



DEPARTMENT OF THE NAVY
U.S. NAVAL SUPPORT ACTIVITY NAPLES ITALY
PSC 817 BOX 1
FPO AE 09622-0001

NAVSUPPACT NAPLES INST 1754.1D
N01J
13 APR 2021

NAVSUPPACT NAPLES INSTRUCTION 1754.1D

From: Commanding Officer, U.S. Naval Support Activity, Naples, Italy

Subj: CONTINUED LOGISTICAL SUPPORT FOR DEPENDENT AFTER DETACHMENT OF SPONSOR

Ref: (a) Italian Law #40 of 6 Mar 98

Encl: (1) Sample Request for Continued Logistical Support for Dependent

1. Purpose. To provide guidance and set forth procedures for active duty military and Department of Defense civilian sponsors to request limited Continued Logistical Support (CLS) for dependents to remain in the U.S. Naval Support Activity (NAVSUPPACT), Naples, Italy, area after the sponsor's detachment. This is a separate process than the process known as "command sponsorship."

2. Cancellation. NAVSUPPACTNAPLESINST 1754.1C

3. Background

a. In limited circumstances, it might be necessary for dependents to remain in the NAVSUPPACT Naples area for a limited time after their sponsor detached. Per enclosure (1), the sponsor must submit a written request for CLS on behalf of his or her dependent (s) to the Commanding Officer (CO), NAVSUPPACT Naples, via the Staff Judge Advocate (SJA), NAVSUPPACT Naples. Sponsor must also provide the SJA a first endorsement from the sponsor's Chain Of Command (CoC). Requests will be granted only under extraordinary circumstances to prevent extreme hardship or to avoid a move that would unduly disrupt the completion of a student education in a given semester at Department of Defense Education Activity (DoDEA) school. Determinations will be made on a case-by-case basis by the CO, NAVSUPPACT Naples.

b. Per reference (a), CO, NAVSUPPACT Naples will not extend CLS beyond ninety (90) days from the date the sponsor detaches from his/her parent command.

c. Dependents employed by the U.S Government are still subject to all pertinent employment rules and regulations. Questions regarding this policy should be directed to the Commander, Navy Region Europe, Africa, Central (CNREURAFCENT) Human Resources Office, Code N13.

4. Procedures

a. NAVSUPPACT Naples personnel must submit enclosure (1) endorsed by their department head.

b. All tenant commands and CNREURAFCENT personnel must submit enclosure (1) endorsed by their Commander, CO, or Officer-in-Charge (OIC).

5. Action. Civilian personnel, North Atlantic Treaty Organization personnel, and all dependents violating the regulations established herein are subject to administrative action, at the discretion of the CO, NAVSUPPACT Naples. Sanctions may include eviction from base housing, loss of privileges, barring from all base facilities, early return to the United States, or any other available measure deemed appropriate by the CO, NAVSUPPACT Naples.

6. Records Management

a. Records created as a result of this instruction, regardless of format or media, must be maintained and dispositioned per the records disposition schedules located on the Department of the Navy Assistant for Administration, Directives and Records Management Division portal page at: <https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>.

b. For questions concerning the management of records related to this instruction or the records disposition schedules, please contact the local records manager or the OPNAV Records Management Program (DNS-16).

7. Review and Effective Date. Per OPNAVINST 5215.17A, NAVSUPPACT Naples will review this instruction annually on the anniversary of its effective date to ensure applicability, currency, and consistency with Federal, Department of Defense, Secretary of the Navy, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction. This instruction will be in effect for 10 years unless revised or cancelled in the interim and will be reissued by the 10-year anniversary date if it still required, unless it meets one of the exceptions in OPNAVINST 5215.17A, paragraph 9. Otherwise, if the instruction is no longer required, it will be processed for cancellation as soon as the need for cancellation is known following the guidance in OPNAV Manual 5215.1 of May 2016.


J. W. STEWART

Releasability and distribution:

NAVSUPPACTNAPLESINST 5216.4DD

Lists: I through IV

Electronic via NAVSUPPACT Naples website:

https://www.cnic.navy.mil/regions/cnreurafcent/installations/nsa_naples/about/departments/administration_n1/administrative_services/instructions.html

SAMPLE REQUEST FOR CONTINUED LOGISTICAL SUPPORT FOR DEPENDENT

1754
N01J

From: _____, USN
To: Commanding Officer, U.S. Naval Support Activity, Naples, Italy
Via: (1) Member's Commanding Officer
(2) Staff Judge Advocate, U.S. Naval Support Activity, Naples, Italy

Subj: REQUEST FOR EXTENSION OF LOGISTICAL SUPPORT FOR DEPENDENT

Ref: (a) NAVSUPPACTNAPLESINST 1754.1D
(b) Italian Law #40 of 6 Mar 98
(c) DoDEA Regulation 1342.13 of September 20 2006
(d) DoDI 1400.25

Encl: (1) Copy of Orders

1. Per references (a), I respectfully request an extension of logistical support of dependents.

2. The dependents I wish to leave in station are:

a. _____ b. _____ c. _____
d. _____ e. _____ f. _____

3. I request to remain on station until: _____
MM/DD/YY

4. I depart on: _____
MM/DD/YY

5. The reason I request this extension is:

6. I fully researched and understand the effects Continued Logistical Support may have on my finances including, but not limited, to allowances, housing, privileges, and status.

7. I understand dependent misconduct may result in the immediate barment of my dependent from the base (and/or other disciplinary action).

Very respectfully,
Sailor Name

Enclosure (1)

13 APR 2021

1754
Ser N01J/

FIRST ENDORSEMENT on _____

From: Commanding Officer, Sailor's Command Name

To: Commanding Officer, U.S. Naval Support Activity, Naples Italy

Subj: REQUEST FOR CONTINUED LOGISTICAL SUPPORT

1. Forwarded, recommending approval. Member has met all criteria of references (a) and (b).

CO's name here

Copy to:
Service member