DEPARTMENT OF THE NAVY
JOINT BASE PEARL HARBOR-HICKAM
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JBPHHINST 3055.1
JB00
12 Mar 12

JOINT BASE PEARL HARBOR-HICKAM INSTRUCTION 3055.1

From: Commander, Joint Base Pearl Harbor-Hickam

Subj: SUPPORT TO THE 15TH WING MOBILITY MACHINE OPERATIONS

Ref: (a) Installation Support Memorandum of Agreement for JBPHH of 24 Aug 09, Annex T Organizational Structure

Encl: (1) Command and Control Relationships
(2) Warning/Deployment Order Notification Process
(3) Fair Share Distribution Table

1. Purpose. To delineate the execution requirements as identified in reference (a). "The supporting Component is required to provide 171 personnel to support the mobility machine operations."

2. Applicability. This instruction applies to all activities identified in reference (a) as supporting Component, including Joint Base Pearl Harbor-Hickam (JBPHH), Naval Facilities Engineering Command, Hawaii (NAVFAC HI), Naval Supply Systems Command (NAVSUP) Fleet Logistics Center Pearl Harbor (FLCPH), Navy Region Hawaii (NRH), and Personnel Support Detachment, (PSD) Pearl Harbor.

3. Background

a. Reference (a) defines the installation support relationship between the supporting Component - United States Navy (USN) and the supported Component - United States Air Force (USAF). "The 15th Airlift Wing, (now known as the 15th Wing) must maintain ability to mobilize Air Force and Department of Defense (DoD) units deploying to, from, and through JBPHH." The dedicated and augmented civilian and military force that forms the execution team to support mobilization is called the Mobility Machine.

b. All supported Components shall provide augmentees as shown in enclosure (3), Fair Share Distribution Table. Each Navy or Air Force component/unit listed in the table shall develop an augmentee pool that is capable of sustaining 24 7 operations each time the Mobility Machine is activated. Each component/unit shall revise the Position Descriptions (PD) of Civilian augmentees to include Mobility Machine support requirements and obligations.

4. Responsibilities

a. The Joint Base Commander shall:

(1) Ensure the installation is capable of supporting deployment operations and assigned units maintain a state of readiness for deployment/sustainment operations.

(2) With the Commander, 647th Air Base Group, develop the local Installation Deployment Plan (IDP) for deploying forces and ensures units meet all pre-execution cargo and personnel requirements.

(3) Determine the frequency and scope of exercises to ensure all units are prepared to deploy. At a minimum, there shall be at least one exercise annually that includes no less than 25 percent of tasked personnel and equipment, followed by any number of exercises that when cumulatively added together shows that a minimum of 50 percent of personnel and equipment have been exercised.

(4) Issue appointment letters to the Installation Deployment Officer (IDO) and alternate designated by FLSC Pearl Harbor.

(5) Establish the Command and Control (C2) structure for contingencies and exercises. Enclosure (1) depicts the changes in C2 from normal day-to-day operations to when the Mobility Machine is activated.

(6) Delegate NAVSUP FLSC Pearl Harbor to act on its behalf to perform planning, execution, and resourcing for deployment exercises and contingencies.

b. The Commander 15th Wing shall:

(1) Assume C2 per enclosure (1) during contingencies and exercises.

(2) Determine possible courses of action (COAs) to include:

(a) Types of Recalls

(b) Battle Rhythm - Joint/Independent

(c) Activation of Consolidated Joint Functions (Command Post - CP), Emergency Operations Center (EOC), Incident Command Center (ICC).

(d) Activation of the DCC/Deployment Functions (full-up or variations.)

(3) Ensure advance notification or Warning Orders are disseminated to the IDO via all available mediums to include: the FLSC Pearl Harbor Command Duty Officer (CDO), 15th Wing Command Post, and PACAF Control Center (PCC) to minimize preparation delays. The flow of information is depicted in enclosure (2).

d. The Commanding Officer, FLSC Pearl Harbor shall:

(1) Provide a fully qualified Installation Deployment Officer and alternate to oversee the full scope of deployment/sustainment operations.

(2) Assemble and provide logistics support to facilitate installation deployment operations.

(3) Determine staffing requirements and skill sets for the Mobility Machine.

(4) Ensure comprehensive deployment training and Integrated Deployment System (IDS) classes are developed and conducted for deployment work center personnel and Unit Deployment Monitors (UDM) to ensure they have the skill sets to accomplish the full range of deployment requirements.

(5) Stand up the Installation Deployment Readiness Cell (IDRC) upon receiving a Warning Order.

(6) Determine appropriate personnel assignments/work shifts and muster augmentees according to Fair Share Distribution table below.

e. Other Supporting Components shall:

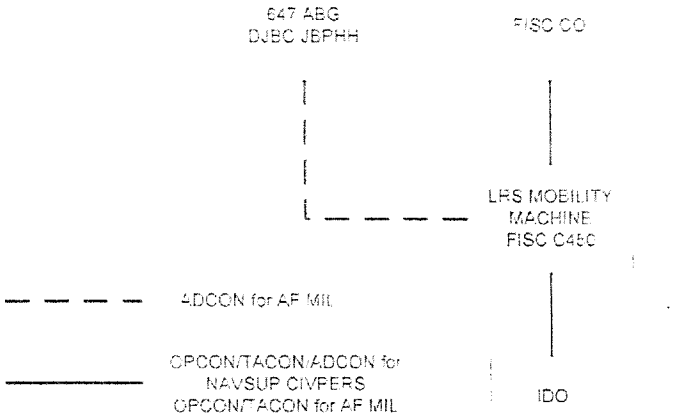
(1) Provide augmentees in accordance with the numbers and skill sets specified in enclosure (3).

(2) Maintain a state of readiness to support deployment/sustainment operations.

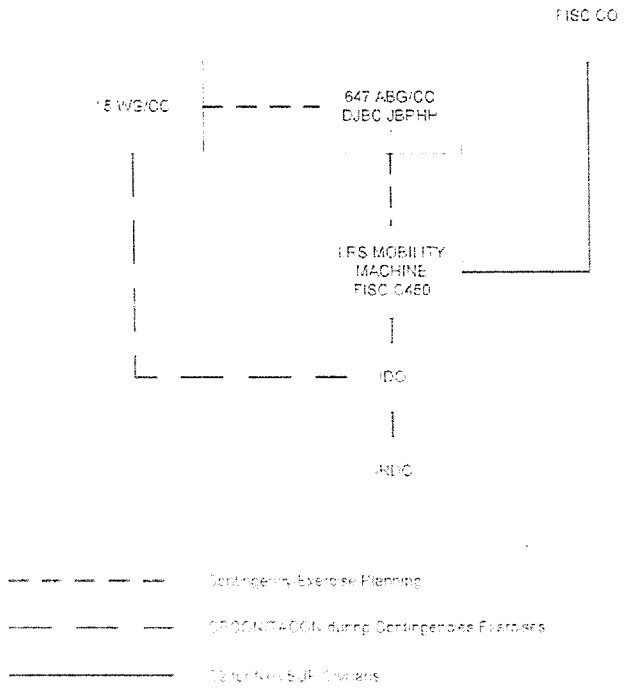
BY W. JAMES

Distribution:
Electronic only, via
https://g2.cnic.navy.mil/tscnrh/COINTHASBPEARLHARBOR-HICKAMHI/JBPHH%20Instructions/Forms/Instructions.aspx

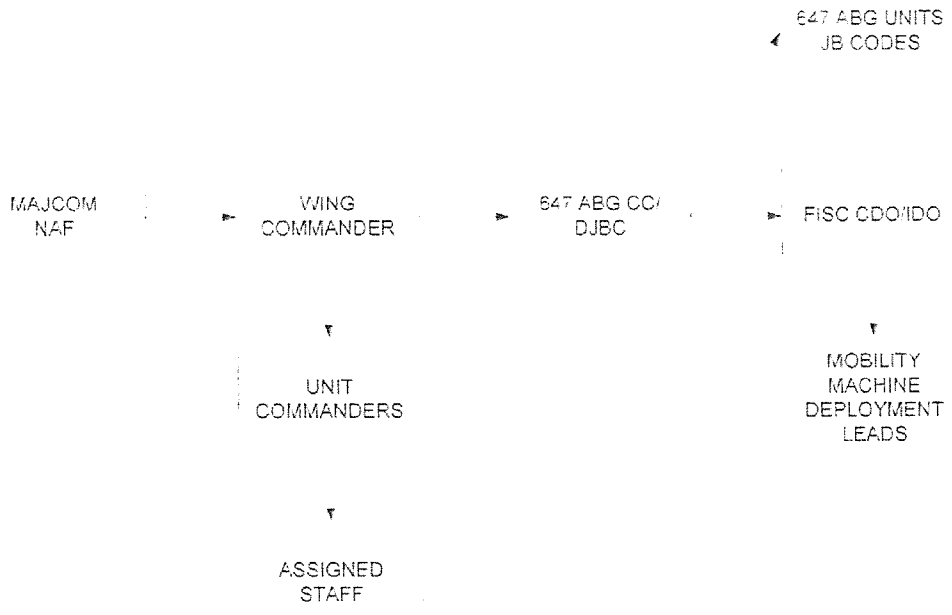
C2 -- Day to Day Operations



C2 -- Mobility Machine activated.



Warning/Deployment Order Notification Process.



Fair Share Distribution Table.

MOBILITY MACHINE FAIR SHARE DISTRIBUTION						MOBILITY: DCC/CDF/PDF				
						REQUIRED SKILL SETS				
Units	JB Transfer	AF or Navy Command	Navy Share	AF Share	Mil/Civ Total	GRP I	GRP II	GRP III	GRP IV	SUB TOTAL
647 CES	Yes-Full	NAVFAC	30	-	30	26		4		30
747 CS	Yes-Partial	AF	-	8	8	7		1		8
647 FSS MSS	Yes-Partial	AF/JB1	-	-	0					0
647 FSS SVS	Yes-Full	AF/JB1/JB9 (SVS)	4	2	6		5	1		6
647 CONS	Yes-Partial	AF/NAVFAC/ FISC	-	2	2			2		2
647 LRS	Yes-Full	FISC	-	-	0					0
15 CPTS	Yes-Partial	Region-NB	1	2	3	1		2		3
15 WSA	No	AF	-	4	4		2	2		4
15 OSS	No	AF	-	5	5	3		2		5
535 AS	No	AF	-	2	2	2				2
15 ADS	No	AF	-	7	7	7				7
15 MDOS	No	AF	-	3	3	1		2		3
15 MDSS	No	AF	-	4	4	2		2		4
15 MXS	No	AF	-	9	9	9				9
15 MOS	No	AF	-	3	3	1		2		4
15 AMXS	No	AF	-	9	9	9				9
Grand Total					95	68	7	20	0	95

NOTE: This table does not include pre-Joint Base Air Force civilians of the 647 LRS who were required to support the Mobility Machine as a condition of employment. Those former 647 LRS civilians who have transferred to Navy components, i.e., FLSC Pearl Harbor, NAVFAC HI, and PSD Pearl Harbor, are considered core members of the Mobility Machine and subject to recall during contingencies and exercises. Supporting components shall replace those Mobility Machine core members with suitable alternates in the event of employee attrition.

LEGEND	
Group I	Baggage/Cargo Loading Deployment Augmentation. Positions equate to 95% labor & 5% admin, must be able to lift 35 pounds on a continuous basis. May require fork lift operator license (10K);HAZMAT; Load Planning/AALPS training; Cargo Team training (Cargo In-checker/Load Team, etc).
Group II	Deployment Machine Passenger Support. Positions equate to 100% admin duties; cargo Movement Operation System (CMOS) and/or GATES training
Group III	Deployment Support Functions. Positions equate to 95% admin duties, 5% labor; LOGMOD/admin support training; DCC, CDF or PDP Entry Control Point training.
Group IV	Sub-Motor Pool Driver. 100% labor. CDL & flight line badge required.