



DEPARTMENT OF THE ARMY

REPLY TO
ATTENTION OF:

MCHB-RS-HSC

MEMORANDUM FOR Passport Services, Special Issuance Agency Official Travel Branch

SUBJECT: Official Passport for

1. _____ may be required to travel outside the United States on official duty for humanitarian animal missions or food inspection.
2. Request permission for _____ obtain an official passport to fulfill her duties.
3. Travel will likely include islands of the Caribbean and countries of South America such as: the Bahamas, Cuba, Jamaica, Haiti, the Dominican Republic, Puerto Rico, Guatemala, Belize, Honduras, Nicaragua, Costa Rica and Panama.
4. Anticipated travel dates are from March 2013-July 2016.
3. The POC for this memo is _____ or the undersigned at

LTC, MS
Commanding