



DEPARTMENT OF THE NAVY
U.S. NAVAL SUPPORT ACTIVITY NAPLES ITALY
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NAVSUPPACTNAPLESINST 11103.6D
N93

21 APR 2020

NAVSUPPACT NAPLES INSTRUCTION 11103.6D

From: Commanding Officer, U.S. Naval Support Activity, Naples, Italy

Subj: SENIOR OFFICER AND SENIOR ENLISTED (O6/E9) QUARTERS ASSIGNMENT

Ref: (a) CNICINST 11103.5

Encl: (1) Installation Commanding Officer's Priority for Senior Officer and Senior Enlisted Quarters Assignment

1. Purpose. To establish policy and priorities for the assignment of Senior Officer Quarters (SOQ) and Senior Enlisted Quarters (SEQ) onboard U.S. Naval Support Activity (NAVSUPPACT), Naples, Italy.
2. Cancellation. NAVSUPPACTNAPLESINST 11103.6C
3. Background. Reference (a) provides pertinent guidance for establishment and management of quarters.
4. Responsibility. The Installation Commanding Officer (ICO), in their role as the housing authority, is solely responsible for establishing policy for assignment to the limited SOQs (which include townhouses) onboard NAVSUPPACT Naples, Italy.
5. Policy. The limited number of available SOQs and SEQs onboard NAVSUPPACT Naples will be assigned at the discretion of the ICO. The ICO will give priority to those in major command, command positions, and those other positions identified in enclosure (1). If individuals listed in enclosure (1) decline the offer of an SOQ, the units may be offered to other eligible personnel on the housing g wait list and that unit will not be available for reassignment until vacated.

a. Assignment of single (bona fide bachelors) members listed in enclosure (1) will not be made to SOQs and SEQs. Should a single member/geo-bachelor desire to live on the NAVSUPPACT Naples Support Site, assignment to an apartment may be considered based on the position of the individual and approval for temporary diversion of quarters to Unaccompanied Housing. Members with dependents serving an unaccompanied tour, who are in major command, command, or listed in enclosure (1) will be advised that acceptance of government housing that exceeds minimum standards will result in forfeiture of basic allowance for housing. Minimum standards for Officers in the paygrade of O-6 and Senior Enlisted E-9 is 400 square feet net living area. This includes living room, bedroom, and bath. Assignment of single and/or unaccompanied personnel listed in enclosure (1) will be to a military family housing apartment.

b. Senior Officers and Senior Enlisted who desire on base housing will be offered the most appropriate quarters available as determined by the ICO. No family will be displaced to accommodate another.

c. Villa Ischia is designated as housing for the NAVSUPPACT Naples ICO. If the ICO does not desire Villa Ischia as a residence, recommendation is that it is offered to Commander, Navy Region Europe, Africa, Central to serve as Flag Officer housing.

d. Buildings 2157, 2158, 2161, 2162 are designated Senior Officer Housing for Officers of the paygrade of O-6. The waitlist for these buildings will be maintained in accordance with reference (a). Exceptions to this will be at the discretion of the ICO. The ICO will give priority to those in major command, command, and those positions identified in enclosure (1). If there is no desire for assignment for the set individuals mentioned above, the quarters can be assigned to other Officers of the paygrade of O-6.

e. Senior Enlisted (E-9) who desire on base housing will be offered the most appropriate quarters available as recommended by the NAVSUPPACT Naples Command Master Chief (CMC) and approved by the ICO.

f. Buildings 2106 and 2154 are designated for use as CMC/Command Sergeant Major (E-9) housing units at the discretion of the NAVSUPPACT Naples CMC and approval of ICO.

g. Personnel occupying housing must notify the Housing Office within one day after no longer occupying the position that gave them preferential status. Extensions and continued occupancy of SOQs and SEQs are by exception and at the sole discretion of the ICO.

6. Records Management. Records created as a result of this instruction, regardless of media and format, must be managed per SECNAV M-5210.1.

7. Review and Effective Date. Per OPNAVINST 5215.17A, NAVSUPPACT Naples will review this instruction annually on the anniversary of its effective date to ensure applicability, currency, and consistency with Federal, Department of Defense, Secretary of the Navy, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction. This instruction will automatically expire 10 years after effective date unless reissued or canceled prior to the 10-year anniversary date, or an extension has been granted.


T. A. ABRAHAMSON

Releasability and distribution:

NAVSUPPACTNAPLESINST 5216.4CC

Lists: I through IV

Electronic via NAVSUPPACT Naples website:

https://www.cnic.navy.mil/regions/cnreurafcnt/installations/nsa_naples/about/departments/administration_n1/administrative_services/instructions.htm

INSTALLATION COMMANDING OFFICER'S PRIORITY FOR SENIOR OFFICER (O6)
AND SENIOR ENLISTED (E9) QUARTERS ASSIGNMENT

1. The following billets are defined as Major Command billets and the Installation Commanding Officer's (ICO) priority for assignment of available Senior Officer Quarters (SEQs), to include townhouses, onboard U.S. Naval Support Activity (NAVSUPPACT), Naples, Italy. List not in priority order.
 - a. Commanding Officer, U.S. Naval Support Activity, Naples, Italy.
 - b. Commanding Officer, U.S. Naval Hospital, Naples, Italy.
 - c. Commanding Officer, Naval Communications and Telecommunications Station, Naples, Italy.
 - d. Commander, Naval Facilities Engineering Command, Europe, Africa, Central.
 - e. Commanding Officer, Region Legal Services Office Europe, Africa, Central.
 - f. Commander, Task Force 63.
 - g. Commander, Task Force 64.
 - h. Commander, Task Force 69.
 - i. Commanding Officer, USS MOUNT WHITNEY (LCC 20).
 - j. Commanding Officer, Fleet Deployed Regional Maintenance Center.
 - k. Fleet Master Chief, Commander, U.S. Naval Forces Europe/Commander, U.S. Naval Forces Africa.

2. The following billets have subsequent priority for assignment of SEQs onboard NAVSUPPACT Naples, Italy. The assignment of townhouses to those in paragraphs 2.a through 2.e billets will be based on the lack of demand for the quarters from those listed in paragraphs 1.a through 1.k and will be at the sole discretion of the ICO. List not in priority order:
 - a. Deputy Chief of Staff, Commander, U.S. Naval Forces Europe/Commander, U.S. Naval Forces Africa.

 - b. Director of Maritime Operations Center, Commander, U.S. Naval Forces Europe/Commander, U.S. Naval Forces Africa.

Enclosure (1)

c. U.S. Naval Forces Europe/ U.S. Naval Forces Africa (N3A), Chief of Staff for SIXTH Fleet (Deputy N3)

d. Chief of Staff, U.S. Navy Region Europe, Africa, Central

e. Executive Assistant, Commander, Allied Joint Force Command Naples /Commander, U.S. Naval Forces Europe/U.S. Naval Forces Africa

3. Building #2154 (apartments 1- 6) and building #2106 (apartments 1- 6) are designated for use as Command Master Chief/Command Sergeant Major (E-9) housing units at the discretion of the NAVSUPPACT Naples Command Master Chief and approval of ICO.