



DEPARTMENT OF THE NAVY
U.S. NAVAL SUPPORT ACTIVITY, NAPLES, ITALY
PSC 817 BOX 1
FPO AE 09822-0001

NAVSUPPACTNAPLESINST 5100.10B
N35
16 SEP 2019

NAVSUPPACT NAPLES INSTRUCTION 5100.10B

From: Commanding Officer, U.S. Naval Support Activity, Naples, Italy

Subj: TOBACCO POLICY

Ref: (a) SECNAVINST 5100.13E
(b) NAVSUPPACTNAPLESINST 11101.12A

Encl: (1) NAVSUPPACT Naples Designated Tobacco Use Areas Capodichino
(2) NAVSUPPACT Naples Designated Tobacco Use Areas Support Site, Gricignano

1. Purpose. To issue guidance and assign responsibilities to maintain compliance with references (a) and (b), for U.S. Naval Support Activity, (NAVSUPPACT), Naples Italy.
2. Cancellation. NAVSUPPACTNAPLESINST 5100.10A
3. Scope and Applicability. This policy is applicable to military, civilian, contract personnel, host nation, dependents and visitors while onboard NAVSUPPACT Naples to include all vehicles, buildings, and facilities. The policy does not cancel or supersede other instructions where tobacco use is controlled by fire, explosives or other safety considerations.
4. Policy
 - a. It is NAVSUPPACT Naples policy to provide protection from involuntary exposure to tobacco product residue in NAVSUPPACT Naples facilities. Per reference (a), NAVSUPPACT Naples will strive to create a healthy work environment that supports abstinence and discourages use of tobacco products per reference (a) which includes but is not limited to both smoking and smokeless tobacco. We will also assist those individuals who desire help to quit tobacco use.
 - b. Tobacco use is permitted in designated areas only per reference (a) and (b). Designated tobacco use areas aboard Capodichino are indicated in enclosure (1) and designated tobacco use areas in Gricignano are outlined in enclosure (2). Any additions or modifications to enclosures (1) or (2) require coordination with the NAVSUPPACT Naples Commanding Officer (CO).
 - c. Tobacco use is specifically PROHIBITED in the following areas per reference (a) and (b):
 - (1) All Navy owned, leased or occupied buildings;
 - (2) Alleys/passages between buildings;
 - (3) Stairways, ramps, loading docks leading to building entries and exits;

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- (4) Within 50 feet of building main entries and exits;
- (5) In front or near air intake ducts;
- (6) In common areas within Family Housing buildings;
- (7) All government owned, leased or rented vehicles.

d. Personnel are required to dispose of tobacco use products in the containers/ashtrays available in the designated tobacco use areas. Personnel will not dispose of matches, cigarette/butts, cigars and tobacco associated products on the ground. Disposal of discarded tobacco use materials around and near designated tobacco use areas but not in proper waste receptacles, or in other facilities such as parking garages, is considered littering and is a violation of this policy.

5. Responsibilities

- a. NAVSUPPACT Naples CO will ensure tobacco use is consistent with references (a) and (b).
- b. U.S. Naval Hospital, Naples, Italy, and Branch Health Clinic, Capodichino, will offer Tobacco Cessation programs on a walk-in basis.
- c. All levels of NAVSUPPACT Naples supervision will instruct all personnel, contractors and visitors in their area on the requirements of this policy.
- d. All NAVSUPPACT Naples personnel will comply with the requirements of this policy, including use of containers/ashtrays for discarded tobacco use materials and provide other personnel, contractors and visitors with directions to designated tobacco use areas as necessary.
- e. Department Heads and tenant commands will coordinate resolution of all problematic tobacco use-related issues pertaining to civilians, U.S. and host nation, with the Human Resources Office, Labor and Employee Relations Division.

6. Action

a. The last Friday of the month will be designated as “Smoke Out” day from 0800-0900 across the installation. Tenant commands will assist in providing personnel to clean designated tobacco use areas. If the last Friday falls on a Day of No Scheduled Activity (DONSA), it will be completed on the last working day prior to the DONSA.

7. Records Management. Records created as a result of this instruction, regardless of media and format, must be managed per SECNAV M-5210.1.

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8. Review and Effective Date. Per OPNAVINST 5215.17A, NAVSUPPACT Naples will review this instruction annually on the anniversary of its effective date to ensure applicability, currency, and consistency with Federal, Department of Defense, Secretary of the Navy, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction. This instruction will automatically expire 10 years after effective date unless reissued or canceled prior to the 10-year anniversary date, or an extension has been granted.


T. A. ABRAHAMSON

Releasability and distribution:

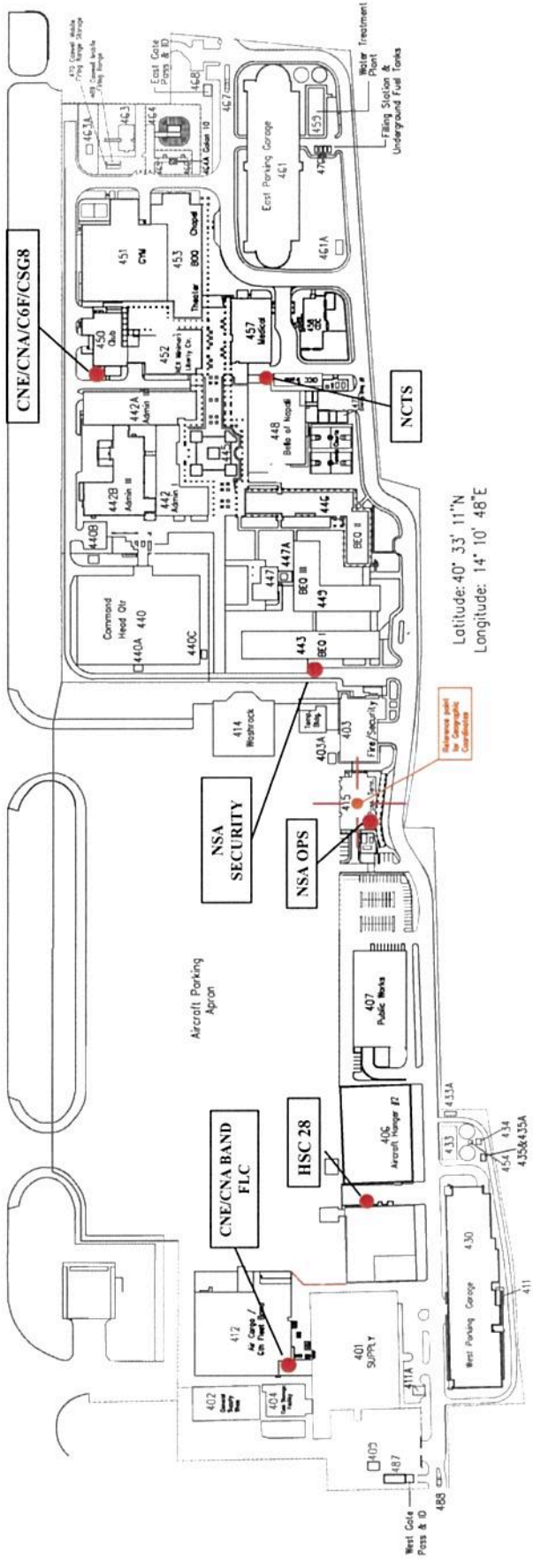
NAVSUPPACTNAPLESINST 5216.4CC

Lists: I through IV

Electronic via NAVSUPPACT Naples website:

https://www.cnic.navy.mil/regions/cnreurafswa/installations/nsa_naples/about/departments/administration_n1/administrative_services/instructions.html

NAVSUPPACT NAPLES DESIGNATED TOBACCO USE AREAS CAPODICHINO



Latitude: 40° 33' 11" N
Longitude: 14° 10' 48" E

BASE WIDE TEAM (L) DAWKINS, L. B. I. S.

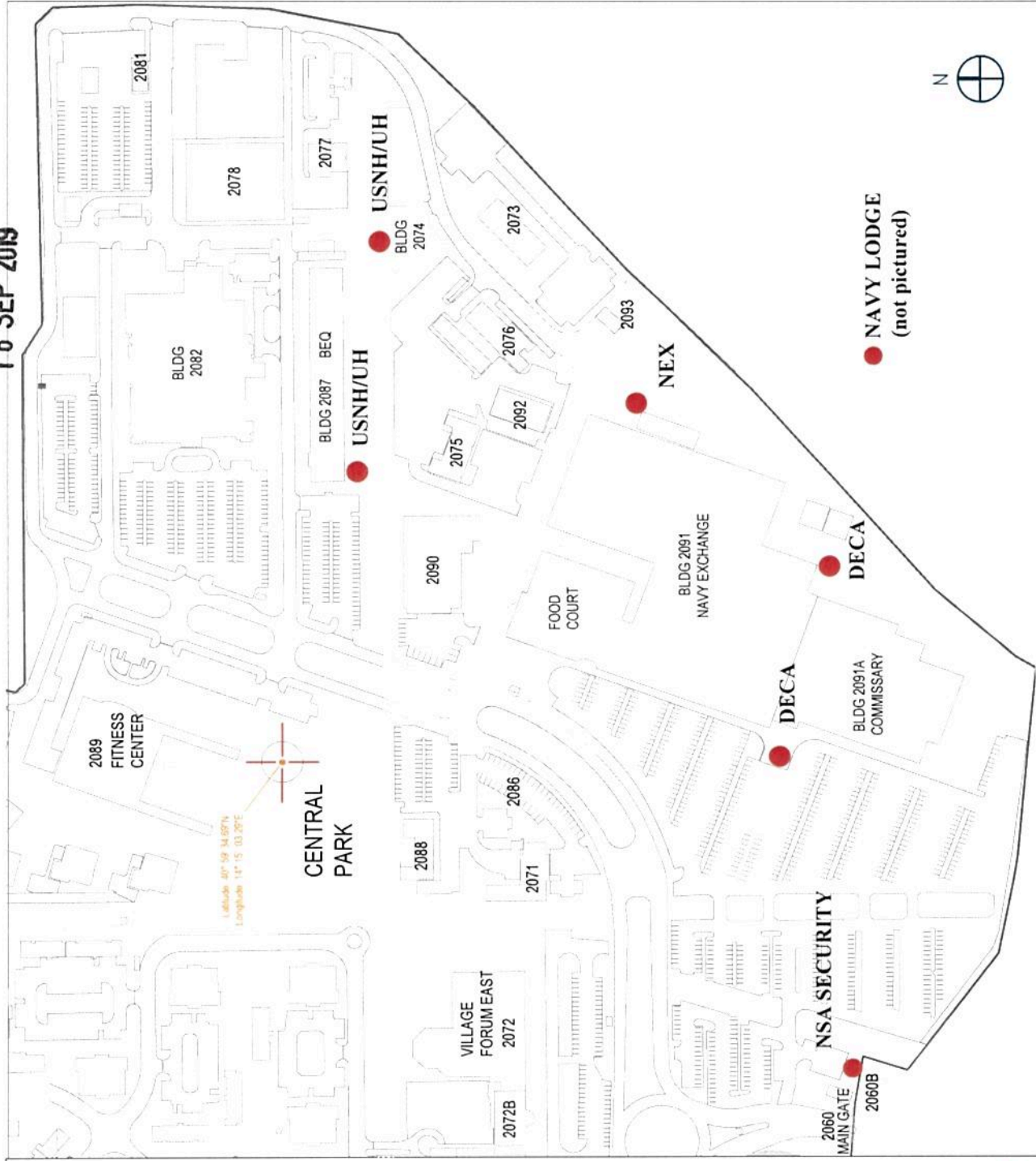
- 453 CAPO INN (LB/THREAT/DHAPL)
- 455 ENERGY BLDG #1
- 457 MEDICAL / DENTAL CLINIC
- 458 CHILD DEVELOPMENT CENTER
- 459 WATER TREATMENT PLANT
- 460 WASTE WATER TREATMENT PLANT
- 461A SEWAGE PUMP STATION
- 463 KENNEL
- 463A ELECTRICAL SUBSTATION
- 464 SMALL ARMS MAGAZINE
- 464A COLAR TO
- 465 SWIFT #1 MAGAZINE #1
- 466 SWIFT #2 MAGAZINE #2
- 467 EAST GATE HOUSE
- 468 PASS & LD. @ EAST GATE
- 469 CASWELL MOBILE FIRING RANGE STORAGE
- 470 CASWELL MOBILE FIRING RANGE STORAGE
- 476 FLAG STATION #1 UNDERGROUND TANKS
- 484 TRAILER #1 MOTOROLA
- 485 TRAILER #2 ADMIN OFFICE
- 486 PASS & LD. @ WEST GATE
- 487 WEST GATE HOUSE
- 488 ALBA BLDG
- 496 CAPO INN (LB/THREAT/DHAPL)
- 497 CAPO INN (LB/THREAT/DHAPL)

- 434 POTABLE WATER PUMP STATION
- 435 HYDRAULIC PUMP HOUSE
- 435A FIRE PROTECT WATER TANK (UNDERGROUND)
- 440 CH
- 440A ELECTRICAL SUBSTATION
- 440B ELECTRICAL SUBSTATION
- 440C ELECTRICAL SUBSTATION
- 440D CAR GUARD SHACK
- 441 ELECTRICAL SUBSTATION #1
- 442 ADMIN #1
- 442A ADMIN #2
- 442B ADMIN #3
- 443 BACHELOR HOUSING (BEO #)
- 444 BACHELOR HOUSING (BEO #)
- 445 FLAG POLE
- 446 BACHELOR HOUSING (BEO #)
- 447 MARINE GENERAL PURPOSE BLDG
- 447A ELECTRICAL SUBSTATION
- 448 ELLA (BAR/CLUB)
- 449 COMM BARRED CLUB
- 451 CVM POOL
- 451A CVM VOLLEYBALL COURT
- 452 EXCHANGE
- 453 CAPO INN (LB/THREAT/DHAPL)

- 401 SUPPLY WAREHOUSE
- 402 GENERAL SUPPLY WAREHOUSE
- 403 FIRE & SECURITY
- 403A ELECTRICAL SUBSTATION
- 404 COLD STORAGE FACILITY
- 405 PUBLIC WORKS FACILITY
- 406 ENCL SWITCH STATION
- 407 NAVY SWITCH STATION
- 408 ELECTRICAL SUBSTATION
- 409 AIR PASSENGER TERMINAL
- 410 AIR PASSENGER TERMINAL
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NAVSUPPACT NAPLES DESIGNATED TOBACCO USE AREAS SUPPORT SITE GRICIGNANO

- 2060 FRONT GATE
- 2060B PASS & ID at FRONT GATE
- 2071 FIRE DEPARTMENT
- 2072 VILLAGE FORUM EAST
- 2072B CHAPEL
- 2073 HOUSING OFFICE
- 2074 HOUSING MAINTENANCE
- 2075 PWD
- 2076 AUTOWOOD HOBBY SHOP
- 2077 AFN
- 2078 MWR
- 2081 VEHICLE PROCESSING CENTER
- 2082 USNH
- 2087 BEQ
- 2088 VETERINARIAN SVCS
- 2089 FITNESS CENTER
- 2091 NAVY EXHCANG
- 2091A COMMISSARY
- 2092 AUTOPORT
- 2093 BACK GATE



● BASEWIDE DESIGNATED TOBACCO USE AREAS