



DEPARTMENT OF THE NAVY  
JOINT BASE PEARL HARBOR-HICKAM  
169 TICONDEROGA ST STE 100  
PEARL HARBOR HI 96860-5102

JEPHHINST 4061.6D  
1000  
24 Mar 10

JOINT BASE PEARL HARBOR-HICKAM INSTRUCTION 4061.6D

From: Commander, Joint Base Pearl Harbor-Hickam

Subj: SILVER DOLPHIN BISTRO GENERAL MESS HALL MENU REVIEW BOARD

Ref: (a) NAVSUPINST 4061.11G  
(b) NAVSUP P-486, Chapter 3

1. Purpose

a. To establish and describe duties and responsibilities of a Menu Review Board for the Joint Base Pearl Harbor-Hickam (JEPHH) Silver Dolphin Bistro (SDB) General Mess Hall in accordance with references (a) and (b).

b. To describe the manner by which feedback received from the Menu Review Board is to be utilized as a means of ensuring that patrons of the SDB are continually served wholesome, nutritious meals, under proper sanitary conditions and in a courteous manner.

2. Cancellation. NAVSTAPEARLINST 4061.6C.

3. Information. JEPHH General Mess Halls operate as a service division under the administrative and operational control of the Supply Officer, JEPHH and is located in Building 655 (Silver Dolphin Bistro). A quality food service organization contributes substantially to the maintenance of high morale and general welfare of Navy personnel.

4. Organization. The members of the Menu Review Board shall be appointed by all commands and activities utilizing the SDB galley. The Food Service Officer or Assistant Food Service Officer will attend all meetings and act as chairman of the Menu Review Board. All board members will have the right to vote on suggestions and recommendations discussed. Minutes of the Menu Review Board meetings will be forwarded to the Commander, JEPHH for approval prior to the implementation of any recommendation by food service personnel.

5. Limites. The Menu Review Board shall act only in an advisory capacity to the Commander, JEPHH and will not engage in any management or operational matters. The board shall observe the operation of the messing facility and make recommendations for improvement. Food service questions and low calorie menu suggestions will be actively solicited through the board.

6. Meetings. Quarterly meetings will be held at the SDB in Building 655 during the months of January, April, July and October. Information on the dates will be promulgated by electronic mail and posting of signs at the galley. Alternate members should attend only in the absence of the regular members.

7. Responsibilities. It is the responsibility of the Menu Review Board members to fairly represent the enlisted personnel of their commands with regard to the services provided at the galley. In addition to representing their commands at the meetings, members also have a responsibility to disseminate within their commands any and all pertinent information on a timely basis. This two-way communication flow is essential if the board is to function effectively.

8. Action. All commands and activities utilizing Silver Dolphin Bistro are requested to designate their representative and alternate in writing to the Commander, Joint Base Pearl Harbor-Hickam, 850 Tianderoga St Ste 100, Pearl Harbor, HI 96860-5102. Negative replies are requested.

  
R. W. KITCHENS

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