

Contracting Officer's Representative Training (SAID:41100)

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| DATE/TIME: | 5-7 August 2014 (0800-1600) |
| COST: | \$658.00 per person. Based on 16 attendees. Actual cost to be prorated and based on actual attendees. Max number of students is 20. |
| NOMINATION DEADLINE: | NLT 25 Jun 2014 |
| DESCRIPTION: | <p>This course is designed for initial training of Contracting Officer's Representatives (CORs), Technical Officers (TOs), and Project Officers (POs). This course prepares new COR's to assist the contracting officer in the administration of contractor performance. On some contracts, particularly contracts against which we also issue Delivery/Task Orders, a COR is appointed. Not all contracts require a COR. For lower levels of surveillance, typically involving only certifying invoices and providing access, a Technical Point of Contact or Surveillance Officer is required. The COR is a Government employee at the work location who provides limited technical direction to contractor employees. The COR is not a Contracting Officer but must have training in some basic contracting principles.</p> <p>Objectives: At the end of the workshop participants should be able to:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Identify key elements and features of a contract <input type="checkbox"/> Understand various types of government contracts <input type="checkbox"/> Understand the role of the COR <input type="checkbox"/> Understand advisory and monitoring responsibilities <input type="checkbox"/> Assist the contracting officer in resolving disputes <input type="checkbox"/> Understand the relationship between the contract and the statement of work (SOW) or Performance Work Statement <input type="checkbox"/> Develop a work breakdown structure (WBS), Schedule, and Budget <input type="checkbox"/> Conduct market research and Independent Government Cost Estimates <input type="checkbox"/> Understand possible conflicts of interest |
| TARGET AUDIENCE: | Contracting Officer's Representatives, Technical Officers, and Project Officers |
| CEU, CPE, & ACCREDITATION | 40 CPE's are given for this course. |
| VENDOR: | J & K Associates, Inc. 607 Otterbein Avenue, Dayton OH 45406-4507 Phone: 937-274-3630 · Fax: 937-274-4375 E-mail Address: training@jandkassociates.com |
| LOCATION: | RWD Classroom, in Bldg. A-20, 2nd floor |
| POC: | Commander Navy Region, Japan (CNRJ), RWD at 243-7328/7185 |
| NOMINATION PROCEDURES: | Please review RWD Website: http://www.cnrc.navy.mil/regions/cnrj/om/regional_workforce_development/nomination_procedures.html |
| PAYMENT METHODS: | Please review RWD Website: http://www.cnrc.navy.mil/regions/cnrj/om/regional_workforce_development/nomination_procedures.html |
| NOTE: | Cancellations after the nomination deadline date are liable for payment. |