSO will fill in from itemized bill
18 (a - c) #	Funeral home info
18 (d)	Signature of PADD

If funeral home insists that NOK pay funeral bill and be reimbursed, this will be NOK info.

Maximum Secondary Allowance Government Contract (*)

\$9,000	Remains consigned to a funeral director with interment in a private or civilian cemetery
\$6,000	Remains consigned to a funeral director with interment in a National Cemetery or burial at sea
\$2,500	Remains consigned directly to a National Cemetery or burial at sea

* - These amounts are for "Secondary Expenses" and are subject to change. Prior to making funeral arrangements contact MMSO / DAO to verify that the above amounts have not changed.

If a government contract funeral home is not used, the maximum amounts are \$10,500 (private cemetery) or \$9,000 (national cemetery). This amount covers both primary and secondary expenses.

Each DD 1375 must have an itemized bill attached.

Fax the completed form to MAO.