



DEPARTMENT OF THE NAVY

JOINT BASE ANACOSTIA-BOLLING
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JBABINST 1700.9

J9

20 May 16

JBAB INSTRUCTION 1700.9

From: Commanding Officer, Joint Base Anacostia-Bolling

Subj: UNAUTHORIZED CHILD CARE IN NAVY OWNED, LEASED, OR PUBLIC
PRIVATE VENTURE (PPV) HOUSING

Ref: (a) OPNAV 1700.9E

Encl: (1) Joint Base Anacostia-Bolling (JBAB) Letter to Residents - Unauthorized Child Care
in JBAB Housing

1. Purpose. To establish a policy to effectively prevent unauthorized child care in Navy owned, leased, or PPV housing aboard JBAB, Washington, DC.
2. Background. The Child Development Homes (CDH) program provides home-based child care services for eligible patrons by Navy certified, independent private contractors in their government or non-government owned or leased residence, located on or off base. The CDH program provides a choice for families when it comes to the care and education of their children. The CDH program is a cost effective and flexible way to increase the number of children and families served. The CDH program also alleviates wait lists of unserved children. In addition, the CDH program helps JBAB families by providing career opportunities to those who want to provide child care services in their homes. It is the responsibility of every parent and/or guardian in the JBAB community to ensure the health and safety of children is protected and established procedures for in-home child care programs are followed.
3. Policy. The CDH program enables home-based child care services to be provided by an individual who is certified by the installation director and/or Commander and considered as qualified to provide those services. Individuals are licensed to provide home-based child care services for ten hours or more per week per child on a regular basis in JBAB government or non-government leased residence to include PPV housing units.
4. Unauthorized Care. Any individual caring for another families' children for a total of ten or more hours per week on a regular basis, paid or unpaid, must be a certified CDH provider. One child for one hour equals one child care hour. Residents who violate CDH certification rules are considered to be providing unauthorized care.

5. Exceptions.

a. Individuals who occasionally provide care for an individual for less than 10 childcare hours per week.

b. Individuals providing in-home child supervision on an occasional basis for other families. This shall not be on a regular basis or exceed 10 child care hours per week, per child care provider.

c. Babysitters providing evening or weekend babysitting, must be at least 13 years of age to babysit during the daytime. Babysitters must have completed the "Home-alone" training by Youth Center or Red Cross baby-sitting training or equivalent program, and be able to provide adequately for a child's welfare and safety in all circumstances deemed appropriate. Babysitters under the age of 18 may babysit for no more than six hours during the daytime. Babysitters must be 18 years of age to supervise overnight.

d. Child care provided in parent's own home for their children.

e. Parent cooperatives where one of the parents provides supervision for the other parent's children on an exchange basis and no fees are involved.

f. Temporary full-time care of a child during parent's absence or temporary duty or deployment by the person listed on a Family Care Plan.

g. Individuals caring only for relatives or foster children are not required to be certified. For the purpose of this instruction relatives are defined a grandchildren, sisters, brothers, nieces, and nephews.

6. Unauthorized Care Violations. All reports of persons operating unauthorized child care within housing areas must be investigated. Violations are to be reported to the JBAB housing office, (202) 404-1840 and the CDH program, (202) 767-0951. The individuals shall be provided information on the CDH certification process and the benefits of becoming a certified CDH provider. Residents providing unauthorized care may have their government housing privileges revoked.


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