



DEPARTMENT OF THE NAVY
JOINT BASE COMMANDER
JOINT BASE PEARL HARBOR HICKAM
850 TICONDEROGA ST STE 100
PEARL HARBOR HI 96860-5102

JBP HHINST 1710.1
JB00
13 Nov 12

JOINT BASE PEARL HARBOR-HICKAM INSTRUCTION 1710.1

From: Commander, Joint Base Pearl Harbor-Hickam

Subj: JOINT BASE PEARL HARBOR-HICKAM (JBPHH) MORALE, WELFARE
AND RECREATION ADVISORY COUNCIL.

Ref: (a) Memorandum of Agreement Between United States Navy,
Supporting Component and United States Air Force,
Supported Component Dated 24 Aug 2009

Encl: (1) List of Command Representation
(2) Designation Letter

1. Purpose. To establish the Joint Base Morale, Welfare and Recreation Advisory Council (JBMWRAC) in accordance with reference (a).
2. Policy. The JBMWRAC is established to provide input to the Joint Base Commander on the quality and selection of MWR programs and services to ensure a customer-driven MWR program.
3. Scope. The JBMWRAC will consist of one representative from each command affiliated with JBPHH as listed in enclosure (1) at a minimum. Other tenant commands can participate as they desire. Composition of the JBMWRAC will include enlisted, officer, and civilian representatives.
4. Action. The Joint Base Commander or his designee will chair the council.
5. Procedures. The following procedures apply:
 - a. The JBMWRAC will meet and convene on a quarterly basis. Specific date, location and time of the quarterly meeting will be published at least 30 days prior to the meeting.
 - b. MWR Director's POC will prepare agenda topics and record minutes.
 - c. MWR Director will submit minutes of council meetings and agenda items to the Joint Base Commander for approval/disapproval or revision of proposed recommendations.
 - d. MWR Director is responsible to distribute approved council minutes to JBMWRAC representatives within 30 days of minutes approval.


J.W. JAMES

LIST OF REPRESENTATION

15th Wing Commander
800 Scott Circle
JBPPH, HI 96853
(808) 449-1500

154th Wing Commander
360 Mamala Bay Drive
JBPHH, HI 96853
(808) 448-7253

515th Air Mobility Operations Wing
Commander
290 Vickers, Suite 104
JBPHH, HI 96853
(808) 449-5150

647 ABG Commander, Deputy
Commander JBPHH
800 Scott Circle
JBPHH, HI 96853
(808) 449-1578

692 ISR GP Commander
25E Street, Suite A212
JBPHH, HI 96853-5402
(808) 448-1400

Commander, Submarine Force US
Pacific Fleet (COMSUBPAC)
1430 Morton Street, Bldg 619
Pearl Harbor HI 96860-4460
(808) 473-2418

Commander, U.S. Pacific
Deputy Commander/Chief of Staff
250 Makalapa Drive
Pearl Harbor HI 96860-3131
(808) 471-9800

Commanding Officer,
NCTAMS PAC Honolulu HI
Naval Computer and
Telecommunications area master
500 Center Street
Honolulu, HI 96786-3050
(808) 653-5386

Commanding Officer,
Pearl Harbor Shipyard and
Intermediate Maintenance Facility
667 Safeguard Street, Suite 100
Pearl Harbor, HI 96860-5033
(808) 473-8000

Defense Information Systems Agency
(DISA)
477 Essex Street, Bldg 183
Pearl Harbor, HI 96860
(808) 471-0051

Naval Health Clinic Hawaii (NHCH)
480 Central Avenue
JBPHH, HI 96860-4908
(808) 471-3025

Naval Information Operations
Command (NIOC)
NCTAMS Bldg 553
Saipan Drive B
Wahiawa, HI 96786
(808) 655-3339

Naval Surface Group MIDPAC
(COMNAVSURFGRU)
850 Ticonderoga Road, Bldg 150
JBPHH, HI 96860-5102
(808) 473-0305

NAVSUP Fleet Logistics Center
1942 Gaffney Street, Suite 100
JBPHH, HI 96860-4549
(808) 473-0961

PACAF HQ Chief of Staff
25 E. Street Suite G-214
JBPHH, HI 96853
(808) 449-7703

Seal Delivery Vehicle Team ONE
(SDVT ONE)
2001 Victor Wharf Access Road Bldg
987
Pearl City, HI 96782
(808) 474-2500 ext 2600

1700
Ser JB00

From: Commander, Joint Base Pearl Harbor-Hickam
To: (Insert name of command)

Subj: DESIGNATION AS JOINT BASE MORALE, WELFARE AND RECREATION
ADVISORY COUNCIL

Ref: (a) JBPHHINST 1700.1
(b) Memorandum of Agreement Between United States Navy,
Supporting Component and United States Air Force,
Supported Component Dated 24 Aug 2009

1. Purpose. In accordance with references (a) and (b), request you to appoint a primary and an alternate member (enlisted, officer or civilian) to the Joint Base Morale, Welfare and Recreation Advisory Council (JBMWRAC).
2. Scope. The basic function of the JBMWRAC is to provide input on the quality and selection of MWR programs and services to ensure customer driven MWR programs.
3. Frequency. The JBMWRAC will meet and convene on a quarterly basis. Specific date, location and time of the quarterly meeting will be published at least 30 days prior to the meeting.
4. Responsibilities. The JBMWRAC shall create and maintain an active interest in the MWR programs. The council serves as a means of communication and input for MWR program services and facilities.
5. Please provide and alternate names, phone numbers and e-mail addresses to the MWR Director Point of Contact, Mr. James Duff at james.a.duff@navy.mil NLT ddmmyy.

J. W. JAMES

Enclosure (2)

