



DEPARTMENT OF THE NAVY
U.S. NAVAL SUPPORT ACTIVITY SOUDA BAY
PSC 814 BOX 1
FPO AE 09865-0102

1 Aug 16

**NAVAL SUPPORT ACTIVITY SOUDA BAY COMMAND SAFETY
POLICY STATEMENT**

It is my policy and responsibility as the Commander to provide you with a safe and healthful workplace. While working at this Command, you will not perform any work task without taking prescribed safety measures. You are required to report all mishaps and near-miss incidents, injuries, and unsafe and unhealthful working conditions to your supervisor as soon as you safely can. It is important for the command to be aware of any hazardous situations and take the necessary corrective action to protect you and your co-workers.

Supervisors and senior leadership will be actively involved in promoting a progressive Safety Management System (SMS), based on four pillars or components: a Command Safety Policy, proper operational risk management (ORM), safety assurance, which evaluates the continued effectiveness of implemented risk control strategies, and safety promotion which includes training, communication, and other actions to create a positive safety culture within all levels of the installation. The primary responsibility for the coordination, implementation and maintenance of the SMS has been assigned to the Safety office at Naval Support Activity, Souda Bay, telephone: DSN 266-1527.

You are encouraged to provide recommendations to your supervisor that will improve work-related health and safety, traffic safety, public safety, recreational safety, or other safety issues. My senior leadership will give top priority to find the logistical and financial resources to control and correct any unsafe or unhealthful conditions. On the other hand, supervisors are directed to take disciplinary action against anyone who willfully or repeatedly violates the safety rules. This action may include verbal or written reprimands and could ultimately result in penalties or termination of employment.

This policy statement serves to express my commitment to providing a safe and healthful workplace for our military and civilian employees. The SMS will be incorporated as a core value at this Command. Compliance with all safety rules will be required of all military personnel as a direct order and required by all civilian employees as a condition of their employment.

Remember, safety is everyone's responsibility and truly is a team effort.

A handwritten signature in black ink, appearing to read "B. J. Collins", is positioned above the printed name.

B. J. COLLINS
Captain, U.S. Navy
Commanding Officer