DEPARTMENT OF THE NAVY
COMMANDING OFFICER
NAVAL STATION
850 TICONDEROGA ST STE 100
PEARL HARBOR HI 96860-5102

NAVSTAPEARLINST 5420.1C
N32:HFE:nrn
15 MAR 2002

NAVSTA PEARL INSTRUCTION 5420.1C

Subj: ORGANIZATION AND RESPONSIBILITIES OF NAVAL STATION SUB-BOARD OF INSPECTION AND SURVEY FOR ACTIVE SMALL BOATS AND SERVICE CRAFT

Ref: (a) SECNAVINST 5030.1 (Series), Classification of Naval Ships and Craft
(b) COMNAVBASEPEARLINST 5420.4 (Series), Organization and Responsibilities of Service Craft Material Inspection Board, Naval Base Pearl Harbor
(c) OPNAVINST 4780.6 (Series), Policy for Administering Service Craft and Boats in the U.S. Navy
(d) INSURVINST 4730.8 (Series), Reports of Trials, Material Inspection and Surveys conducted by the Board of Inspection and Survey

1. Purpose. To establish an inspection board for the purpose of inspecting small boats assigned to Naval Station, Pearl Harbor (NAVSTA PH), in accordance with references (a) and (b). The board will consist of:

Rank	NAVSTA Source	Capacity
1 Officer	Port Operations	Senior Member
1 Officer	Port Operations	Technical Expert
1 EN CPO	Port Operations	Structural/Damage Control
1 BM CPO	Port Operations	Habitability
Port Engineer	Port Operations	Technical Assistance

2. Cancellation. NAVSTAPEARLINST 5420.1B.

3. Discussion. As per reference (c), boats are self-propelled waterborne craft capable of limited independent operation in protected waters. Examples are:

a. Workboat/pusher boats.

b. Utility Boats.

c. Outboard/inboard boats.

d. Self-propelled craft not falling under the classification of service craft.

4. Action. The Repair Officer will assign qualified board members. The Operations Officer will confirm board members in April each year and whenever replacements are required. The senior board member may assign additional board members as individual circumstances may dictate. Additionally, the senior board member may excuse an individual member, if his area of expertise is not required. Inspections are to be scheduled and accomplished annually during the first week in May or as directed by the Commanding Officer.

5. Conduct of Inspection. Board members will conduct inspections in accordance with procedures described in references (b) and (c). Particular emphasis shall be placed on safety, material condition and adherence to configuration standards, as set forth in applicable technical manuals.

6. Reports. Written inspection results shall be prepared in accordance with reference (d) and forwarded to the Commanding Officer, via the Repair Officer, Operations Officer and Executive Officer no later than 10 working days after completion of the inspection.

R. D. HUGHES

Distribution:
NAVSTAPEARLINST 5605.2F
List 1, Case 1 - (NAVSTA Pearl depts/offices)

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850 Ticonderoga Street, Suite 100
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NAVSTA PEARL HARBOR HAWAII ROUTE SHEET

SUBJECT

NAVSTAPEARLINST 5420.1C

DRAFTER NAME/CODE	DUE DATE	TELEPHONE
LT Coverdill / N32		473-1093

BACKGROUND/DISCUSSION

SIGNED - HOWEVER 1
Change on - root page

SIGN / APPR-APPROVE / RLS-RELEASE / COORD-COORDINATE / INFO (COPY PROVIDED)

CODE	ACTION	INITIAL/ DATE	COMMENTS
CO			
XO		[illegible] 2/19	
CMC (N012)			
N1			
N13A MILPERS LPO			Awards-N13B; REQ CHITS-N13B2; LEAVE REQ-N13B3 Cost TAD/Sponsor Pgm-N13B4; Evals-N13B5 Date Rcv'd _____ / Time _____
30	[illegible] FYR NRN	10/29/01 10/10/01	Curtis Waki reviewed via email.
31	[illegible]	[illegible]	
30A			

Change 2/11 XO

Has Lt. Earlent Reviewed? R/XO

XO, THAT IS AFFIRMATIVE. V/R/LTE

N01S _____ DATE RCV'D _____

DEPARTMENT OF THE NAVY
COMMANDING OFFICER
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850 TICONDEROGA ST STE 100
PEARL HARBOR HI 96860-5102

NAVSTAPEARLINST 5420.1C CH-1
N30
07 APR 2003

NAVSTA PEARL INSTRUCTION 5420.1C CHANGE TRANSMITTAL 1

Subj: ORGANIZATION AND RESPONSIBILITIES OF NAVAL STATION SUB-BOARD OF INSPECTION AND SURVEY FOR ACTIVE SMALL BOATS AND SERVICE CRAFT

1. Purpose. To transmit change 1 to the basic instruction.

2. Action. Make the following pen and ink changes to the basic instruction.

a. Page 1 para 1, line 7 delete "1 Officer, Port Operations, Technical Expert".

b. Page 2 para 4, line 1 change "Repair Officer" to "Waterfront Operations Officer".

c. Page 2 para 6, line 3, delete "Repair Officer".

3. Cancellation. This change transmittal is canceled upon completion of required action.

RONALD R. COX

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