



DEPARTMENT OF THE NAVY
JOINT BASE PEARL HARBOR-HICKAM
85C TICONDEROGA ST STE 100
PEARL HARBOR HI 96860-5102

JBPHHINST 3530.1

JB00

FEB 05 2013

JOINT BASE PEARL HARBOR-HICKAM INSTRUCTION 3530.1

Subj: SHIP RIDES FOR PILOTAGE OR HARBOR FAMILIARIZATION

Encl: (1) Waiver of Liability
(2) Sample Ship Ride Documentation Format

1. Purpose. To establish policy and procedures for personnel seeking ship rides in Pearl Harbor.

2. Background. Requests are routinely received from individuals who desire to ride inbound and outbound vessels at Pearl Harbor. Requests come from active duty members of the Navy and/or other branches of the Armed Forces, reservists, members of the U.S. Coast Guard and merchant mariners. Requests may be for single or multiple ship or tug rides. The reasons for these requests include:

a. Harbor familiarization for:

(1) Officers assigned to, or ordered to, Joint Base Pearl Harbor-Hickam (JBPHH) homeported ships;

(2) Harbor familiarization for homeported ship navigation teams, especially after an overhaul or other long period of inactivation.

b. Obtaining the requisite number of ship rides in order to qualify U.S. Coast Guard pilotage endorsement or pilot license for JBPHH.

3. Procedures. To provide uniformity, address liability concerns and to prevent interference with JBPHH Pilots, the following policies and procedures are established:

a. Ship rides are at the discretion of the Harbor Pilot. During ship rides, no person shall interfere with the performance of the assigned Harbor Pilot.

FEB 05 2013

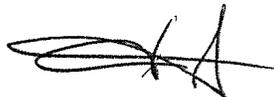
b. Active duty members of the Armed Forces and those not seeking a pilot endorsement or license shall arrange harbor familiarization ship rides by contacting the Chief Harbor Pilot at 473-2380.

c. All other personnel seeking rides for the purpose of obtaining pilot endorsement or license for JBPHH shall obtain permission from Commander, JBPHH, after liaison with the Chief Harbor Pilot.

d. Except for active duty members of the Armed Forces in the performance of their duties, ship riders shall complete and submit enclosure (1) prior to commencing ship rides.

e. Except for active duty members of the Navy or current Department of the Navy civilian employees in the performance of their duties, ship riders embarking on contracted harbor tugs shall complete appropriate liability release forms and comply with all policies and procedures of the harbor tug operating company.

f. Personnel performing ship rides pursuant to seeking a pilotage endorsement or license for JBPHH shall submit enclosure (2) to the Chief Harbor Pilot in the format designated by the same.



J. W. JAMES

Distribution:

<https://g2.cnid.navy.mil/tscnrh/JOINTBASEPEARLHARBOR-HICKAMHI/JBPHH%20Instructions/Forms/Instructions.aspx>

FEB 05 2013

WAIVER OF LIABILITY

Name: _____

Address: _____

Phone: _____

In case of injury or death, notify: _____

1. In consideration of the opportunity to take harbor familiarization tours of Pearl Harbor and understanding all the inherent risks foreseeable and unforeseeable, I release the government of the United States and all of its officers, agents and employees, acting officially or otherwise, from any and all claims arising from my death or any injury sustained from any cause pursuant to these operations whether made by me, my heirs, executors, administrators or assigns.

2. I understand and shall abide by the following policies:

a. Ship rides are always at the discretion of the assigned Harbor Pilot. During ship rides, I will in no way interfere with the performance of the assigned Harbor Pilot.

b. Prior to embarking on any contract harbor tug, I will complete any liability release forms and agree to comply with any policies and procedures of the harbor tug operating company.

c. If performing ship rides pursuant to seeking a pilotage endorsement or license for Pearl Harbor, I shall prepare any documentation of voyages/trips in the format specified by the Chief Harbor Pilot. I understand that only the Chief Harbor Pilot may sign trip documentation.

Signature: _____ Date: _____

Witness: _____ Date: _____

