

**CENTRAL MOTOR VEHICLE REGISTRATION OFFICE  
US NAVAL SUPPORT ACTIVITY – NAPLES ITALY**

05 Mar 2015



**FACT SHEET**

**AFI TO AFI VEHICLE TRANSFER**

Please ensure you have the following documents readily available for your appointment:

- **Seller's NATO Gas Card** only if purchasing a white/primary AFI plated vehicle from a NATO member
- **Paid Road Tax Receipt** from Seller
- **Buyer Must Provide Proof of Insurance.** Original insurance sticker (Contrassegno di Assicurazione).
  - Insurance must be in the Sponsors name and valid for **minimum of six months.**
  - Failure to maintain insurance will be sufficient grounds for immediate termination of registration, driving privileges, and may result in disciplinary actions.
  - If you are USAA insured, you must contact the Company to establish the new policy before reporting to CMVRO. Policy arrangements via phone at CMVRO are not allowed for operations smoothness.
  - If your insurance company is not located in Naples therefore not able to immediately provide you the original "contrassegno" (sticker), CMVRO cannot issue the registration and or plates until such a document required by Italian law is provided. No exceptions.
- **Valid Stateside Driver License/ AFI Drivers License and/or Italian Translation (NATO)**
- **Military ID and PCS Orders**
- **Civilian ID and Logistical Support Letter**
- **Duty Free Privilege Letter:** All NATO personnel are required to have this document signed by the Deputy Provost Marshal Office or the Privileges Office Director at AFSOUTH
- **Safety inspection.** Authorized Inspection Stations are located at the NEX Auto Port on the Support Site or the AFSOUTH Motor Pool – Note: the safety inspection is valid for a maximum of 60 days
  - Safety triangles and vests are required by Italian Law and must remain in the vehicle.

**Applicable Fees:**

- **20 Euro** one time registration fee. No checks accepted!
- **2<sup>nd</sup> or 3<sup>rd</sup> Duty-free Vehicles requires payment of Italian Road Taxes**
  - Taxes are based on vehicle horse power and age – the older the vehicle / larger the engine the more you will pay in road taxes
  - Road taxes are transferable to the new owner but must be registered as 2<sup>nd</sup> or 3<sup>rd</sup> vehicle
  - Annual Rates for automobiles range from 150 – 500 Euro -- Call for an estimate!

**IMPORTANT TO KNOW THAT:**

- The Sponsor must complete all CMVRO transactions, unless the Family member holds a valid Power of Attorney!
- **AFI to AFI transactions require an appointment unless one of the parties is a newcomer registering his/her first AFI vehicle**
- Unfortunately there is no way to refund road taxes that have been paid in advance.
- If there is a lien on the vehicle (identified on the registration) the seller is required to provide a written authorization letter from the Financial Institution acknowledging that all liens are satisfied.
- AFI "COVER PLATES" are manufactured the same size as Italian plates
- **Cover Plates Issued Before Apr 2003:** Members selling a vehicle that was originally registered with cover plates prior to Apr 2003 will encounter a cover plate scrapping fee of 27,02 Euro
- If the vehicle being sold is the seller's primary vehicle (the one gas coupons are based on) and will become the buyer's primary vehicle, then the buyer will only be allowed to purchase whatever coupons were not bought by the seller for the month.

**Support Site Central Office** – Phone DSN 629-6876 – Com 081 811 6876

Fax DSN 629 6881 Com 081 811 6881 – Email: [cmvro@eu.navy.mil](mailto:cmvro@eu.navy.mil)

Hrs of operation - Mon through Fri 0745-1145 – Lunch 1145-1245 – Open 1245-1530

**Capo Office Phone** DSN 626 4454/2831/2832 Com 081 568 4454/2831/2832 - Fax DSN 626 2830 Com 081 568 2830 - Hrs same as SS

**Gaeta Office** Phone DSN 626 8302 – Fax DSN 626 8339 - Hrs: Wednesday 0900-1400

Web site: [http://www.cnlic.navy.mil/regions/cnreufaswa/installations/nsa\\_naples/about/departments/supply\\_n33/motor\\_vehicle\\_registration.html](http://www.cnlic.navy.mil/regions/cnreufaswa/installations/nsa_naples/about/departments/supply_n33/motor_vehicle_registration.html)