NAV SUPPACT NAPLES INSTRUCTION 3440.7

From: Commanding Officer, U.S. Naval Support Activity, Naples, Italy

Subj: EMERGENCY MANAGEMENT TRAINING PROGRAM

Ref: (a) CNICINST 3440.17
     (b) OSHA 3122
     (c) OPM NAVINST 3440.17
     (d) The Shore Response Training Plan
     (e) CNREURAFSWAINST 3440.17
     (f) NAVSUPPACTNAPLESINST 3440.17 (series)

Encl: (1) Installation EP NMETs

1. Description. U.S. Naval Support Activity (NAV SUPPACT), Naples, Italy, Emergency Management (EM) Training Program is based on reference (a) requirements for EM training and exercises, and on Occupational Safety and Health (OSH) individual training requirements. Completion of these training requirements are essential to ensuring that Region and Installation personnel are adequately prepared to execute EM’s responsibilities per references (d) and (e), and to perform Navy Essential Tasks (NMETs) assigned to EM, the Emergency Preparedness (EP) tasks assigned to all installations. Refer to enclosure (1) for current listing of NMETs.

2. Individual Training. EM individual training requirements and recommendations for each applicable position are associated with Enterprise Safety Application Management System (ESAMS) duty-tasks. ESAMS is discussed below in the tracking and reporting of individual training section. It is absolutely essential to successful emergency planning and response that personnel in all positions described below have the appropriate duty-task assigned to them in ESAMS. This is necessary even for those individuals not assigned to EM, since ESAMS is used to generate rosters of category five and category one personnel.

3. Expected Completion Date. All training associated with each position shall be completed within six months after the associated ESAMS duty-task is assigned, unless otherwise noted. Managers may require personnel to complete specific courses before six months has passed in order to meet mission requirements. Personnel should monitor the schedules for any required exams or classroom courses to ensure that they attend and complete all training in a timely manner. Completion of EM training is assessed during individual training reviews.

4. Chemical, Biological, Radiological, Nuclear and High-Yield Explosive (CBRNE) Respiratory Protection Program Training. The Respiratory Protection and Personnel Protective Equipment (PPE) courses assigned to select positions listed below are associated with the CBRNE Respiratory
Protection Program (RPP) managed by Safety. Per reference (f), enrollment in the CBRNE RPP is required for EM positions that are performed continuously throughout an emergency and cannot be relocated outside of the emergency-affected area. Per references (c) and (e), civilian or contractors in these positions should be designated as emergency-essential in their position description or contract.

5. **Required Training.** Per references (a) and (c), individual training requirements exist for the following positions within EM:

   a. **Installation Leadership (CO, XO, CMC)**

      (1) CIN S-540-1013- EM for Senior Leaders (EMS).

      (2) IS-100- Introduction to Incident Command System (ICS). (Not required if attended EMSL).

      (3) IS-200- ICS for Single Resource and Initial Action Incidents. (Not required if attended EMSL).

      (4) IS-700- National Incident Management System: An Introduction. (Not required if attended EMSL).


      (6) Echelon Level COOP plan (EMO will cover this).

      (7) Personnel Qualification Standards (PQS) for Operations Center (Shore) NAVEDTRA 43600.

   b. **Installation Command Duty Officer (CDO)**

      (1) IS-100- Introduction to Incident Command System (ICS).

      (2) IS-200- ICS for Single Resource and Initial Action Incidents.

      (3) IS-700- National Incident Management System: An Introduction.

      (4) IS-775- EOC Management & Operations.

      (5) Echelon Level COOP plan.

      (6) Personnel Qualification Standards (PQS) for Operations Center (Shore) NAVEDTRA 43600.
c. Installation Emergency Management Officer (EMO)

(1) IS-1- Emergency Manager: An Orientation to the Position.

(2) IS-75- Military Resources in Emergency Management.

(3) IS-100- Introduction to Incident Command System (ICS).

(4) IS-120.A- An Introduction to Exercises.

(5) IS-130- Exercise Evaluation and Improvement Planning.


(8) IS-235- Emergency Planning.

(9) IS-240- Leadership and Influence.

(10) IS-241- Decision Making and Problem Solving.

(11) IS-242- Effective Communication.

(12) IS-244- Developing and Managing Volunteers.


(14) ICS-300- Intermediate ICS for Expanding Incidents.

(15) IS-393- Introduction to Hazard Mitigation.

(16) ICS-400- Advanced ICS, Command and General Staff- Complex Incidents.

(17) IS-546- Continuity of Operations (COOP) Awareness Course.

(18) IS-547- Introduction to COOP.

(19) IS-548- COOP Program Manager.

(20) IS-700- National Incident Management System: An Introduction.

(21) IS-702- NIMS Public Information System.

(22) IS-703- NIMS Resource Management.
(23) IS-775- EOC Management & Operations.


(25) Echelon Level COOP plan.

(26) CIN S-540-1000- Emergency Operations Center Incident Management Team (EOC-IMT) Course.

(27) CIN S-540-1001- Emergency Managers Course.

(28) Defense Support of Civil Authorities (DSCA) Level I (JKO).

(29) HAZMAT Level I, DoD IFSAC Awareness Certification.

(30) Personnel Qualification Standards (PQS) for Operations Center (Shore) NAVEDTRA 43600.

d. **Installation Emergency Operations (EOC) and Dispatch Manager**

(1) IS-1- Emergency Manager: An Orientation to the Position.

(2) IS-100- Introduction to Incident Command System (ICS).

(3) IS-200- ICS for Single Resource and Initial Action Incidents.


(6) IS-703- NIMS Resource Management.

(7) IS-775- EOC Management & Operations.

(8) IS-800- National Response Framework (NRF): An Introduction.

(9) Echelon Level COOP plan.

(10) CIN S-540-1000- Emergency Operations Center Incident Management Team (EOC-IMT) Course.

(11) CIN S-540-1001- Emergency Managers Course.

(12) HAZMAT Level I, DoD IFSAC Awareness Certification.
(13) Personnel Qualification Standards (PQS) for Operations Center (Shore) NAVEDTRA 43600.

(14) DoD Telecommunicator I.

(15) DoD Telecommunicator II.

(16) Emergency Medical Dispatcher.

e. Installation CBRNE Coordinator

(1) IS-100- Introduction to Incident Command System (ICS).

(2) IS-200- ICS for Single Resource and Initial Action Incidents.

(3) ICS-300- Intermediate ICS for Expanding Incidents.

(4) ICS-400- Advanced ICS, Command and General Staff- Complex Incidents.


(6) IS-775- EOC Management & Operations.

(7) IS-800- National Response Framework (NRF): An Introduction.

(8) Echelon Level COOP plan.

(9) CIN S-540-1000- Emergency Operations Center Incident Management Team (EOC-IMT) Course.

(10) HAZMAT Level I, DoD IFSAC Awareness Certification.

(11) Personnel Qualification Standards (PQS) for Operations Center (Shore) NAVEDTRA 43600.

f. Installation Emergency Management Staff

(1) IS-100- Introduction to Incident Command System (ICS).

(2) IS-130- Exercise Evaluation and Improvement Planning.

(3) IS-200- ICS for Single Resource and Initial Action Incidents.

(4) IS-700- National Incident Management System: An Introduction.
(5) IS-703- NIMS Resource Management.

(6) IS-775- EOC Management & Operations.

(7) IS-800- National Response Framework (NRF): An Introduction.

(8) Echelon Level COOP plan.

(9) CIN S-540-1000- Emergency Operations Center Incident Management Team (EOC-IMT) Course.

(10) Personnel Qualification Standards (PQS) for Operations Center (Shore) NAVEDTRA 43600.

g. **Installation Incident Management Team (IMT) Member**

(1) IS-100- Introduction to Incident Command System (ICS).

(2) IS-130- Exercise Evaluation and Improvement Planning.

(3) IS-200- ICS for Single Resource and Initial Action Incidents.

(4) IS-700- National Incident Management System: An Introduction.

(5) IS-703- NIMS Resource Management.

(6) IS-775- EOC Management & Operations.

(7) IS-800- National Response Framework (NRF): An Introduction.

(8) Echelon Level COOP plan.

(9) CIN S-540-1000- Emergency Operations Center Incident Management Team (EOC-IMT) Course.

(10) Personnel Qualification Standards (PQS) for Operations Center (Shore) NAVEDTRA 43600.

h. **Installation Public Affairs Officer (PAO)**

(1) IS-29- Public Information Officer Awareness.

(2) IS-100- Introduction to Incident Command System (ICS).

(3) IS-200- ICS for Single Resource and Initial Action Incidents.


(6) IS-702- NIMS Public Information System.

(7) IS-775- EOC Management & Operations.

(8) IS-800 National Response Framework (NRF): An Introduction.

(9) Echelon Level COOP plan.

(10) CIN S-540-1000- Emergency Operations Center Incident Management Team (EOC-IMT) Course.

(11) Personnel Qualification Standards (PQS) for Operations Center (Shore) NAVEDTRA 43600.

i. Installation Security Officer (SECO)

   (1) IS-100- Introduction to Incident Command System (ICS).

   (2) IS-200- ICS for Single Resource and Initial Action Incidents.

   (3) ICS-300- Intermediate ICS for Expanding Incidents.

   (4) ICS-400- Advanced ICS, Command and General Staff- Complex Incidents.


   (6) IS-775- EOC Management & Operations.

   (7) IS-800 National Response Framework (NRF): An Introduction.

   (8) Echelon Level COOP plan.

   (9) CIN S-540-1000- Emergency Operations Center Incident Management Team (EOC-IMT) Course.

   (10) Personnel Qualification Standards (PQS) for Operations Center (Shore) NAVEDTRA 43600.

   (11) HAZMAT Level I, DoD IFSAC Awareness Certification.
j. Installation Naval Security Forces (NSF)

(1) IS-100- Introduction to Incident Command System (ICS).

(2) IS-200- ICS for Single Resource and Initial Action Incidents.

(3) ICS-300- Intermediate ICS for Expanding Incidents.

(4) ICS-400- Advanced ICS, Command and General Staff- Complex Incidents.


(6) Personnel Qualification Standards (PQS) for Operations Center (Shore) NAVEDTRA 43600.

(7) HAZMAT Level I, DoD IFSAC Awareness Certification.

k. Emergency Response Dispatcher

(1) IS-100 Introduction to Incident Command System (ICS).

(2) IS-100.LE- Introduction to the Incident Management System for Law Enforcement.

(3) IS-100.HC- Introduction to the Incident Management System for Healthcare/Hospitals.

(4) IS-200 ICS for Single Resource and Initial Action Incidents.

(5) IS-242- Effective Communication.

(6) IS-700 National Incident Management System: An Introduction.

(7) IS-800 National Response Framework (NRF): An Introduction.

(8) IS-702- NIMS Public Information Systems.

(9) IS-704- NIMS Communications and Information Management.

(10) IS-804- Emergency Support Function (ESF) #4 – Firefighting.

(11) IS-808- ESF #8- Public Health and Medical Services.

(12) DoD Telecommunicator I.

(13) DoD Telecommunicator II.
(14) Emergency Medical Dispatcher.

(15) HAZMAT Level I, DoD IFSAC Awareness Certification.

6. **Recommended Training.** Personnel in positions listed below execute tasks which are essential to EM activities. Training assigned to these positions is associated with references (a) and (c) requirements; although these requirements cannot be enforced by this instruction since the majority of these personnel are not assigned to a department within NAVSUPPACT Naples Public Safety N3 program area.

   a. **Category 1 Continuity of Critical Operations Personnel.**

   b. **Category 1 Continuity of Essential Base Operating Support (BOS) Services Personnel.**

7. **Category 1 Continuity of Critical Operations Personnel**

   a. The following courses and certifications are recommended for personnel who perform Navy Mission-Essential Functions (MEF) that cannot be suspended, relocated, or transferred to another activity.

      (1) IS-100 Introduction to Incident Command System (ICS).

      (2) IS-120.A- An Introduction to Exercises.

      (3) IS-546- Continuity of Operations (COOP) Awareness Course.

      (4) IS-547- Introduction to COOP.


      (6) HAZMAT Awareness Certification.

   b. **PPE Training**

      (1) Respiratory Protection- M50 Gas Mask.

      (2) Foot Protection- Chemical Resistant Over Boot.

      (3) Hand Protection- Chemical Resistant Gloves.


      (5) CBRNE and HAZMAT identification, Protective Equipment, and Measures.
8. Category 1 Continuity of Essential Base Operations Support Services Personnel

a. The following courses and certifications are recommended for personnel who perform BOS services that are required to sustain NAVY MEFs. This recommendation applies to specific essential services personnel whose job function cannot be relocated outside the CBRNE hazard area.

(1) IS-100 Introduction to Incident Command System (ICS).

(2) IS-700 National Incident Management System: An Introduction.

(3) IS-546- Continuity of Operations (COOP) Awareness Course.

(4) IS-547- Introduction to COOP.

(5) IS-120.A- An Introduction to Exercises.

(6) HAZMAT Awareness Certification.

b. PPE Training

(1) Respiratory Protection- M50 Gas Mask.

(2) Foot Protection- Chemical Resistant Over Boot.

(3) Hand Protection- Chemical Resistant Gloves.


(5) CBRNE and HAZMAT identification, Protective Equipment, and Measures.

9. Delivery

a. The majority of EM-specific required and recommended training are available on-line via the Federal Emergency Management Agency (FEMA) Independent Study Program (ISP), Navy Knowledge On-line (NKO). Per reference (c), training associated with the CBRNE RPP is resourced and scheduled by the Emergency Management Office, and is delivered in a classroom format. All other required and recommended courses are provided in a classroom format, and are resourced by EM, Fire & Emergency Services, or Training and Readiness; contact NAVSUPPACT Naples EM for more information.

b. On-line Resources:

(1) FEMA ISP Website: http://training.fema.gov/IS/erslist.asp

(2) SFTC Website: https://cnicgateway.cnic.navy.mil/HQ/N7SFTC/default.aspx
10. **Installation Exercises**
   
   a. Installation exercises are coordinated, facilitated and scheduled by Training and Readiness using requirements provided by EM. The objective of EM exercises is to test the applicable EM Plan. Installation exercises should test the Installation’s EM Plan.
   
   b. EM exercises may be combined with existing exercise requirements, provided that the resulting training event tests all applicable functional areas simultaneously. Exercises should include appropriate representatives from federal, state, local, other services, and private agencies, as applicable. NAVSUPPACT Naples may receive external, objective exercise design and evaluation support due to the scope and complexity of their EM mission. All exercises shall include a required After-Action-Report and Lessons Learned Report.
   
   c. EM Exercises shall be executed to meet the frequency and exercise type requirements provided in Table 1. The exercise schedule should be staggered to the greatest extent possible to prevent installations from performing their exercises concurrently.

<table>
<thead>
<tr>
<th>Table 1: EM Exercise Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Group 2 Installation</strong></td>
</tr>
<tr>
<td>TTX</td>
</tr>
</tbody>
</table>

11. **Exercise Schedule.** Dates for Installation exercises are available from NAVSUPPACT Naples N36.

12. **Tracking and Reporting.** Tracking and reporting of individual training, exercises and NMETSs is critical to ensuring the development of the skills needed to successfully perform EM tasks. Training that is not properly documented and tracked cannot be considered to have been completed.

13. **Tracking and Reporting of Individual Training**
   
   a. Installation EM use ESAMS to manage, document and track individual training of EM and Category 1 personnel, to include training requirements (as detailed by duty/task descriptions), training history and certifications. ESAMS is also used to produce an annual training plan, create training schedules, and to identify all personnel who are delinquent in training needs. The system will automatically create a class roster and training report. Once a class is complete, the instructor finalizes the report and it is archived. Copies of course completion certificates (such as those provided by FEMA courses) shall be stored in electronic format and associated with the individual training record in ESAMS.
   
   b. ESAMS is also used by Installation Safety to update personnel training, mask-fit and medical surveillance information required for enrollment in the RPP. Category 1 and 5 personnel designated
per their position description or contract to operate a respirator must be enrolled in the RPP. The roles and responsibilities associated with the RPP enrollment of Category 1 and 5 personnel are provided in reference (c).

14. Individual Training Reviews. Installation EM conducts a formal review of the level of training completed by Installation EM personnel during the annual Installation EM program review. Additional reviews by Region or CNIC staff may be conducted throughout the year via reports generated by ESAMS.

15. Tracking and Reporting of Exercises and NMETs. Each integrated exercise at the Region or Installation level is associated with specific NMETs which are pulled together to create a NMET List NMETL associated with the individual exercise. Regional and Installation N36 evaluate and report accomplishment of NMETs via Navy Training Information Management System (NTIMS), which is supports requirements for readiness reporting. NTIMS is a web-enabled application that, in addition to other functions, stores NMETL and associated training plans. After Action Reports, and Lesson Learned reports for past training events. NTIMS is accessible to classified data users only via SIPRNET due to the sensitivity of the data content.

16. Records Management. Records created as a result of this instruction, regardless of media and format, must be managed per Secretary of the Navy Manual 5210.1 of January 2012.

17. Review and Effective Date. Per OPNAVINST 5215.17A, NAVSUPPACT Naples will review this instruction annually on the anniversary of its effective date to ensure applicability, currency, and consistency with Federal, Department of Defense, Secretary of the Navy, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction. This instruction will automatically expire 5 years after effective date unless reissued or canceled prior to the 5-year anniversary date, or an extension has been granted.

T. A. ABRAHAMSON

Releasability and distribution:
NAVSUPPACTNAPLESINST 5216.4BB
Lists: I through IV
Electronic via NAVSUPPACT Naples website:
https://www.cnic.navy.mil/regions/cnreursfasw/installations/nsa_naples/about/departments/administration_n1/administrative_services/instructions.html
<table>
<thead>
<tr>
<th>SUMMARY LIST</th>
<th>EXPANDED LIST</th>
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</thead>
<tbody>
<tr>
<td>4.4.1.2 Provide Personnel Accounting and Strength Reporting</td>
<td>Provide Personnel Accounting and Strength Reporting to provide personnel accounting and strength reporting and reporting by-name data on personnel at appropriate times, including following an emergency or disaster.</td>
</tr>
<tr>
<td>4.7.10 Provide Environmental Remediation (Hazardous Waste Clean-up)</td>
<td>Provide Environmental Remediation (Hazardous Waste Clean-up) To provide environmental engineering and remediation (hazardous waste cleanup) for in-theater real estate used by U.S. Forces.</td>
</tr>
<tr>
<td>4.8 Provide Interagency Coordination</td>
<td>Provide Interagency Coordination To coordinate civil affairs, security, and emergency management with local, state and federal agencies and to facilitate information sharing and cooperation. This collaborative relationship supports the National Response Plan (NRP) and the National Incident Management Plan (NIMP).</td>
</tr>
</tbody>
</table>

<p>| C 2.1.1 Mission Instructions                  | Clear                           | C 2.1.4.1 Location                 | Ashore                          |
| C 2.1.4.1 Location                           | Ashore                          | C 2.2.4 Personnel Capability       | Partial                         |
| C 2.2.4 Personnel Capability                | Partial                         | C 2.2.4.5 Personnel Experience     | Normal                          |
| C 2.1.1 Mission Instructions                | Clear                           | C 2.1.4.1 Location                 | Afloat                          |
| C 2.1.5 Time Available                       | Minimal                         | C 2.2.4 Personnel Capability       | Partial                         |
| C 2.2.4 Personnel Capability                | Partial                         | C 2.2.4.5 Personnel Experience     | Normal                          |
| C 2.1.1 Mission Instructions                | Restrictive                     | C 2.1.1.2 Pre-Existing Arrangements | Partial                         |
| C 2.1.1.2 Pre-Existing Arrangements          | Partial                         |                                 |                                 |</p>
<table>
<thead>
<tr>
<th>C 2.1.3</th>
<th>Mission Preparation</th>
<th>Outline</th>
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<tbody>
<tr>
<td>C 2.1.5</td>
<td>Time Available</td>
<td>Short</td>
</tr>
<tr>
<td>C 2.3.1.3</td>
<td>Staff Expertise</td>
<td>Moderate</td>
</tr>
<tr>
<td>C 2.3.1.8</td>
<td>Information Exchange</td>
<td>Restricted</td>
</tr>
</tbody>
</table>

### 4.10 Perform Resource Management

To perform resource management of personnel, equipment, and funds. This includes services such as planning, programming, budgeting, and execution support; budget analysis; and force budget, financial, and management support for commanders. Additional activities include those such as contracting and monitoring contract performance, real property repair and maintenance, equipment system acquisitions, recruiting, providing and accounting for all classes of supply, total asset visibility and budgeting. For emergency management, resource management includes establishing systems for describing, inventorizing, requesting and tracking resources; activating these systems; dispatching resources; and deactivating or recalling resources.

<table>
<thead>
<tr>
<th>C 2.1.5</th>
<th>Time Available</th>
<th>Short</th>
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</thead>
<tbody>
<tr>
<td>C 2.2.4</td>
<td>Personnel Capability</td>
<td>Partial</td>
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<tr>
<td>C 2.2.4.5</td>
<td>Personnel Experience</td>
<td>Normal</td>
</tr>
<tr>
<td>C 2.3.1.3</td>
<td>Staff Expertise</td>
<td>Moderate</td>
</tr>
<tr>
<td>C 3.1.3.2</td>
<td>Mission Priority</td>
<td>Low</td>
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</tbody>
</table>

### 4.12.13 Provide Emergency Medical Services

To provide emergency medical care and transport services in accordance with local, state, and national emergency medical protocols. Core functions include driving and operating ambulances, assessing situation, triaging casualties, providing in-field treatment, and transporting casualties to appropriate medical facilities.

<table>
<thead>
<tr>
<th>C 1.1.3.2</th>
<th>Significant Civil Structures</th>
<th>Numerous</th>
</tr>
</thead>
<tbody>
<tr>
<td>C 1.1.3.5</td>
<td>Route Availability</td>
<td>Moderate</td>
</tr>
<tr>
<td>C 1.3.2</td>
<td>Visibility</td>
<td>Moderate</td>
</tr>
<tr>
<td>C 2.1.1</td>
<td>Mission Instructions</td>
<td>Clear</td>
</tr>
<tr>
<td>C 2.1.5</td>
<td>Time Available</td>
<td>Short</td>
</tr>
<tr>
<td>C 2.2.4</td>
<td>Personnel Capability</td>
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<tr>
<td>C 2.2.4.5</td>
<td>Personnel Experience</td>
<td>Normal</td>
</tr>
<tr>
<td>C 2.3.1.6</td>
<td>Communications Connectivity</td>
<td>Continuous</td>
</tr>
</tbody>
</table>
5.1.1 Communicate Information  
To send and receive internal and external data (to include verbal, semaphore, flashing light, signal flag, electronic, written) This activity includes obtaining, relaying, and distributing data and information by any means including establishing communication links with service, joint, interagency, intra-agency, and coalition forces. Information can include the mission, courses of action, air tasking orders, operational plans and orders, intelligence, environmental conditions, friendly troop/unit status and location, relaying I&W information, and other reports.

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Classification</th>
</tr>
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<tbody>
<tr>
<td>C 2.3.1.6</td>
<td>Communications Connectivity</td>
<td>Intermittent</td>
</tr>
<tr>
<td>C 2.3.1.7</td>
<td>Classification</td>
<td>Classified- (Law Enforcement/DHS restricted distribution)</td>
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<tr>
<td>C 2.3.1.8</td>
<td>Information Exchange</td>
<td>Restricted</td>
</tr>
<tr>
<td>C 2.3.1.9</td>
<td>Information Volume</td>
<td>High</td>
</tr>
</tbody>
</table>

5.2.1 Analyze Mission and Current Situation  
To examine all available information. This includes analyzing the mission, mission requirements, and evaluating updated status information. In this task, the commander analyzes higher-level guidance, reviews assessments of the situation, and prepares a mission statement along with the Commander’s Critical Information Requirements (CCIRs). Initial intent and initial planning guidance are developed and issued to facilitate determining the proposed course(s) of action.

<table>
<thead>
<tr>
<th>Code</th>
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<td>Mission</td>
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<td>Mission Instructions</td>
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</tr>
<tr>
<td>C 2.1.4</td>
<td>Theater Dimensions</td>
<td>Medium</td>
</tr>
<tr>
<td>C 2.1.5</td>
<td>Time Available</td>
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</tr>
<tr>
<td>C 2.3.1</td>
<td>Command Arrangements</td>
<td>Ad Hoc</td>
</tr>
<tr>
<td>C 2.3.1.3</td>
<td>Staff Expertise</td>
<td>Moderate</td>
</tr>
<tr>
<td>C 2.4.2</td>
<td>Intelligence Database</td>
<td>Marginal</td>
</tr>
<tr>
<td>C 2.4.6</td>
<td>Certitude of Data</td>
<td>Moderate</td>
</tr>
</tbody>
</table>

5.3.9 Prepare Plans and Orders  
To complete written or oral communications that convey information that governs actions, including those in selected COAs. It includes developing and completing plans and orders, coordinating...
support, and approving orders. This task
guides, develops, and integrates detailed
plans that support the mission. The COA
mission requirements and capabilities are
considered in the production of the plan.
The commander’s intent is refined and the
operation plan is produced in this task, as
well as other supporting plans and
documents that integrate resources with
maneuvers. As the operation progresses,
this activity is the decision-maker
articulating, by whatever means necessary,
this plan for meeting new challenges in the
battlespace.

<table>
<thead>
<tr>
<th>C 2.1.5</th>
<th>Time Available</th>
<th>Long</th>
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<tbody>
<tr>
<td>C 2.1.1</td>
<td>Mission Instructions</td>
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</tr>
<tr>
<td>C 2.2.4</td>
<td>Personnel Capability</td>
<td>Normal</td>
</tr>
<tr>
<td>C 2.3.1.3</td>
<td>Staff Expertise</td>
<td>Moderate</td>
</tr>
</tbody>
</table>

5.4 **Direct, Lead, and Coordinate Forces**

To direct subordinate units so that they
understand and contribute effectively and
efficiently to the attainment of the
commander’s concept and intent and
assigned tactical military objectives. This
task includes preparing and completing
plans and orders, intelligence collection
plans, essential elements of information,
logistic plans, and promulgating rules of
engagement.

<table>
<thead>
<tr>
<th>C 2.1.1</th>
<th>Mission Instructions</th>
<th>Minimal</th>
</tr>
</thead>
<tbody>
<tr>
<td>C 2.1.5</td>
<td>Time Available</td>
<td>Short</td>
</tr>
<tr>
<td>C 2.2.6</td>
<td>Interoperability</td>
<td>Some</td>
</tr>
<tr>
<td>C 2.2.7</td>
<td>Military Force Relationships</td>
<td>Moderate</td>
</tr>
<tr>
<td>C 2.3.1</td>
<td>Command Arrangements</td>
<td>Ad Hoc</td>
</tr>
<tr>
<td>C 2.3.1.3</td>
<td>Staff Expertise</td>
<td>Moderate</td>
</tr>
</tbody>
</table>

6.1 **Enhance Survivability**

To protect personnel, equipment, ships,
aircraft, supplies, areas, and installations
from enemy and friendly operations and
systems and natural occurrences.

<table>
<thead>
<tr>
<th>C 1.1.2.1</th>
<th>Geological Activity</th>
<th>Recent</th>
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<tr>
<td>C 1.1.3.1</td>
<td>Urbanization</td>
<td>Moderate</td>
</tr>
<tr>
<td>C 1.1.3.2</td>
<td>Significant Civil Structure</td>
<td>Numerous</td>
</tr>
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<td>C 1.3.1.2</td>
<td>Weather Systems</td>
<td>Major Storm</td>
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<tr>
<td>C 2.1.1.2</td>
<td>Mission Instructions</td>
<td>Minimal</td>
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<td>C 2.3.1.3</td>
<td>Staff Expertise</td>
<td>Moderate</td>
</tr>
<tr>
<td>C 3.3.1</td>
<td>Population</td>
<td>Medium</td>
</tr>
<tr>
<td>---------</td>
<td>------------</td>
<td>--------</td>
</tr>
<tr>
<td><strong>6.5.3</strong></td>
<td>Provide Emergency Assistance</td>
<td>To perform all necessary actions required assisting another unit in responding to an enemy attack or natural occurrence.</td>
</tr>
<tr>
<td>C 2.1.1</td>
<td>Mission Instructions</td>
<td>Minimal</td>
</tr>
<tr>
<td>C 2.1.5</td>
<td>Time Available</td>
<td>Short</td>
</tr>
<tr>
<td>C 2.2.6</td>
<td>Interoperability</td>
<td>Some</td>
</tr>
<tr>
<td>C 2.2.7</td>
<td>Military Force Relationships</td>
<td>Moderate</td>
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<tr>
<td>C 2.3.1</td>
<td>Command Arrangements</td>
<td>Ad Hoc</td>
</tr>
<tr>
<td>C 2.3.1.3</td>
<td>Staff Expertise</td>
<td>Moderate</td>
</tr>
<tr>
<td><strong>6.5.4</strong></td>
<td>Provide Emergency Management</td>
<td>To protect and sustain Navy forces and mission capabilities, and to assist civil authorities. This task includes mitigation, preparedness, response and recovery for disasters and emergencies that threaten Navy forces or civilian communities.</td>
</tr>
<tr>
<td>C 1.1.3.2</td>
<td>Significant Civil Structure</td>
<td>Numerous</td>
</tr>
<tr>
<td>C 1.3.3</td>
<td>Atmospheric Weapons Effects</td>
<td>Potential</td>
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<tr>
<td>C 2.1.1</td>
<td>Mission Instructions</td>
<td>Clear</td>
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<tr>
<td>C 2.2.4</td>
<td>Personnel Capability</td>
<td>Partial</td>
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<tr>
<td>C 2.8.5</td>
<td>Host Nation Support</td>
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<tr>
<td>C 3.3.1</td>
<td>Population</td>
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