

**CENTRAL MOTOR VEHICLE REGISTRATION OFFICE
US NAVAL SUPPORT ACTIVITY – NAPLES ITALY**

05 Mar 2015



FACT SHEET

REGISTRATION OF VEHICLES DRIVEN FROM EUROPE

- **An appointment is required.**

Requirements for transaction:

- Please bring the vehicle to CMVRO for VIN inspection and the following original documents:
- Valid Vehicle Title/Certificate of Origin or previous Registration in owner's name
- Official translation into English of previous registration
- Drivers license and Italian translation
- Proof of insurance -- Original insurance sticker (Contrassegno di Assicurazione).
 - Insurance must be in the Sponsors name and valid for minimum of six months.
 - Failure to maintain insurance will be sufficient grounds for immediate termination of registration, driving privileges, and may result in disciplinary actions.
 - If you are USAA insured, you must contact the Company to establish the new policy before reporting to CMVRO. Policy arrangements via phone at CMVRO are not allowed for operations smoothness.
 - If your insurance company is not located in Naples therefore not able to immediately provide you the original "contrassegno" (sticker), CMVRO cannot issue the registration and or plates until such a document required by Italian law is provided. No exceptions.
 - If you are USAA insured, you must contact the Company to establish the new policy before reporting to CMVRO. Policy arrangements via phone at CMVRO are not allowed for operations smoothness.
- Military - ID and PCS orders
- Civilian - ID and Logistical Support Letter
- Duty Free Privilege Letter: All NATO personnel are required to have this document signed by the Deputy Provost Marshal Office or the Privileges Office Director at JFC
- Safety Inspection - Authorized Inspection Stations are located at the NEX Auto Port on the Support Site or the JFC Motor Pool – Note: Safety inspection is valid for a maximum of 15 days
 - Safety triangles and vests are required by Italian Law and must remain in the vehicle.

Applicable Fees:

- 20 Euro one time registration fee. No checks accepted!
- 2nd or 3rd Duty-free Vehicles requires payment of Italian Road Taxes
- Taxes are based on vehicle horse power and age – the older the vehicle / larger the engine the more you will pay in road taxes
- Road taxes are transferable to the new owner but must be registered as 2nd or 3rd vehicle
- Annual Rates for automobiles range from 150 – 500 Euro -- Call for an estimate!

IMPORTANT TO KNOW THAT:

- The Sponsor must complete all CMVRO transactions, unless the Family member holds a valid Power of Attorney!
- If the vehicle is not in the Sponsor's name, but in his/her dependent's name, please ensure him/her be present at the transaction to sign the Bill of Sale provided by CMVRO.

Support Site Central Office – Phone DSN 629-6876 – Com 081 811 6876

Fax DSN 629 6881 Com 081 811 6881 – Email: cmvro@eu.navy.mil

Hrs of operation - Mon through Fri 0745-1145 – Lunch 1145-1245 – Open 1245-1530

Capo Office Phone DSN 626 4454/2831/2832 Com 081 568 4454/2831/2832 - Fax DSN 626 2830 Com 081 568 2830 - Hrs same as SS

Gaeta Office Phone DSN 626 8302 – Fax DSN 626 8339 - Hrs: Wednesday 0900-1400

Web site: http://www.cnmc.navy.mil/regions/cnreurfswa/installations/nsa_naples/about/departments/supply_n33/motor_vehicle_registration.html