



DEPARTMENT OF THE NAVY

U.S. NAVAL SUPPORT ACTIVITY
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NAVSUPPACTNAPLESINST 5090.8C
N4

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NAVSUPPACT NAPLES INSTRUCTION 5090.8C

From: Commanding Officer, U.S. Naval Support Activity, Naples, Italy

Subj: ENVIRONMENTAL QUALITY BOARD AND ENVIRONMENTAL COMMITTEE

Ref: (a) OPNAVINST 5090.1D
(b) OPNAV M-5090.1
(c) DoDI 4715.05 of 1 Nov 13
(d) Environmental Final Governing Standards for Italy of 7 Sep 12, Revision 2, June 15
(e) Executive Order 13148, Greening the Government through Leadership in Environmental Management

1. Purpose. To establish an Environmental Quality Board (EQB) and an Environmental Committee (EC) for coordination of environmental policy, planning, assessment, compliance, reporting and training, and to facilitate top management review of the installation Environmental Management System (EMS) and environmental targets and objectives.

2. Cancellation. NAVSUPPACTNAPLESINST 5090.8B

3. Scope. This instruction applies to all Naval Support Activity (NAVSUPPACT), Naples, Italy departments and tenant commands that have the potential of significantly impacting environmental compliance and is effective immediately.

4. Background. Regulatory requirements of Italy, the European Union, and the U.S. Navy are becoming more stringent. An effective program for environmental quality assessment requires direct involvement of those activities having a major role in the generation, monitoring and cleanup of pollutants or significantly impacting the attainment of environmental compliance. Consistent with NAVSUPPACT Naples, Italy Environmental Policy Statement, an EQB and EC will be formed.

5. Action

a. Each department and tenant command with operations that have the potential to impact environmental compliance will serve on the EQB and will designate, via appointment letter, a Primary and an alternate Environmental Representative (ER) to serve on the EC.

b. The EQB will:

(1) Be chaired by the Commanding Officer (CO) or designee, and meet at least twice a year.

(2) Be comprised of personnel qualified to represent the department or activity and enforce or direct compliance with any environmental measures adopted or recommended by the EQB.

(3) Oversee activities of the EC and make recommendations to the NAVSUPPACT Naples, Italy CO on environmental policy and other assigned areas of responsibility to ensure compliance with references (a) through (c).

(4) Review the status of significant open Environmental Compliance Inspection Reports/Notifications of Noncompliance.

(5) Approve EC recommendations for corrective and preventive actions.

(6) Facilitate implementation of corrective actions to prevent the recurrence of identified deficiencies.

(7) Review progress in meeting established targets and objectives and associated Plans of Action and Milestones. Establish new targets and objectives as necessary.

(8) Review summaries of the compliance deficiencies identified during internal or external assessments and other environmental audits.

(9) Review the Environmental Policy Statement for necessary revisions.

(10) Ensure department/tenant command designates a facility ER and alternate responsible for environmental issues.

(11) Submit minutes after each meeting to the CO.

c. The EC will:

(1) Be chaired by the Public Works Officer and Environmental Director and meet four times a year.

(2) Coordinate environmental management issues for the EQB including planning, assessment, compliance, reporting and training.

(3) Ensure that information is disseminated on new environmental regulations or policies that may impact operations or the mission.

(4) Provide solutions or recommendations for resolving environmental issues and deficiencies.

- (5) Ensure that planning for future operations considers environmental compliance.
 - (6) Ensure that the proper training and education programs are developed and executed to instruct all personnel in the environmental aspects of their duties.
 - (7) Ensure that all purchases and programs are in accordance with reference (e).
 - (8) Submit minutes after each meeting to the EQB and all the members of the EC.
- d. The Environmental Director shall coordinate and facilitate EQB and EC meetings, including:
- (1) Establish dates, times, and locations of meetings.
 - (2) Prepare and distribute meeting announcements and agendas prior to each meeting.
 - (3) Prepare and distribute meeting minutes for both the EQB and EC meetings.
6. Records Management. Records created as a result of this instruction, regardless of media and format, must be managed per Secretary of the Navy Manual 5210.1 of January 2012.
7. Review and Effective Date. Per OPNAVINST 5215.17A, NAVSUPPACT Naples, Italy will review this instruction annually on the anniversary of its effective date to ensure applicability, currency, and consistency with Federal, Department of Defense, Secretary of the Navy, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction. This instruction will automatically expire 5 years after effective date unless reissued or canceled prior to the 5-year anniversary date, or an extension has been granted.


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Releasability and distribution:

NAVSUPPACTNAPLESINST 5216.4BB

Lists: I through IV

Electronic via NAVSUPPACT Naples website:

https://www.cnic.navy.mil/regions/cnreurafswa/installations/nsa_naples/about/departments/administration_n1/administrative_services/instructions.html