DEPARTMENT OF THE NAVY
COMMANDER, FLEET ACTIVITIES SASEBO
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14 Jul 21

MEMORANDUM

From: Commander, Fleet Activities Sasebo
To: Active Duty and Reserve Personnel, Retirees, Military Dependents, Civilian Employees, Contractors, Host Nation Civilian Employees and Anyone with Installation Access

Subj: COMMANDER, FLEET ACTIVITIES SASEBO MASK GUIDELINES

Ref: (a) Secretary of Defense Memorandum: Use of Mask and Other Public Health Measures of 4 Feb 21
(b) Deputy Secretary of Defense Memorandum: Updated Mask Guidelines for Vaccinated Personnel of 13 May 21
(c) Secretary of the Navy Memorandum: Use of Masks and Other Public Health Measures of 5 Feb 21
(d) Secretary of the Navy Memorandum: Use of Masks and Other Public Health Measures of 4 Mar 21
(e) NAVADMIN 194/20
(f) NAVADMIN 059/21
(g) NAVADMIN 095/21
(h) CNFJ/CNRJ COVID-19 Leave and Liberty Policy Update 4 of 22 Jun 21
(i) U.S. Naval Forces Japan Mask Policy of 16 Jun 21
(j) CFAS Public Health Order of 14 Jul 21

1. Reference (a) mandates that all individuals on Military Installations and those performing official duties off an installation must wear masks. **References (b) and (g) relax this rule for Immunized Personnel only.** References (c) and (d) establish additional exceptions for mask wear while on Military Installations. Reference (e) provides guidance on proper mask wear and is applicable to Immunized and non-Immunized personnel whenever mask wear is necessary. Per reference (g), non-Immunized persons must also follow the guidance provided in reference (f). Reference (h) requires compliance with references (d) within Japan. Reference (i) is the Commander, Naval Forces Japan/Commander, Navy Region Japan implementation of reference (g), and provides specific guidance for installations within Japan to ensure mask wear is continually used to protect non-Immunized foreign nationals on Military Installations. Compliance with references (a) through (i) and the guidelines in this Memorandum is mandatory for all persons subject to reference (j).

2. Mask Use for Non-Immunized Personnel. Non-immunized persons must strictly follow the guidance in references (a), (c), (d), (e), (f) and (h). For non-Immunized personnel the general rule is that masks must be continually worn by persons subject to this Public Health Order (PHO) when i) they are **on the installation** and ii) when they are **performing official duties from any location other than their personal residence**. Housing areas such as Dragon Vale, Hario and

Fiddler's Green and Nimitz Park are considered "on the installation." Children under the age of two years are not required to wear masks. Non-compliance with requests to wear masks from on-installation staff may result in individuals being denied entry and the loss privileges to do business at various locations. When off base and not performing official duties, wearing a mask is required when indoors. Similarly, masks are required when outdoors whenever there is contact with host nation personnel. **Non-Immunized persons will also wear masks when at the Branch Health Clinic, on-base dining facilities, the Main Base and Hario Commissaries, Navy Exchange, Mini Mart and at any Department of Defense Educational Activity (DoDEA) facility.** Non-Immunized persons must also wear masks when passing through Entry Control Points and when using base shuttles.

a. Exceptions to the Rule. In addition to the limited exceptions in references (a) and (d), the following exceptions apply:

i. When in an on-base gym doing cardio exercise **if** able to maintain at least six feet from any other person;

ii. When smoking in a designated smoking area and a minimum of six feet of physical distance is maintained from any host nation personnel; and

iii. When in a vehicle by yourself or with cohabitants only. When in a vehicle with non-family members who are Immunized, non-Immunized persons must still wear a mask. When in a vehicle with host nation personnel, **all** persons must wear a mask.

3. Mask Use for Immunized Personnel. Per reference (i), Immunized Personnel must wear masks when off base at indoor locations. Similarly, when off base and outside, masks must be worn whenever 6 feet of distance cannot be maintained with host nation personnel. When on base, the same exceptions to mask wear for non-Immunized persons apply to Immunized Personnel (e.g. exceptions listed in references (a) and (d); see section 2(a) above). Additionally, **Immunized Personnel are not required to wear masks when outdoors on base,** as long as they can maintain 6 feet of distance with host nation personnel. **Immunized Personnel will also wear masks when at the Branch Health Clinic, on-base dining facilities, the Main Base and Hario Commissaries, Navy Exchange, Mini Mart and at any Department of Defense Educational Activity (DoDEA) facility**. Immunized Personnel, at their discretion may wear masks when passing through outdoor Entry Control Points and must wear masks when using base shuttles.

a. Indoor Mask-free Areas. Immunized personnel **may remove masks while on base in specifically designated areas** (specifically not those included above in sections 2 and 3). Each area will be designated by me or the Tenant Commanding Officers or Tenant Facility Manager/Senior Officer responsible for that space. These **areas must be clearly marked** using enclosure (6) of reference (j). **If host nation personnel enter a mask-free area, all persons must wear a mask.** Any area that is not specifically marked as mask-free will be considered to be an area where mask wear is mandatory.

i. When deciding if an area should be designated as mask-free, Tenant Commanding Officers and Tenant Facility Managers/Senior Officer will base their decision on the following criteria: vaccination rate of persons in the space, close work requirements, number of visitors from outside the organization, employee morale, frequency of host-nation personnel entering the space and overall sanitation of the space. **Deciding officials should not change host-nation employee duties or workstation location solely to create a mask-free space**.

b. Additional Exceptions for Immunized Personnel. In addition to the limited exceptions in paragraph 2(a), the following exception applies to Immunized Personnel:

i. When in a vehicle without any host nation personnel. Immunized persons are not required to wear a mask if other passengers are Immunized or non-Immunized non-host nation personnel. If there are host nation personnel, **all** passengers must wear a mask; and

ii. When in an on-base gym **if** able to maintain at least six feet from any host nation personnel;

4. Proper Masks and Mask Wear. Masks must fit snugly and comfortably over the face for prolonged wear. Masks must cover the chin and extend over the bridge of the nose. Masks should not be open ended and should create a snug fit around the face and jaw. Mesh fabrics, fabrics with large pores, sheer fabrics and fabrics that let light pass through when held up to a light source will not be worn. Masks that have valves and face shields will not be used. Masks must have fastening devices or be secure with ties or ear loops; gaiters are not considered proper masks. Masks for military members in uniform must comply with reference (e). It is recommended that all persons have a mask with them at all times in the event that mask wear is required.

D. J. ADAMS