



DEPARTMENT OF THE NAVY

U.S. NAVAL SUPPORT ACTIVITY

PSC 817 BOX 1

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NAVSUPPACT NAPLES INST 11103.6
N93

21 NOV 2012

NAVSUPPACT NAPLES INSTRUCTION 11103.6

From: Commanding Officer, U.S. Naval Support Activity, Naples,
Italy

Subj: BILLET QUARTERS DESIGNATION AND ASSIGNMENT

Ref: (a) CNIC INST 11103.5
(b) CNIC Housing Desk Guide for Assignment to Housing

Encl: (1) Designated Senior Officer Billet Quarters

1. Purpose. To establish and designate billeted Senior Officer Quarters for those positions recognized as warranting a specific housing unit on the installation and to provide policy and criteria governing the eligibility for, assignment to and termination of those quarters.

2. Background. References (a) and (b) provide pertinent guidance for establishment and management of billet quarters.

3. Responsibility. The Commanding Officer, in his role as the Housing Authority, is responsible for establishing policy for assignment to billet quarters and may designate up to five percent of the total housing inventory as billet quarters.

4. Policy. Incumbents of positions that warrant billet quarters are required to occupy those quarters. In the event the incumbent chooses to live off base, the quarters will lose their billet designation. Units designated as billet quarters for a specific position may not be kept vacant for more than 90 days. Billet quarters expected to be vacant in excess of 90 days will be assigned to other eligible personnel on the wait list and will not be available for reassignment until vacated.

a. Assignment of billet quarters is authorized for single (bona fide bachelors) members upon temporary diversion of quarters to unaccompanied housing. Members with dependents serving an unaccompanied tour, who warrant billet quarters will

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be advised that acceptance of government housing that exceeds minimum standards will result in forfeiture of Basic Allowance for Housing. Minimum standards for Officers in the pay grade of O6 are 400 square feet net living area. This includes living room, bedroom and bath.

b. Personnel occupying billet quarters are required to vacate them one day after no longer occupying the position for which the billeted quarters is designated.



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Designated Senior Officer Billet Quarters

1. The following quarters are designated as Senior Officer Billet Quarters for U.S. Naval Support Activity, Naples Italy:
 - a. Villa Capri, Commanding Officer, U.S. Naval Support Activity, Naples, Italy
 - b. Villa Ischia, Commanding Officer, U.S. Naval Hospital, Naples, Italy
 - c. Villa Ponza, Executive Assistant, Commander, U.S. Naval Forces Europe/Commander, U.S. Naval Forces, Africa
 - d. Villa Procida, Assistant Chief of Staff, Commander, U.S. Naval Forces Europe
 - e. Villa Ventotene, Commanding Officer, Naval Facilities Engineering Command, U.S. Navy Region Europe, Africa, Southwest Asia
 - f. Town Home 2147, Commander, Commander Task Force 69
 - g. Town Home 2147A, Command Master Chief, Commander, U.S. Naval Forces Europe/Commander, U.S. Naval Forces, Africa
 - h. Town Home 2148, Commander, Commander Task Force 65
 - i. Town Home 2148A Chief of Staff, Commander, U.S. Navy Region Africa Forces Southwest Asia
 - j. Town Home 2149, Commanding Officer, Naval Computer and Telecommunications Station
 - k. Town Home 2149A, Commanding Officer, Region Legal Service Office, Commander, Navy Region Europe, Africa, Southwest Asia
 - l. Building #2154-1 is designated as billet quarters for Command Master Chief, U.S. Naval Support Activity, Naples, Italy
 - m. Building 2154 apartments two through six are designated (not billeted) for use as Command Master Chief/E9 housing units