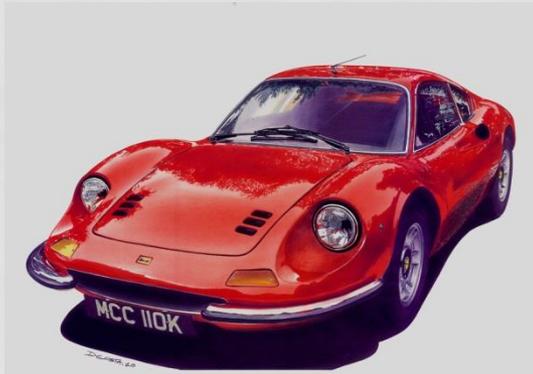


VEHICLE REGISTRATION
IN SASEBO, JAPAN
(FOR USFJ PERSONNEL)
CFAS SECURITY VRO
UPDATED ON 29 JULY 2016



IMPORTANT INFORMATION

1. **USFJ Form 4EJ POV Permit** must be obtained at CFAS Safety Driver's License Office prior to the initial registration at CFAS Security Vehicle Registration Office (VRO).
2. All vehicles must be registered in **SOFA sponsored personnel**.
3. **One vehicle per driver license holder** not to exceed two vehicles for each family, not include one motorcycle can be registered with VRO.
4. **Two mandatory insurances** are required: Japanese Compulsory Insurance (JCI) and Pre-purchased Automobile Liability Insurance for the next 12 months.
5. **Safety vehicle inspection every two years** is mandated by Government of Japan.
6. **Annual Road Tax** payment is mandatory for all SOFA vehicles. Payment is due in April-May. Price varies from 500yen to 32,000yen per vehicle type.

1. FIRST STEP

INITIAL REGISTRATION AT VRO

Requirements are:

1. Proof of SOFA status
2. USFJ Form 4EJ POV Permit
3. Japanese Title – Appendix 1
4. Japanese Compulsory Insurance (JCI) - Appendix 2
5. Liability Insurance – Appendix 3
6. Receipt of current road tax payment – Appendix 4

2. SECOND STEP GOJ REGISTRATION

Places to go:

1. Police Station
2. Land Transportation Office (LTO)
3. Japanese Compulsory Insurance (JCI) Company
4. Prefectural Tax Office or City Hall

ATTENTION ON GOJ REGISTRATION

1. After initial registration at VRO, buyers should complete registration process with Government of Japan (GOJ) within 14 days.
2. In most cases, GOJ registration will be completed by dealers, auto shops, translators, LTO runners to make the process smooth. If necessary, detailed direction/information will be provided by Security Vehicle Registration Office (VRO).
3. Upon completion of GOJ registration, USFJ Decal will be issued. Please refer to the next step.

3. THIRD STEP

USFJ DECAL RECEIPT AT VRO

Requirements are:

1. Proof of SOFA status
2. USFJ Form 4EJ POV permit from CFAS Safety Driver's License Office
3. Japanese Title – Appendix 1
4. Japanese Compulsory Insurance (JCI) - Appendix 2
5. Liability Insurance – Appendix 3
6. Receipt of current road tax payment – Appendix 4
7. Proof of approved designated parking space or Japanese Parking Certificate - Appendix 5

4. CFAS SECURITY
VEHICLE REGISTRATION OFFICE HOURS

Open:

Monday, Tuesday, Wednesday and Friday
(0730-1215/1315-1500)

Thursday (0730-1215/1315-1400)

Closed:

Saturday, Sunday, US Holidays, Japanese
Mountain day and Japanese New Year
Holidays

5. VRO CONTACT INFORMATION

DSN: 252-2378/2377/2373

Commercial Phone:

0956-50-2378/2377/2373

E-Mail Address: M-SA-CFAS-VRO-
GD@FE.NAVY.MIL

Facebook:

<https://www.facebook.com/CFASVRO>

APPENDIX 1

JAPANESE TITLE (SAMPLE)

番号 00 A

自動車検査証

平成 25年 11月 5日

長崎運輸支局長

自動車の種類	用途	自家用・事業用の別	車体の形状	
普通	乗用	自家用	箱型	[001]
乗車定員	最大積載量	車両重量	車両総重量	
5人		1240kg	1515kg	
長さ	幅	高さ	前軸重	前軸重
467cm	176cm	141cm	790kg	450kg
後軸重	後軸重	型式指定番号	類別区分番号	
1.84t	ガソリン	07478	0001	
型式	原動機の型式	総排気量又は変換換算	燃料の種類	型式指定番号
E-CD3	F18B	1.84	ガソリン	07478
所有者の氏名又は名称	SELLER'S NAME			
所有者の住所	F. A. SASEBO FPO 96322			
使用者の氏名又は名称	***			
使用者の住所	***			
使用の本拠の位置	***			
有効期間の満了する日	平成 27年 9月 9日			
備考	[佐世保]、移転登録 [走行距離計表示値] 85,200km (平成25年9月9日) [旧走行距離計表示値] 75,200km (平成23年9月5日) 53年度排ガス適合 以下余白			

国士文庫

Japanese Title must be obtained from the seller. Vehicle year, make, plate number, VIN (vehicle number and expiration of safety inspection are indicated.

APPENDIX 2

JAPANESE COMPULSORY INSURANCE

(JCI SAMPLE)

Japanese Compulsory Insurance (JCI) is a mandatory and basic level insurance for motor vehicles operating in Japan. It must be obtained from the seller.

証明書 番号	第 6148C5678 号	平成 25年 6月 13日
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自動車損害賠償責任保険証明書

下記の自動車については、自動車損害賠償保障法による自動車損害賠償責任保険契約が締結されていることを証明します。

株式会社損害保険ジャパン 

<small>注意</small> <small>◎この証明書に保険料収納済印のないものは無効です。</small> <small>◎内容をご確認のうえ、写等ではなくこの証明書本紙を必ず自動車に貼付けておいてください。</small>	自動車登録 番号、車両 番号又は 標識の番号 (車台番号)	VIN# or PLATE#	自動車の 種 別	自乗
	保険期間	自平成 25年 7月 22日 24か月 至平成 27年 7月 22日 午前12時	使用の本地 の所在地	長崎県
保 住 險 所 契 及 約 び 者 の 氏 名	F A SASEBO FPO 9 6 3 2 2	保険料	指定金融 機関名	¥27,840
異 動 事 項	SELLER'S NAME			
管轄店名 及び 所在地	株式会社 損害保険ジャパン 〒160-8338 新宿区西新宿1-26-1 (事故)0120-281-110 24時間365日 (契約)0120-281-552 平日9時~17時	投 者 印	佐世保自動車協会 4477	

自賠責保険についての詳しい内容は、当社ホームページからご覧いただけます。
ホームページアドレス(<http://www.sompo-japan.co.jp/>)

APPENDIX 3

LIABILITY INSURANCE (SAMPLE)

Liability insurance is an additional mandatory insurance that must be purchased prior to initial registration at Vehicle Registration Office (VRO).

AUTOMOBILE INSURANCE POLICY & PREMIUM RECEIPT
(U.S. Forces Personnel Use Only)

Name and Address of Policyholder
BUYER

Policy No. & Receipt No. **841AE** Date of Contract (Application) **10 FEB 2014** New/Renew **Renewal**
 Date of Premium Received **22 FEB 2014** Number of renew. **3**
 Policy Period From **12:00Noon 22 FEB 2014** To **12:00Noon 22 APR 2014** 2M Start Y.M. **FEB 2011**

Pay Grade **[REDACTED]** Day of Birth **[REDACTED]** Age **31** Social Security No. **[REDACTED]**

Rating Class **M4(1.0) Married** Enlisted Personnel (E-5 to E-7) **30 years or over**

Tel. (Home) **[REDACTED]** E-mail (1) **[REDACTED]**
 Tel. (Office) **[REDACTED]** E-mail (2) **[REDACTED]**

The Company hereby issues this policy as an evidence of the insurance contract as detailed below, subject to the Policy Conditions, Clauses and Statements on the policy, and also duly received the amount of the following total premium as the premium of contract.

* Non-Transferable

Insured	Coverage	Limit of Liability	Premium
Automobile Model Y.M. 1995.05 Make / Trade Name JPN HONDA (ODESSY) Symbol / Body Type E-RA1 Specification [REDACTED] Chassis / Serial No. [REDACTED] License Plate No. SASERO 300 Y Vehicle Code 110 Special Equipment [REDACTED] Location Code 83 Expiry of Inspection [REDACTED]	A Physical Damage Comprehensive Deductible <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	B Physical Damage Collision Deductible <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	C Bodily Injury Liability each person <input checked="" type="checkbox"/>	30,000,000	2,820
	Driver / Passengers Accident Coverage each person <input checked="" type="checkbox"/>	14,000,000 (bond automatically if C is covered)	
Insured (Same as applicant unless otherwise stated herein) Physical Damage (Owner) Liability & Other (User) Additional Drivers Additional Driver 1 Additional Driver 2 Additional Driver 3	D Property Damage Liability each accident <input checked="" type="checkbox"/>	3,000,000	4,030
	E Medical Payment each person <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	F Loss of Use by theft per day <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Premium Rate Grade 90Grade (~20%) Sports Car & High Performance Car <input checked="" type="checkbox"/> Other <input checked="" type="checkbox"/>	Total Premium	6,850
Non Refundable Premium		19 % of Annual	4,810

Minimum Premium (Non-Refundable): \$1,800 for cancellation before policy term commencement.
 Non-refundable term where this policy applies: 30/90/000.
 *Basic Grade: Not eligible for "Active 7 days" or "on the day of cancellation" of the former policy.
 *Change of Basic Insurance and Business.

Coverage Clause: **Driver / Passengers Accident** (as stated in Limit of Liability section)

Additional Declaration

Company ace	Company [REDACTED]	Company [REDACTED]
Policy No. 841AE 010143-8	Cert. No. [REDACTED]	Coverage [REDACTED]
Grade 8	Expiry [REDACTED]	Expiry [REDACTED]

Counter Sign: **C. Tech**

Place of Issue: Same as the location of Account Office
 Date of Issue: Same as Date of Contract

ace Insurance
 Goshu City Shingawa Corporation, 9-7-29 Kibashi-Shingawa, Shingawa-ku, Tokyo
 J-Headquarter
 President

印紙税申告納
 付につき品川
 税務署承認済

APPENDIX 4

RECEIPT OF CURRENT ROAD TAX

PAYMENT (SAMPLE)

2016 車台番号 2091

No. 第 3014 号

車種 (Type of Vehicle) 4.5L 4.5L 普通 小型 小型
超 以下 トラック 乗用車 トラック

登録番号 (Registration Number) 佐世保 530Y

自動車税証紙
(Automobile Tax Stamp)

税額 (Tax Amount) 28,314 円

課税期間 (Tax For months) from 2016年4月1日 to 2017年3月31日

交付年月日 (Date of Delivery) 長崎県 (Nagasaki Prefecture)

※ Please handle this Auto-Tax Certificate Stamp with care as it is needed when you request a refund, etc.

Road Tax must be paid every year and the receipt must be obtained from the seller.

APPENDIX 5

JAPANESE PARKING CERTIFICATE

STICKER (SAMPLE)

SAMPLE OF APPROVED JAPANESE PARKING CERTIFICATE

別記様式第3号 (第4条関係)

保管場所標章交付申請書			
車名	型式	車台番号	自動車の大きさ
NISSAN	CBA-MG21S	VIN NUMBER	長さ 339 センチメートル 幅 147 センチメートル 高さ 159 センチメートル
自動車の使用の本拠の位置		F.A. Sasebo FPO 96322	米海軍作戦基地
自動車の保管場所の位置		(同) 上	Navy Lodge Parking
※ 保管場所標章番号		26.12.24	
私は上記の自動車の所有者であるので、保管場所標章の交付を申請します。			
佐世保 警察署長 殿		届出者 住居 F.A. Sasebo FPO 96322 米海軍作戦基地 () 局 番 氏名 NAME OF APPLICANT	

第2566号 保管場所標章番号通知書

上記の保管場所標章番号を通知します。

標章番号 140096160 年 26.12.24 日 佐世保警察署 長崎県印

保管場所標章

00000000
000000
00 警察署長

証明(届出)車両 連絡先 POINT OF CONTACT
下取り(下取り先) 3. その他 ()

Vehicle owners are required to obtain a Japanese parking certificate sticker from Japanese police authority prior to register the vehicle. The certificate must be obtained for each residence.

APPENDIX 6

TITLE TRANSFER CHART

(SOFA TO SOFA)

TITLE TRANSFER (AMONG SOFA MEMBERS)



APPENDIX 7

TITLE TRANSFER CHART

(PURCHASED FROM DEALER)

VEHICLE PURCHASE FROM DEALER / AUTO SHOP



THANK YOU

**FOR YOUR TIME AND
ATTENTION!**

CFAS SECURITY VRO