



## **SOJOURNER'S PERMIT CHECKLIST** **FIRST TIME APPLICATION**

**WHO needs a sojourner permit:** A Sojourner's Permit is **REQUIRED** for all dependents and civilians (Active duty members do not require Sojourner's Permits).

**WHO needs to appear in person:** **\*\*ALL APPLICANTS 14 YEARS OLD AND ABOVE MUST APPLY IN PERSON\*\***

**WHERE to apply:** RLSO EURAFSWA (Admin II, 1<sup>st</sup> floor, Capodichino) assists in processing permits for USN/USMC personnel only. USA/USAF should report to their respective provost marshal office (JFC).

**HOW to apply:** Within 8 days of your arrival in Italy.

**Starting January 1<sup>st</sup>, 2018, Sojourner's permit applications will be primarily accepted by appointment.**

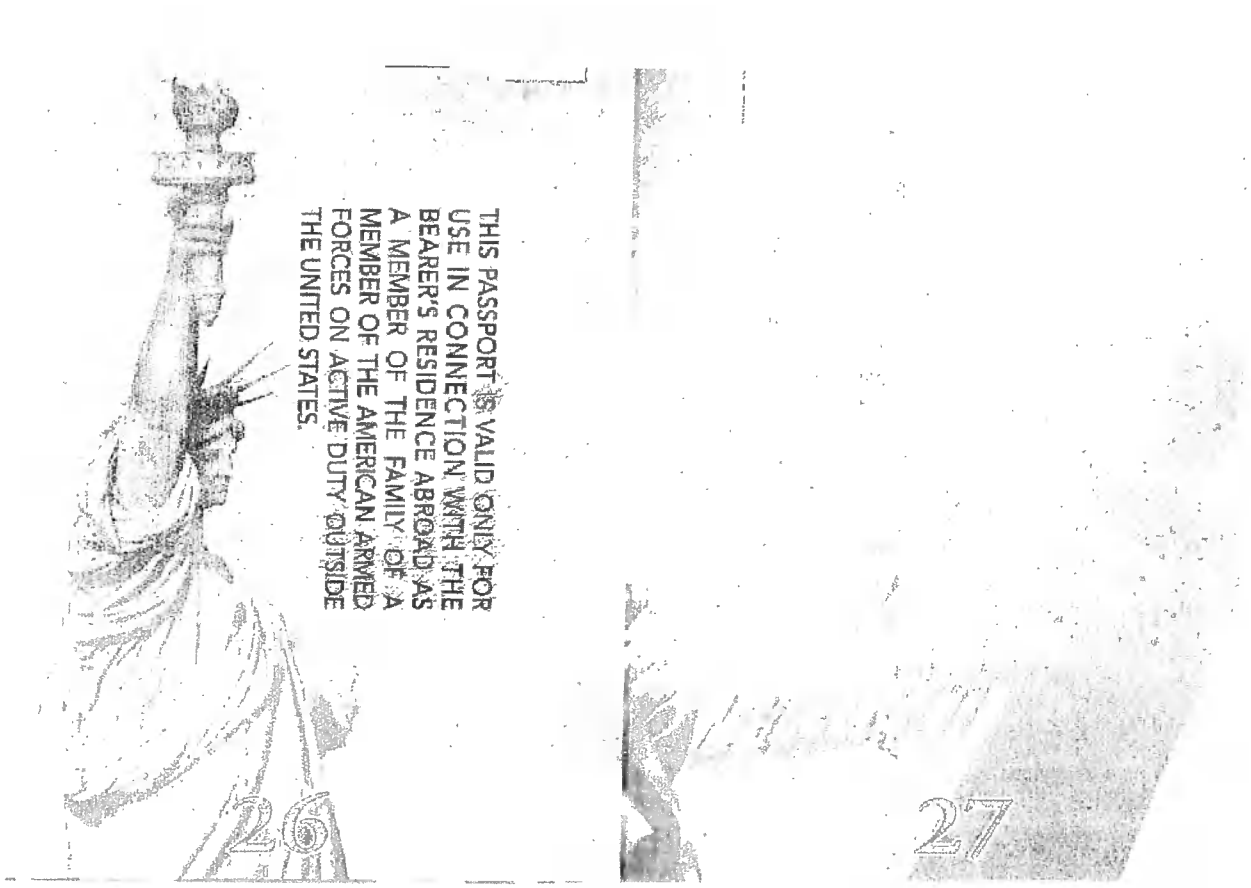
**On Tuesday mornings from 0800 to 1200, you can apply on a walk-in basis. All other days, set up an appointment by calling DSN: 626-4576/COMM: 081-568-4576, or in person.**

**Applications will NOT be accepted on Italian Holidays.**

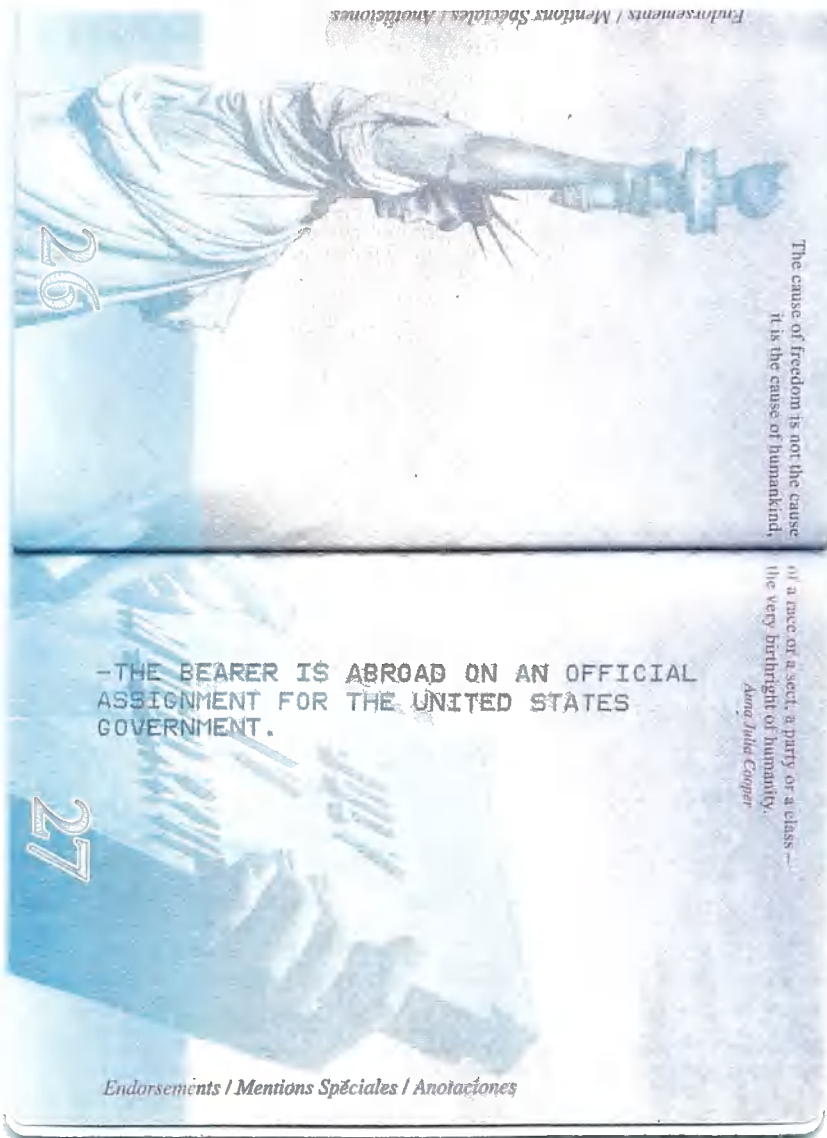
**WHAT documents are required to apply:**

FIRST TIME APPLICATION
<b>2 ** IDENTICAL** Passport sized photos (taken within the last 6 months)</b>
<b>Photocopies of your No-Fee Passport (tourist passport for Contractors only):</b> <ul style="list-style-type: none"><li>- 2 copies of photograph page</li><li>- 1 copy of "Missione" visa page</li><li>- 1 copy of "official" language page: usually at the end, page 26 or 27, it is the page that shows that your passport is a no-fee passport (not applicable to contractors and non-US passports)</li></ul>
<b>Copy of orders:</b> Military Orders, Civilian Orders or letter of accreditation.
<b>Copy of your rental lease:</b> Only if you live in the province of Naples. It is not applicable if you are still in TLA, any hotel or live in the province of Caserta.
<b>Completed First time application Worksheet:</b> Obtain a copy at the RLSO EURAFSWA Quarterdeck.

SAMPLE  
U.S. MILITARY DEPENDENTS



# SAMPLE CIVILIAN CONTRACTOR



Endorsements / Mentions Spéciales / Anotaciones

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The cause of freedom is not the cause  
it is the cause of humankind.

-THE BEARER IS ABROAD ON AN OFFICIAL  
ASSIGNMENT FOR THE UNITED STATES  
GOVERNMENT.

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of a race or a sect, a party, or a class —  
the very birthright of humanity.  
Aeneas J. Cooper

Endorsements / Mentions Spéciales / Anotaciones

# SAMPLE

## CIVILIAN CONTRACTOR DEPENDENTS

