



**DEPARTMENT OF THE NAVY**  
U.S. NAVAL SUPPORT ACTIVITY NAPLES ITALY  
PSC 817 BOX 1  
FPO AE 09622-0001

NAVSUPPACTNAPLESINST 1754.6D

N1  
7 JAN 2020

NAVSUPPACT NAPLES INSTRUCTION 1754.6D

From: Commanding Officer, U.S. Naval Support Activity, Naples, Italy

Subj: FAMILY READINESS COORDINATING COMMITTEE

Ref: (a) DoD Instruction 1342.22 of 3 July 2012  
(b) SECNAVINST 1754.6A  
(c) OPNAVINST 1900.2C  
(d) OPNAVINST 1754.6  
(e) OPNAVINST 1754.8

1. Purpose. To establish the U.S. Naval Support Activity (NAVSUPPACT), Naples, Italy, Commanding Officer's (CO) Family Readiness Coordinating Committee (FRCC). This committee will provide a forum for cross-organizational review and resolution of individual, family, and installation community issues to include relocation and transition directly impacting military and family readiness per references (a) through (e).

2. Cancellation. NAVSUPPACTNAPLESINST 1754.6C

3. Action. The FRCC shall:

- a. Recommend changes in policy or procedures related to family readiness services.
- b. Facilitate pooling of resources for cross-organizational activities to enhance military family readiness.
- c. Review needs, assessments, results and program evaluations and recommend appropriate follow-up actions as needed.
- d. Promote collaboration among helping agencies to identify gaps in service, reduce duplication of effort and develop and implement internal and external cross-organizational solutions to problems that cannot be resolved by individual organizations or programs.
- e. Join forces with other components and organizations in support of service members and their families.
- f. Prioritize and forward issues to headquarters that cannot be resolved at the installation level.

4. FRCC Membership

a. Chair – NAVSUPPACT Naples, Italy, CO or Executive Officer. This responsibility shall not be delegated below the second highest ranking authority as directed in reference (a).

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- b. Fleet and Family Support Center Director
- c. Fleet and Family Support Center Counseling and Advocacy Supervisor
- d. Department of Defense Dependents School Representative
- e. School Liaison Officer
- f. Chaplain Religious Enrichment Development Operation
- g. Child and Youth Services
- h. Sexual Assault Response Coordinator
- i. U.S. Naval Hospital Representative
- j. Housing
- k. Ombudsman Assembly Chair
- l. Representatives (CO/ Command Master Chief) from NAVSUPPACT Naples major tenant commands
  - (1) Commander, U.S. Naval Forces Europe/Commander, U.S. Naval Forces Africa
  - (2) Commander, U.S. SIXTH Fleet
  - (3) Commanding Officer, Naval Communications and Telecommunications Station, Naples, Italy
  - (4) Commander, Submarine Group EIGHT
  - (5) Commander, Task Force 63
  - (6) Commander, Task Force 64
  - (7) Commander, Navy Region Europe, Africa, Central
  - (8) Commander, Naval Facilities Engineering Command, Europe, Africa, Central
  - (9) Commanding Officer, Region Legal Services Office Europe, Africa, Central
  - (10) Fleet Logistics Center Sigonella
  - (11) Commanding Officer, Fleet Deployed Regional Maintenance Center

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- m. Other installation organizations as requested by the CO
- n. Morale, Welfare, and Recreation Director
- o. United Services Organizations

5. Procedures

a. The FRCC will meet at least quarterly at a time, date, and place to be designated by the chairperson.

b. Minutes will be recorded and forwarded to the chairperson for review and address any recommendations made by the FRCC.

6. The FRCC shall make appropriate recommendations to represented organizations; however, the FRCC is not a policy making body and will not direct individual activities of any of the represented organizations.

7. Records Management. Records created as a result of this instruction, regardless of media and format, must be managed per SECNAV M-5210.1.

8. Review and Effective Date. Per OPNAVINST 5215.17A, NAVSUPPACT Naples will review this instruction annually on the anniversary of its effective date to ensure applicability, currency, and consistency with Federal, Department of Defense, Secretary of the Navy, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction. This instruction will automatically expire 10 years after effective date unless reissued or canceled prior to the 10-year anniversary date, or an extension has been granted.



T. A. ABRAHAMSON

Releasability and distribution:

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Lists: I and II

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[https://www.cnmc.navy.mil/regions/cnreurfswa/installations/nsa\\_naples/about/departments/administration\\_n1/administrative\\_services/instructions.html](https://www.cnmc.navy.mil/regions/cnreurfswa/installations/nsa_naples/about/departments/administration_n1/administrative_services/instructions.html)